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**COLLABORATIVE  
INDIGENOUS  
RESEARCH  
INITIATIVE**

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# **UC CIRI RESEARCH GRANT SCHEME**

**2016 – 2018**

**GUIDELINES**

**And**

**APPLICATION TEMPLATE**

**June 2015**

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## 1. Name of Grant

UC Collaborative Indigenous Research Initiative Grants Scheme (CIRIGS) 2016-18

## 2. Introduction

This document describes the eligibility and selection criteria, and provides a template for applications to UC CIRIGS.

The UC CIRIGS is a rolling three year program of research funding established and approved by the Deputy Vice Chancellor Research portfolio (UC DVC-R) and administered by the UC CIRI Executive Committee. Funding for the program is based on the calendar year.

## 3. Eligibility Criteria

Projects that meet the following criteria will be eligible for assessment for funding.

- 3.1 This program is open to UC research staff, post-graduate students and adjuncts. Teams may also include non-UC members.
- 3.2 Project duration will be a maximum of three (3) years.
- 3.3 Proposals must include an Indigenous<sup>1</sup> researcher or Indigenous student or Indigenous research assistant.

***Definition of Indigenous:*** Indigenous Australian means an Australian of Australian Aboriginal or Torres Strait Islander descent who identifies as an Australian Aborigine or Torres Strait Islander and is accepted as an Australian Aborigine or Torres Strait Islander in the community in which he/she lives or has lived. [Source: Australian Research Council]

- 3.4 Investigators must be named in the document. HDR students and research assistants may be nominated once the project has been funded. However, applications that identify potential HDR students will be favourably regarded.
- 3.5 Applicants may apply for a maximum of two (2) grants in any given year.
- 3.6 UC applicants are to provide evidence of Faculty or Institute support.

## 4. Selection Criteria

- 4.1 The research project will generate outcomes with tangible benefits for Indigenous communities.
- 4.2 The research project has been developed in conjunction with, and has the support of, Indigenous communities.

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<sup>1</sup> UC CIRI is not able to comment on, prove or provide confirmation of a person's Aboriginal and/or Torres Strait Islander heritage.

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- 4.3 The research project makes best use of, and grows, Indigenous research capacity at UC.
  - 4.4 Indigenous researchers, and/or students, and/or research assistants are involved in the project. **Preference will be given to those proposals with an Indigenous Project Leader and those that include an Indigenous researcher, student and/or Indigenous research assistant.**
  - 4.5 The project aims, design and methodology are appropriate and effective.
  - 4.6 The project budget, governance, timeline and milestones are appropriate and effective.

## 5. Application Template

Applications should address the following:

### 5.1 The Team

- a. Provide a brief research biography and Research Opportunity Relative to Experience (ROPE) statement for each Investigator, Research Assistant and/or Collaborator
- b. Provide a list of no more than ten (10) refereed publications relevant to the proposal for each Investigator
- c. Indigenous team members
  - Role
  - Experience
  - Training
  - Support
  - Opportunities
  - Mentorship
- d. Investigators must be named in the document. HDR students and research assistants may be nominated once the project has been funded. However, applications that identify potential HDR students will be favourably regarded
- e. UC Team members are to provide evidence of Faculty/Institute support

### 5.2 Conflict of Interest

Applicants who are members of the UC CIRI Executive Committee are to identify any potential conflict of interest.

### 5.3 The Project

Address how the project will:

- a. Grow research quality and capacity in Indigenous research at UC
- b. Foster research collaboration between Indigenous and non-Indigenous researchers, in line with the UC CIRI Strategic Plan and the UC Reconciliation Action Plan
- c. Incorporate structures for training, support, opportunities and mentorship of Indigenous higher degree by research (HDR) students and/or Indigenous early career researchers
- d. Make the best use of research strengths at UC to make a real difference to Indigenous communities
- e. Involve cross-disciplinary research collaboration between Indigenous and non-Indigenous researchers from UC's five main research areas of Governance, Communication, Education, Environment and Health
- f. Address an important national challenge for Indigenous Australians, including redressing Indigenous disadvantage and fostering wellbeing
- g. Detail the project's research design and methodology
- h. Demonstrate that the project has been developed in conjunction with, and has the support of, Indigenous communities
- i. Outline the proposed tangible benefits and impact of the research to Australian Indigenous communities
- j. Detail proposed dissemination of research and outcomes

## 5.4 Milestones

Proposals should include a detailed outline of project milestones.

## 5.5 Timeline

Applications should include a viable timeline for completion, reporting and acquittal of funds.

## 5.6 Reporting Requirements

Grant Cost Centres will be administered by the Project Leader's faculty or Research Centre.

Successful projects will be required to report on progress on a six-monthly basis.

## 5.7 Budget Template

Expenditure Category	2015	2016	2017	2018	Total
<b>Academic Staff/Fellows/HDR students</b>					
Doctoral Candidate (PhD student)	0	0	0	0	0
Senior Researcher	0	0	0	0	0
Researcher	0	0	0	0	0
Secondment	0	0	0	0	0
Consultant	0	0	0	0	0
Secondment	0	0	0	0	0
<b>Academic Staff/Fellows/HDR students</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure and ICT</b>					
<b>Infrastructure and ICT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Collaborative Activities</b>					
Collaboration workshops	0	0	0	0	0
Workshops, Seminars and community meetings	0	0	0	0	0
Travel	0	0	0	0	0
<b>Collaborative Activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 6. Assessment

Proposals will be competitively assessed by the UC CIRI Executive Committee (the Committee) against program eligibility and selection criteria. A program of funding will be recommended for approval to the DVC R.

The program will be subject to standard UC research principles to avoid conflict of interest:

1. Committee members are eligible to apply.
2. Committee members must declare any interest in an application.
3. Committee members may be questioned for points of clarification but must be absent for decision-making in relation to their proposal.

## 7. Agreement

All successful proposals will be required to sign the Project Agreement at Attachment A.

**University of Canberra's  
Collaborative Indigenous Research Initiative  
GRANT SCHEME 2016 - 2018**

**Project Title:**

**Primary Investigator(s):**

**Agree to:**

- Spend the funds according to the plan
- Meet the milestones as shown at X
- Deliver the outputs / outcomes
- Meeting reporting requirements
- Seek approval for variations >10%
- Communicate any changes to project risk including personnel change to UC CIRI
- Provide in-kind / cash as per proposal
- Comply with broader UC policies and procedures
- Comply with all ethical requirements

Signed

UC CIRI

Signed

Primary Investigator