

# Graduate Certificate in Human Resource Management (MGC201.1)

Please note these are the 2026 details for this course

## Domestic students

|                               |   |
|-------------------------------|---|
| Selection rank                |   |
| Delivery mode                 |   |
| Location                      | Bruce, Canberra   |
| Duration                      | 1.0 years   |
| Faculty                       | Faculty of Business, Government & Law   |
| Discipline                    | Canberra Business School  |
| UAC code                      |   |
| English language requirements | An IELTS Academic score of 6.5 overall, with no band score below 6.0 (or equivalent). |
|                               | <a href="#">View IELTS equivalences</a>   |

## International students

|                             |   |
|-----------------------------|---|
| Academic entry requirements | To study at UC, you'll need to meet our academic entry requirements and any admission requirements specific to your course. Please read your course admission requirements below. To find out whether you meet UC's academic entry requirements, visit our <a href="#">academic entry requirements page</a> . |
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[View UC's academic entry requirements](#)

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**Delivery mode**

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**Location**

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**Duration** 1.0 years

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**Faculty** Faculty of Business, Government & Law

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**Discipline** Canberra Business School

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**CRICOS code**

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**English language requirements** An IELTS Academic score of 6.5 overall, with no band score below 6.0 (or equivalent).

[View IELTS equivalences](#)

## About this course

The Graduate Certificate in Human Resource Management is designed to equip you for positions requiring a broad understanding of human resources and its essential role within your organisation. It is designed for people who are working in an HR area and want to complement their practical knowledge with a foundational knowledge base, or those contemplating a career in human resource management. The course provides you with knowledge in contemporary issues in human resource management and provides a foundational pathway to ongoing education in human resource management.

## Admission requirements

Applicants must have an undergraduate degree or equivalent as approved by the University.


### Additional admission requirements

None.

### Assumed knowledge

None.

## Periods course is open for new admissions

| Year | Location        | Teaching period | Teaching start date | Domestic  | International |
|------|-----------------|-----------------|---------------------|---|---------------|
| 2026 | Bruce, Canberra | Semester 2      | 10 August 2026      |  |               |

## Credit arrangements

There are currently no formal credit transfer arrangements for entry to this course. Any previous study or work experience will only be considered as part of the application process in accordance with current [course rules and university policy](#).

# Course requirements

## Graduate Certificate in Human Resource Management (MGC201) | 12 credit points

### Required Units - Must pass 12 credit points as follows

[Expand All](#) | [Collapse All](#)

Human Behaviour in Organisations G (9502) | 3 credit points – Level G

Managing Human Capital G (11418) | 3 credit points – Level G

Workplace Law in Context PG (11425) | 3 credit points – Level P

Shaping Behaviour and Strengthening Performance PG (11426) | 3 credit points – Level P

In addition to course requirements, in order to successfully complete your course you must meet the inherent requirements. Please refer to the [inherent requirements statement](#) applicable to your course

# Typical study pattern

## UC - Canberra, Bruce

### Standard Part Time, Semester 1 Commencing

#### Year 1

#### Semester 1

Managing Human Capital G (11418)

Shaping Behaviour and Strengthening Performance PG (11426)

#### Semester 2

Human Behaviour in Organisations G (9502)

[Workplace Law in Context PG \(11425\)](#)

## Standard Part Time, Semester 2 Commencing

### Year 1

#### Semester 2

[Human Behaviour in Organisations G \(9502\)](#)

[Workplace Law in Context PG \(11425\)](#)

### Year 2

#### Semester 1

[Managing Human Capital G \(11418\)](#)

[Shaping Behaviour and Strengthening Performance PG \(11426\)](#)

# Course information

## Course duration

Standard 1 year part-time. Maximum 3 years from date of enrolment to date of course completion.

## Learning outcomes

| Learning outcomes   | Related graduate attributes   |
|---|---|
| Apply concepts, theories and experience to business problems and propose sustainable solutions. | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; communicate effectively; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems; work collaboratively as part of a team, negotiate, and resolve conflict.</p> <p>UC graduates are global citizens: Understand issues in their profession from the perspective of other cultures; behave ethically and sustainably in their professional and personal lives.</p> <p>UC graduates are lifelong learners: Reflect on their own practice, updating and adapting their knowledge and skills for continual professional and academic development; adapt to complexity, ambiguity and change by being flexible and keen</p> |

|   |   |
|---|---|
|   | <p>to engage with new ideas.</p> <p>UC graduates are able to demonstrate Aboriginal and Torres Strait Islander ways of knowing, being and doing: Use local Indigenous histories and traditional ecological knowledge to develop and augment understanding of their discipline.</p>  |
| <p>Analyse and synthesise information and be able to critique and effectively communicate in a business and management context.</p> | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; communicate effectively; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems; work collaboratively as part of a team, negotiate, and resolve conflict.</p> <p>UC graduates are global citizens: Understand issues in their profession from the perspective of other cultures; behave ethically and sustainably in their professional and personal lives.</p> <p>UC graduates are lifelong learners: Reflect on their own practice, updating and adapting their knowledge and skills for continual professional and academic development; adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p> <p>UC graduates are able to demonstrate Aboriginal and Torres Strait Islander ways of knowing, being and doing: Use local Indigenous histories and traditional ecological knowledge to develop and augment understanding of their discipline.</p> |
| <p>Analyse approaches to business innovation and organisational change and sustainability.</p>                                      | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills;</p> <p>communicate effectively; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems; work collaboratively as part of a team, negotiate, and resolve conflict.</p> <p>UC graduates are global citizens: Understand issues in their profession from the perspective of other cultures; behave ethically and sustainably in their professional and personal lives.</p> <p>UC graduates are lifelong learners: Reflect on their own practice, updating and adapting their knowledge and skills for continual professional and academic development; be self-aware; adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p>   |

|  |  |
|--|--|
|  | UC graduates are able to demonstrate Aboriginal and Torres Strait Islander ways of knowing, being and doing: Use local Indigenous histories and traditional ecological knowledge to develop and augment understanding of their discipline. |
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## Placements requirements

None.

## Awards

| Award   | Official abbreviation |
|---|-----------------------|
| Graduate Certificate in Human Resource Management | GradCert HumanResMgt  |

## Enrolment data

2023 enrolments for this course by location. Please note that enrolment numbers are indicative only and in no way reflect individual class sizes.

| Location             | Enrolments |
|----------------------|------------|
| UC - Canberra, Bruce | 1          |

## Enquiries

| Student category              | Contact details   |
|-------------------------------|---|
| Prospective Domestic Students | Email <a href="mailto:study@canberra.edu.au">study@canberra.edu.au</a> Ph 1800 UNI CAN (1800 864 226) |

Current and Commencing Students

In person, Student Centre Building 1 (take a BGL Faculty course advice ticket) or Email [bglstudent@canberra.edu.au](mailto:bglstudent@canberra.edu.au)

## Download your course guide



# Scholarships

Find the scholarship that's the right fit for you

[Explore Scholarships](#)

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UC acknowledges the Ngunnawal people, traditional custodians of the lands where Bruce campus is situated. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and the region. We also acknowledge all other First Nations Peoples on whose lands we gather.