

HDR Scholarships Request for Equivalency of Professional Experience Faculty Quick Guide

Who is eligible?

Applicants for the Research Training Program (RTP) Scholarship who **do not have formal research training** may apply for the scholarship based on their **professional experience**, Equivalency of Professional Experience.

To be eligible, the applicant must **demonstrate the acquisition of skills and knowledge** equivalent to the appropriate entry qualification through means other than formal study such as extensive professional research experience.

Recommendation Evidence

The faculty **Associate Dean Research** must **submit their request** for Equivalency of Professional Experience to the Dean of Graduate Research via email to Dean.Graduateresearch@canberra.edu.au

The Dean of Graduate Research will consider the request along with the documents provided by the applicant as part of their Admission/Scholarship Application.

EVIDENCE	DETAILS
Statement Against Learning Outcomes	must address the learning outcomes (knowledge, skills, application of knowledge and skills) of either an AQF8 Bachelor with Honours qualification or AQF9 Master by Coursework qualification. Evidence against these claims must be provided.
Academic Papers (If applicable)	details on any authored academic research papers including: <ul style="list-style-type: none"> • Article Title and Journal Name • Link to view full publication or attached PDF
Non-Academic Publications (If applicable)	details on any authored non-academic publications including industry reports, consultancy reports, audit/review reports or published book. Details to include: <ul style="list-style-type: none"> • Title and Publisher • Overview/Abstract • Outline of research contribution to publication • Link to view full publication or attached PDF



Non-Traditional Research Outputs (If Applicable)

details of [non-traditional research outputs](#) such as:

- original creative works
- live performance of creative works
- recorded/rendered creative works
- curated or produced substantial public exhibitions and events
- research reports for an external body
- portfolio

Other Supporting Documents

additional documentation supporting claims of:

- research assistant work, clinical experience or other work in the public or private sector that is relevant to the project
- taking a significant role in a major professional project
- teaching and tutoring experience

Recommendation Steps

STEP 1 REVIEW APPLICATION	STEP 2 GATHER EVIDENCE	STEP 3 SUBMIT REQUEST
The Faculty Associate Dean Research (ADR) will review the Applicants Scholarship and Admission applications.	The ADR will gather additional evidence/information from the Applicant to support the request as per the Recommendation Evidence .	The ADR will submit all documentation to Dean.Graduateresearch@canberra.edu.au by the due date.
STEP 4 REVIEW & APPROVAL	STEP 5 OUTCOME	STEP 6 SCORING
The Dean of Graduate Research (DGR) will review the submission and documents in the Admission Application (<i>If applicable</i>).	The DGR will notify the ADR of the outcome and Equivalency of Professional Experience score based on the AQF levels, via email.	The Faculty adds the Equivalency of Professional Experience score in the Portal under: Qualifications or RPL

➤ **The Australian Qualifications Framework:** <https://www.aqf.edu.au/framework/australian-qualifications-framework>

➤ **Higher Degree by Research Admission Procedure:** <https://www.canberra.edu.au/Policies/PolicyProcedure/Index/1584>

Key Links

➤ **Guidelines for Recognised Prior Learning (RPL) based admission to HDR courses:** <https://www.canberra.edu.au/research/graduate-research/current-research-students/hdr-policy-and-procedures/accordions/Guidelines-for-RPL-based-admission-to-HDR-courses-2022.pdf>

➤ **Non-Traditional Research Outputs – Australia Research Council:** <https://dataportal.arc.gov.au/era/nationalreport/2018/pages/section1/non-traditional-research-outputs-ntros/>

Learning Outcomes

The learning outcomes are available in the [AQF Second Edition January 2013](#).

LEARNING OUTCOMES

KNOWLEDGE

AQF8 Bachelor with Honours

- will have advanced theoretical and technical knowledge in one or more disciplines or areas of practice

AQF9 Master by Coursework

- a body of knowledge that includes the understanding of recent developments in a discipline and/or area of professional practice
- knowledge of research principles and methods applicable to a field of work and/or learning

SKILLS

AQF8 Bachelor with Honours

- will have advanced cognitive, technical and communication skills to select and apply methods and technologies to:
 - analyse critically, evaluate and transform information to complete a range of activities
 - analyse, generate and transmit solutions to complex problems
 - transmit knowledge, skills and ideas to others

AQF9 Master by Coursework

- cognitive skills to demonstrate mastery of theoretical knowledge and to reflect critically on theory and professional practice or scholarship
- cognitive, technical and creative skills to investigate, analyse and synthesise complex information, problems, concepts and theories and to apply established theories to different bodies of knowledge or practice
- cognitive, technical and creative skills to generate and evaluate complex ideas and concepts at an abstract level
- communication and technical research skills to justify and interpret theoretical propositions, methodologies, conclusions and professional decisions to specialist and non-specialist audiences
- technical and communication skills to design, evaluate, implement, analyse and theorise about developments that contribute to professional practice or scholarship

AQF8 Bachelor with Honours

- will apply knowledge and skills to demonstrate autonomy, well-developed judgement, adaptability and responsibility as a practitioner or learner.

AQF9 Master by Coursework

- will demonstrate the application of knowledge and skills:
 - with creativity and initiative to new situations in professional practice and/or for further learning
 - with high level personal autonomy and accountability
 - to plan and execute a substantial research based project, capstone experience and/or piece of scholarship

APPLICATION OF KNOWLEDGE AND SKILLS