

## Student Support Services

### Library Services

GBCA library provides a supportive learning environment for your study. A range of resources are provided for your information searching. Computers with access to internet, MS office and MYOB installed are available as well as printing, photocopying and scanning. For assistance, you can email [library@gbca.edu.au](mailto:library@gbca.edu.au).

Electronic resources in the UC Library Collection can be accessed by all UC enrolled students regardless of their course delivery location – use your UC student number and a password (available from the UC Service Desk: 02 6201 5500) and log in at [www.canberra.edu.au/library](http://www.canberra.edu.au/library). You can also access the UC Library online research assistance services via Chat and Ask-a-Librarian.

### Learning Support

The Academic Support Officer and teaching staff of GBCA are available to assist students in need with their studying and assignment. This support may vary depending on identified needs. Students are encouraged to talk to their Unit Teacher when assistance is required to ensure satisfying academic performance.

### Counselling & Student Welfare Services

A qualified psychologist at GBCA is available to provide confidential counselling services. International students may seek assistance with matters such as cross-cultural issues or adjusting to life in Australia. We are committed to ensure that every student has a positive experience while studying at GBCA.

### IT Support

Our IT Support Officer will assist you with any computer related issues such as problems with connecting to the wireless network, setting up software or login. You can contact IT Support Officer via email: [David.Dong@gbca.edu.au](mailto:David.Dong@gbca.edu.au) or visit reception at Level 1.

For assistance with access to UC systems, contact the UC Service Desk via email: [servicedesk@canberra.edu.au](mailto:servicedesk@canberra.edu.au) or call: 02 6201 5500.

### Career Support Service

The College provides students and recent graduates with a range of services and resources to help build their career. The College Career Support contains a variety of resources for researching potential employment markets as well as information on interview preparation, work experience, graduate and vacation employment and how to write and prepare resumes and selection criteria. See [www.gbca.edu.au/internship-program/](http://www.gbca.edu.au/internship-program/) for more information.

### Specialised Support Services

The College will provide support for students where possible. Students can be referred to these services by the Student Support Officer or other College staff. Specialised support services include: Support for students with health conditions, Indigenous student support and Prayer room.



**FOR MORE INFORMATION ON SERVICES**

UC Student Enquiries	By Phone or Email	Student Centre	1300 301 727	<a href="mailto:UCMelbourne@canberra.edu.au">UCMelbourne@canberra.edu.au</a> Or <a href="mailto:Student.centre@canberra.edu.au">Student.centre@canberra.edu.au</a>
Student Support	Ground Floor, 338 Queen Street Campus	Edmond WAN/ <b>Emergency contact (Text after hours)</b>	9326 9677 Ext. 900 <b>0466 268 122</b>	<a href="mailto:studentsupport@gbca.edu.au">studentsupport@gbca.edu.au</a>
Counsellor	By appointment	Becky BLACK	N/A	<a href="mailto:becky.black@gbca.edu.au">becky.black@gbca.edu.au</a>
IT Support	Level 3, 338 Queen Street Campus	David DONG	9326 9677 Ext. 930	<a href="mailto:David.Dong@gbca.edu.au">David.Dong@gbca.edu.au</a>
Library Services	Level 1, 338 Queen Street Campus	Linda GAY	9326 9677 Ext. 910	<a href="mailto:library@gbca.edu.au">library@gbca.edu.au</a>
Career Centre	Level 2, 337 Latrobe Street Campus	Yan GORRIE	03 9041 3050	<a href="mailto:CareerCentre@gbca.edu.au">CareerCentre@gbca.edu.au</a>
University of Canberra Students' Association	Building 1, on the concourse, UC Bruce Campus	N/A	(02) 6201 2000	<a href="mailto:advocacy@canberra.edu.au">advocacy@canberra.edu.au</a>