

Referee Report: MACE (Sport)

Note to applicant:

It is essential that the referee complete this form. Please upload the completed report with your application. Please ensure that you cover the previous 5 years of employment. You may need to approach several referees to achieve this.

Note to referee

The report is a personal recommendation on a candidate for the admission to the postgraduate MACE Program at the University of Canberra in association with the Australian Institute of Sport.

The MACE program is a two or three year applied program aimed to offer education into the management of specific populations in high performance sport and defence. The MACE Program is designed to equip students for senior management positions in high performance sport and defence where the health of the populations is required to achieve success. Entry to the Program is competitive and your frank assessment of the applicant's suitability for admission would be appreciated.

By completing this form, you agree to be contacted by MACE for a reference check. Please feel free to add to the size of the boxes if more space is needed for your response. Return the completed and signed form to the MACE applicant for submission.

Course pathway

(Place an X in the appropriate box)

2 year pathway	<input type="checkbox"/>	
3 year pathway	<input type="checkbox"/>	

Applicant details

Title:	Family name:	Given Names:
Information about the applicant and their role while working with you:		
Name of Organisation:		
Position or title:		

Was English the sole language used by the applicant in the organisation? Y /N

The applicant has worked in the organisation from:
(Month/Year to Month/Year)

Referee details

Title:	Family name:	Given Names:
Name of Organisation:		
Position or title:		
Work phone:	Email:	
Address:		
Post code:		
Signature:	Date:	

Questions to be answered by the referee

How long, well and in what capacity have you known the applicant?

What do you consider to be her / his outstanding talents and strengths in improving the health of your population of interest?

What would you consider to be her /his weaknesses or areas of development?	
Please rate the applicant in the following characteristics:	
(5 point Likert, or “have not witnessed/ unsure”)	(1 – well below average, 2 below average, 3 average, 4 above average, 5 well above average; or ‘have not witnessed (HNW)/unsure (U))
Intellectual capacity	
Ability to relate to others	
Written communication	
Verbal communication	
Leadership in a team environment	
Ability to influence others	
Motivation to succeed	
Commitment to learning	
Curiosity	
Political awareness	
Ability to design prevention programs	
Ability to implement prevention programs	
Clinical management of injuries/illnesses	
Overall potential to improve health outcomes for your organisation	

How would you describe the applicant's problem-solving ability?

Please indicate the level of English used in their employment

Are there any other comments you feel would be useful to the MACE Program when considering this application?

If you are the applicant's current manager, do you support the candidate in undertaking the MACE Program? What support are you able to offer?