



# ACADEMIC SKILLS ADVISOR (ASA)

## Who is the Academic Skill Advisor on campus?

Our Academic Skills Advisor (ASA) is Sam Taylor, who exclusively assists UC students.

#### What does Sam do?

Sam is able to work with you one-on-one to provide you with the tools and skills to balance your academic life. He will help you to develop effective time management skills, study habits, personal accountability strategies, and academic strategies.

Sam provides one-on-one consultations with new and continuing students, to help with development of the key skills needed to succeed at university. Throughout the year there may also be workshops for groups of students to attend, without making appointments. Make sure you check your student email account for announcements about these workshops.

### What can Sam help with?

- planning your studies
- understanding how your creative practice and academic work are connected
- questions about assignments
- getting started
- forums and discussion posts
- research and inquiry
- critical thinking skills
- writing essays (paragraphs, grammar, structure)
- research writing and structure

- referencing
- proofreading and editing
- project management
- general academic skills (reading, making the most of lectures, giving presentations and group work)
- developing creative career skills
- promoting yourself and your work to industry networks
- finding opportunities both now and after graduation

#### How do I book a consultation?

Please email Sam with some preferred dates and times and a question or topic you would like to talk about.

E Samuel.Taylor@canberra.edu.au