##### **Candidate Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student ID |  | Surname |  | Given name(s) |  |
| Faculty |  |

##### **Supervision Arrangements**

|  |  |
| --- | --- |
| **Current Supervisory Arrangements as displayed in** [**RGrad**](https://www.canberra.edu.au/OnlineForms/rgrad) | **Is the supervisor a research end-user supervisor?**  |
| Primary Supervisor |  | Yes / No |
| Secondary Supervisor |  | Yes / No |
| Other Supervisor  |  | Yes / No |
| Advisor |  | Yes / No |

|  |
| --- |
| **Proposed Supervisor Arrangements - *Supervisory panel load must total 100%*** |
| **Primary Supervisor**  | **Secondary Supervisor**  |
| Name and title  |  | Name and title  |  |
| Staff ID  |  | Staff ID  |  |
| Faculty  |  | Faculty |  |
| Supervision Load % |  | Supervision Load % |  |
| **Other Supervisor** | **Advisor** |
| Name and title  |  | Name and title  |  |
| Staff ID  |  | Staff ID  |  |
| Faculty  |  | Faculty |  |
| Supervision Load % |  | Supervision Load % |  |

|  |
| --- |
| **Details of any Non-UC Staff (listed above) being added to the supervisory panel**  |
| Title and name  |  | Title and name  |  |
| Institution/organisation |  | Institution/organisation |  |
| Email address |  | Email address |  |
| Is the supervisor a research end-user supervisor?  | Yes / No | Is the supervisor a research end-user supervisor? Y/N | Yes / No |

**For the definition of a research end-user supervisor and information on reporting end-user supervision see** [**here**](https://www.canberra.edu.au/policies/PolicyProcedure/Index/1576)**.**

Have impacted supervisory panel members been advised of the change? **[ ]  Yes [ ]  No**

##### **CONTINGENCY ARRANGEMENTS FOR PRIMARY SUPERVISION**

|  |
| --- |
| **The following registered supervisors will be appointed during extended absences of the supervisors listed above** |
| Contingency Primary  |  |
| Staff ID |  | Faculty |  |
| Contingency Secondary |  |
| Staff ID |  | Faculty |  |

##### **Confirmation by Candidate**

*I confirm that the supervisory arrangements above have been discussed with me and are satisfactory.*

|  |  |  |  |
| --- | --- | --- | --- |
| Candidate Signature  |  | Date  |  |

##### **Primary Supervisor Statement of Agreement**

As Primary Supervisor, I agree to adhere to the standards and expectations for behaviour outlined in the [*University of Canberra Charter of Conduct and Values*](https://www.canberra.edu.au/Policies/PolicyProcedure/Index/166)*,* the *Australian Code for Responsible Conduct of Research* and all University of Canberra policies, procedures and guidelines that relate to the supervision of Higher Degree by Research candidates. I acknowledge the power imbalance in the HDR student-supervisor relationship and commit to uphold UC standards in relation to appropriate, respectful student-supervisor relationships, bullying, academic and research integrity.

|  |  |  |  |
| --- | --- | --- | --- |
| Primary Supervisor Signature |  | Date  |  |

##### **Approval by Faculty Associate Dean Research**

*I approve the above supervisory arrangements.*

|  |  |  |  |
| --- | --- | --- | --- |
| Associate Dean Research name  |  | Date  |  |
| Signature  |  |