

Graduate Certificate in Policy and Data (386JA.1)

Please note these are the 2021 details for this course

Domestic students

Selection rank n/a

English language requirements
An IELTS Academic score of 6.5 overall, with no band score below 6.0 (or equivalent).
[View IELTS equivalences](#)

Duration 0.5 years

UAC code

Faculty Faculty of Business, Government & Law

Discipline Institute for Governance and Policy Analysis

Location UC - Canberra, Bruce

Fees
Disclaimer:
Annual fee rates
The fees shown are the annual fee rates for the course. The annual rate is the fee that applies to standard full-time enrolment, which is 24 credit points. The final fee charged is based on the proportion of 24 credit points in which a student enrolls. Students enrolled in a Commonwealth Support Place (CSP) are required to make a contribution towards the cost of their education, which is set by the Commonwealth Government. Information on Commonwealth Supported Places, HECS-HELP and how fees are calculated can be found [here](#).

International students

Academic entry requirements
To study at UC, you'll need to meet our academic entry requirements and any admission requirements specific to your course. Please read your course admission requirements below. To find out whether you meet UC's academic entry requirements, visit our academic entry requirements page.
[View UC's academic entry requirements](#)

English language requirements
An IELTS Academic score of 6.5 overall, with no band score below 6.0 (or equivalent).

[View IELTS equivalences](#)

CRICOS code

Faculty Faculty of Business, Government & Law

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About this course

Invest in your career

The Graduate Certificate in Policy and Data enhances the specialist skills of Australian Public Service staff, and meets professional development needs for present and future governance and policy challenges.

The course explores:

- contemporary governance and policy challenges
- key contemporary policy approaches
- Importance of data analytics as a policy analysis technique

The Graduate Certificate is designed to cultivate the core capabilities of the policy profession in Westminster-style democracies. These include all aspects of the policy process from strategy and design, to delivery and evaluation. This course fosters the skills that underpin these capabilities, including the 'soft' skills of relationship management and communication and the more technical skills of analysis and implementation.

Please note, this course is currently delivered under contract with a government agency, and is only available to staff nominated by that agency.

Admission requirements

Admission is restricted to staff of the Department of Social Services (DSS).

Applicants must have a bachelor's degree or equivalent as approved by the University's Admissions Committee OR hold two or more years of relevant work experience, and be currently employed in an Australian Commonwealth, State, or Territory Government Department.

Assumed knowledge

Essential: Some basic understanding of the functions of Australian Government. This is assumed, given that the course is only open to APS students. Desirable but not essential: Familiarity with fundamental theories and concepts underpinning effective public policy development. Familiarity with basic statistics and statistical concepts.

Periods course is open for new admissions

| Year | Location | Teaching period | Teaching start date | Domestic | International |
|------|----------------------|-------------------|---------------------|----------|---------------|
| 2021 | UC - Canberra, Bruce | Teaching Period 2 | | ✓ | |
| 2022 | UC - Canberra, Bruce | Teaching Period 2 | | ✓ | |
| 2023 | UC - Canberra, Bruce | Teaching Period 2 | | ✓ | |
| 2024 | UC - Canberra, Bruce | Teaching Period 2 | | ✓ | |

Credit arrangements

There are currently no formal credit transfer arrangements for entry to this course. Any previous study or work experience will only be considered as part of the application process in accordance with current [course rules and university policy](#). Credit is not permitted towards completion of a graduate certificate.

Course requirements

Graduate Certificate in Policy and Data (386JA) | 12 credit points

Required - Must pass 12 credit points as follows

[Public Policy PG \(6268\) | 3 credit points – Level P](#)

[Public Administration G \(8556\) | 3 credit points – Level G](#)

[Economic Policy Analysis G \(9800\) | 3 credit points – Level G](#)

[Understanding, Utilising and Evaluating Government Statistics G \(10337\) | 3 credit points – Level G](#)

In addition to course requirements, in order to successfully complete your course you may need to meet the inherent requirements. Please refer to the [inherent requirements statement](#) applicable to your course

Typical study pattern

UC - Canberra, Bruce

Standard Full Time, Period 2 Commencing

Year 1

Period 2

[Public Administration G \(8556\)](#)

Period 3

[Public Policy PG \(6268\)](#)

Period 4 Period 5

[Economic Understanding, Policy Utilising and Analysis Evaluating G \(9800\) Government](#)

Course information

Course duration

The standard course duration is 0.5 years full time.

Learning outcomes

| Learning outcomes | Related graduate attributes |
|--|---|
| <p>A broad understanding of different models and concepts of policy analysis from Australia and abroad, and their usefulness for policy practice.</p> | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.</p> <p>UC graduate are global citizens: Think globally about issues in their profession; adopt an informed and balanced approach across professional and international boundaries; understand issues in their profession from the perspective of other cultures.</p> <p>UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p> |
| <p>Ability to communicate persuasive arguments about both simple and complex policy issues.</p> | <p>UC graduates are professional: Communicate effectively; work collaboratively as part of a team, negotiate, and resolve conflict.</p> <p>UC graduate are global citizens: Communicate effectively in diverse cultural and social settings.</p> <p>UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p> |
| <p>Understanding of Australia's political and governance context and how this affects policy-making.</p> | <p>UC graduates are professional: Use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.</p> <p>UC graduate are global citizens: Think globally about issues in their profession.</p> <p>UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p> |
| <p>To be able to accurately use, interpret and draw inference from information gathered as evidence to support both routine and strategic decision-making.</p> | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.</p> <p>UC graduate are global citizens: Adopt an informed and balanced approach across professional and international boundaries.</p> |

UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.

| | |
|--|---|
| <p>Understanding of and capacity to apply basic statistical concepts, and basic data analytic techniques relevant to Australian public policy.</p> | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.</p> <p>UC graduates are global citizens: Adopt an informed and balanced approach across professional and international boundaries; make creative use of technology in their learning and professional lives.</p> <p>UC graduates are lifelong learners: Evaluate and adopt new technology.</p> |
|--|---|

Ability to undertake policy research both within a collaborative team-based framework and independently.

UC graduates are professional: Communicate effectively; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems; work collaboratively as part of a team, negotiate, and resolve conflict.

UC graduates are global citizens: Think globally about issues in their profession; communicate effectively in diverse cultural and social settings.

UC graduates are lifelong learners: Reflect on their own practice, updating and adapting their knowledge and skills for continual professional and academic development; adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.

| | |
|---|---|
| <p>Ability to design, model and craft policy options for simple issues.</p> | <p>UC graduates are professional: Employ up-to-date and relevant knowledge and skills; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.</p> <p>UC graduates are global citizens: Adopt an informed and balanced approach across professional and international boundaries; make creative use of technology in their learning and professional lives.</p> <p>UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.</p> |
|---|---|

Capacity to design and deliver citizen-centred policy-making.

UC graduates are professional: Employ up-to-date and relevant knowledge and skills; use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems.

UC graduates are global citizens: Adopt an informed and balanced approach across professional and international boundaries.

UC graduates are lifelong learners: Adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.

Enhanced ability to exercise adaptive, empowering leadership with integrity.

UC graduates are professional: Communicate effectively; work collaboratively as part of a team, negotiate, and resolve conflict; display initiative and drive, and use their organisational skills to plan and manage their workload; take pride in their professional and personal integrity.

UC graduates are global citizens: Think globally about issues in their profession; adopt an informed and balanced approach across professional and international boundaries; understand issues in their profession from the perspective of other cultures; communicate effectively in diverse cultural and social settings; behave ethically and sustainably in their professional and personal lives.

UC graduates are lifelong learners: Reflect on their own practice, updating and adapting their knowledge and skills for continual professional and academic development; be self-aware; adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas.

Awards

| Award | Official abbreviation |
|---|-----------------------|
| Graduate Certificate in Policy and Data | GradCert PD |

Enrolment data

2020 enrolments for this course by location. Please note that enrolment numbers are indicative only and in no way reflect individual class sizes.

| Location | Enrolments |
|----------------------|------------|
| UC - Canberra, Bruce | 3 |

Enquiries

| Student category | Contact details |
|----------------------|-----------------|
| Prospective Students | |

Current and Commencing Students

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CRICOS 00212K

UC acknowledges the Ngunnawal people, traditional custodians of the lands where Bruce campus is situated. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and the region. We also acknowledge all other First Nations Peoples on whose lands we gather.