

Bachelor of Business Studies (online) (285JA.2)

Please note these are the 2016 details for this course

Domestic students

Selection rank	60
	Note: The selection rank is the minimum ATAR plus adjustment factors required for admission to the program in the previous year. This is an indicative guide only as ranks change each year depending on demand.
Delivery mode	
Location	UC Canberra - Bruce Campus
Duration	3.0 years
Faculty	Faculty of Business, Government & Law
Discipline	Canberra Business School
UAC code	361188
English language requirements	An IELTS Academic score of 6.0 overall, with no band score below 6.0 (or equivalent). View IELTS equivalences

International students

Academic entry requirements	To study at UC, you'll need to meet our academic entry requirements and any admission requirements specific to your course. Please read your course admission requirements below. To find out whether you meet UC's academic entry requirements, visit our academic entry requirements page .
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[View UC's academic entry requirements](#)

Delivery mode

Location

Duration 3.0 years

Faculty Faculty of Business, Government & Law

Discipline Canberra Business School

CRICOS code

English language requirements An IELTS Academic score of 6.0 overall, with no band score below 6.0 (or equivalent).
[View IELTS equivalences](#)

About this course

Accelerate your business career at your own pace

Do you want to improve your business skills but already have a busy life? Our Bachelor of Business Studies (online) is the perfect way to build towards a successful career in business at a pace that suits you. With a strong focus on management and leadership development you will develop the knowledge and skills to lead with confidence in today's competitive global business environment.

Study our Bachelor of Business Studies (Online) at UC and you will:

- develop general knowledge common to all business career paths, as well as choose electives for your special interests
- understand how modern businesses operate and the systems they use
- gain strong self-directed learning abilities through online study
- be able to work in small and medium sized businesses with confidence
- refine your communication skills for international business
- have the foundations for further study in the business field
- be able to customise your course work to include units from other online programs or mix online, self-paced study with study at one of our campuses.

Work-integrated learning (WIL)

In your final year you will put your academic learning into practice by undertaking a strategic development project as part of the Advanced Management subject.

Career opportunities

- Accounting
- Management
- Business
- Commerce
- Administration

Course specific information

This course is designed to meet the needs of working professionals, carers, elite athletes, members of the defence forces or anyone else with limited time. You will have the freedom to start and work through a unit at your own pace. If you are looking for a shorter course of study you can exit this degree with a Diploma of Business Studies (1 year) or an Associate Degree of Business Studies (2 years).

Course patterns

As the course is self-paced it is not taught in standard semesters. Students can start and complete units at any time (subject to prerequisites). All students must complete Introduction to University Study prior to commencement of any other units.

Professional accreditation

None.

Admission requirements

Normal UC requirements for admission to an undergraduate course.

Additional admission requirements

None.

Assumed knowledge

None.

Periods course is open for new admissions

This course is not open for new admissions.

Credit arrangements

There are currently no formal credit transfer arrangements for entry to this course. Any previous study or work experience will only be considered as part of the application process in accordance with current [course rules and university policy](#).

Course requirements

Bachelor of Business Studies (online) (285JA) | 72 credit points

Typical Study Pattern: As the course is self-paced it is not taught in standard semesters. Students can [Expand All](#) | [Collapse All](#) start and complete units at any time (subject to prerequisites).

Required - 45 credit points as follows

Minor in Business Studies Foundation (MN0189) | 12 credit points

Required - Must pass 6 credit points as follows

[Foundations of Financial Accounting \(9516\)](#) | 3 credit points — Level 1

[Foundations of Managerial Accounting \(9517\)](#) | 3 credit points — Level 1

Restricted Choice - 6 credit points as follows

Part A - Must pass 3 credit points from the following

[Introduction to Economics \(6355\)](#) | 3 credit points — Level 1

[Foundations of Microeconomics \(9518\)](#) | 3 credit points — Level 1

Part B - Must pass 3 credit points from the following

[Foundations of Macroeconomics \(9519\)](#) | 3 credit points — Level 1

[Money, Employment and Growth \(10083\)](#) | 3 credit points — Level 1

Major in Business Studies (MJ0249) | 24 credit points

Required - Must pass 3 credit points as follows

[Business Research Methods \(9522\)](#) | 3 credit points — Level 1

Restricted Choice - 21 credit points as follows

Part A - Must pass 3 credit points from the following

[Business Finance \(6392\)](#) | 3 credit points — Level 2

[Principles of Finance \(9520\)](#) | 3 credit points — Level 2

Part B - Must pass 3 credit points from the following

- Or an Open Elective unit

Introduction to Marketing (6357) | 3 credit points – Level 1

Foundations of Marketing (9521) | 3 credit points – Level 1

Part C - Must pass 3 credit points from the following

- Or an Open Elective unit

Introduction to Business Law (4977) | 3 credit points – Level 1

Business Law and Ethics (9523) | 3 credit points – Level 2

Part D - Must pass 3 credit points from the following

- Or an Open Elective unit

Information Systems in Organisations (6348) | 3 credit points – Level 1

Management Information Systems (9524) | 3 credit points – Level 2

Part E - Must pass 3 credit points from the following

Introduction to Management (4207) | 3 credit points – Level 1

Principles of Management (9525) | 3 credit points – Level 2

Part F - Must pass 3 credit points from the following

Organisational Behaviour (7878) | 3 credit points – Level 2

Principles of Organisational Behaviour (9526) | 3 credit points – Level 2

Part G - Must pass 3 credit points from the following

Strategic Management (7371) | 3 credit points – Level 3

Advanced Management (9537) | 3 credit points – Level 3

- All students must complete '9514 Introduction to University Study' prior to commencing any other units.

Required Units - Must pass 9 credit points as follows

Introduction to University Study (9514) | 3 credit points – Level 1

Foundations of Business (9515) | 3 credit points – Level 1

Foundations of Professional Planning (9799) | 3 credit points – Level 1

Restricted Choice - 9 credit points as follows

Part A - May do up to 3 credit points from the following

Managing Human Resources (6354) | 3 credit points — Level 2

Principles of HRM (9529) | 3 credit points — Level 2

Part B - May do up to 3 credit points from the following

Entrepreneurship (6349) | 3 credit points — Level 2

Small Business Management (9531) | 3 credit points — Level 2

Part C - May do up to 3 credit points from the following

Services Marketing (6366) | 3 credit points — Level 2

Marketing and Promotion (9532) | 3 credit points — Level 3

Part D - May do up to 3 credit points from the following

Leadership, Innovation and Change (7075) | 3 credit points — Level 2

Management Leadership (9533) | 3 credit points — Level 3

Part E - May do up to 9 credit points from the following

Management Communication (9527) | 3 credit points — Level 2

Operations Management (9528) | 3 credit points — Level 2

Strategic Information Systems (9530) | 3 credit points — Level 2

Project Management (9534) | 3 credit points — Level 3

Negotiations and Conflict Management (9535) | 3 credit points — Level 3

Risk Management (9536) | 3 credit points — Level 3

Open Electives - 18 credit points as follows

- Alternative Modes: The University offers other units in online mode in other teaching periods, or students may wish to attend classes on campus.
- Elective Options: Students may wish to select electives from the Restricted Choice list above, or from other self-paced online courses.
- Unit Levels: In selecting electives students should note that no more than 30 credit points at Level 1 is permitted for the entire course.

Note:

- Must pass 18 credit points from anywhere in the University, as a major, a minor and/or as individual units.

In addition to course requirements, in order to successfully complete your course you must meet the inherent requirements. Please refer to the [inherent requirements statement](#) applicable to your course

Typical study pattern

UC - Canberra, Bruce

Online Self-paced, Commencing Semester 1. The recommended study sequence is to complete the units in the following order.

First 24 Credit Pts

1.

[Introduction to University Study \(9514\)](#)

2.

[Foundations of Business \(9515\)](#)

3.

[Foundations of Professional Planning \(9799\)](#)

4.

[Foundations of Microeconomics \(9518\)](#)

5.

[Foundations of Financial Accounting \(9516\)](#)

6.

[Management Information Systems \(9524\)](#)

7.

[Foundations of Marketing \(9521\)](#)

8.

[Foundations of Macroeconomics \(9519\)](#)

Second 24 Credit Pts

1.

[Principles of Management \(9525\)](#)

2.

[Business Law and Ethics \(9523\)](#)

3.

[Foundations of Managerial Accounting \(9517\)](#)

4.

Open Elective Unit

5.

[Principles of Organisational Behaviour \(9526\)](#)

6.

[Principles of Finance \(9520\)](#)

7.

[Business Research Methods \(9522\)](#)

8.

Open Elective Unit

Third 24 Credit Pts

3.

Open Elective Unit

4.

Open Elective Unit

5.

[Advanced Management \(9537\)](#)

7.

Open Elective Unit

8.

Open Elective Unit

Online Self-paced, Commencing Semester 2. The recommended study sequence is to complete the units in the following order.

First 24 Credit Pts

1.

[Introduction to University Study \(9514\)](#)

2.

[Foundations of Business \(9515\)](#)

3.

[Foundations of Professional Planning \(9799\)](#)

4.

Foundations of Microeconomics (9518)

5.

Foundations of Financial Accounting (9516)

6.

Management Information Systems (9524)

7.

Foundations of Marketing (9521)

8.

Foundations of Macroeconomics (9519)

Second 24 Credit Pts

1.

Principles of Management (9525)

2.

Business Law and Ethics (9523)

3.

Foundations of Managerial Accounting (9517)

4.

Open Elective Unit

5.

Principles of Organisational Behaviour (9526)

6.

Principles of Finance (9520)

7.

Business Research Methods (9522)

8.

Open Elective Unit

Third 24 Credit Pts

3.

Open Elective Unit

4.

Open Elective Unit

5.

[Advanced Management \(9537\)](#)

7.

Open Elective Unit

8.

Open Elective Unit

Course information

Course duration

This course is studied at the student's own pace and is equivalent to three years full-time study. Maximum duration is equivalent to ten years full-time study.

Learning outcomes

Learning outcomes	Related graduate attributes
Graduates will apply knowledge and skills to demonstrate autonomy, well-developed judgement and responsibility. Students will gain strong self-directed learning abilities through the online delivery, within the parameters of business theories and practices, positioning them for lifelong learning.	Professional and Social responsibility; Working independently and with others
This course will develop cognitive, technical and communication skills so graduates will be able to analyse and evaluate business information to complete activities to support the wellbeing of an enterprise. They will be able to generate and communicate solutions to unpredictable and complex problems related to internal and external business factors.	Communication; Analysis and inquiry; Problem solving
This course will develop cognitive, technical and communication skills so graduates will be able to analyse business information to complete activities to support the operations an enterprise. They will be able to	Communication;

generate and communicate solutions to unpredictable and complex problems related to internal and external business factors.	Analysis and inquiry; Problem solving
This course will develop cognitive, technical and communication skills so graduates will be able to analyse business information to complete activities to support the operations of an enterprise. They will be able to generate and communicate solutions to complex problems related to internal and external business factors.	Communication; Analysis and inquiry; Problem solving
Graduates will apply knowledge and skills to demonstrate autonomy, judgement and responsibility. Students will gain strong self-directed learning abilities through the online delivery, within the parameters of business theories and practices, positioning them for lifelong learning.	Professional and Social responsibility; Working independently and with others
Bachelor of Business Studies Graduates will have broad and coherent knowledge and skills for operating and supporting small- and medium-sized enterprises as well as the foundations to further their education in the business field.	Analysis and inquiry; Problem solving
Associate Degree in Business Studies Graduates will have broad and coherent knowledge and skills for operating and supporting small- and medium-sized enterprises as well as the foundations to further their education in the business field.	Analysis and inquiry; Problem solving
Graduates will have broad and coherent theoretical and technical business operational knowledge with more in-depth knowledge in one or more disciplines such as small business operations, marketing and/or project management.	Analysis and inquiry; Problem solving
Graduates will have theoretical and technical business operational knowledge.	Analysis and inquiry; Problem solving
Graduates will apply knowledge and skills to demonstrate autonomy, judgement and responsibility. Students will gain strong self-directed learning abilities through the online delivery, within the parameters of business theories and practices, positioning them for lifelong learning.	Professional and Social responsibility;

Working
independently and
with others

Diploma of Business Studies Graduates will have specialised knowledge and skills for operating and supporting small- and medium-sized enterprises as well as the foundations to further their education in the business field.	Analysis and inquiry; Problem solving
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Graduates will have theoretical and technical business operational knowledge.

Analysis and inquiry;

Problem solving

Majors

- [Minor in Business Studies Foundation \(MN0189\)](#)
- [Major in Business Studies \(MJ0249\)](#)

Awards

Award	Official abbreviation
Bachelor of Business Studies	B BusStud

Honours

High performing students may be eligible for entry into the Bachelor of Philosophy (Honours) course delivered on-campus in Canberra.

Alternative exits

Students may exit the course with an Associate Degree in Business Studies on completion of 48cp of units from this course, or a Diploma of Business Studies on completion of 24cp of units from this course.

Enquiries

Student category	Contact details
Prospective Domestic Students	Email: study@canberra.edu.au Ph: 1800 UNI CAN (1800 864 226)

Current and

In person: Faculty of Business, Government & Law student support area (Building 11, Level B, Room 27

Commencing Students

-- Reception counter Email: BGLCourseConveners@canberra.edu.au

Prospective

International Students

Email: international@canberra.edu.au, Tel: +61 2 6201 5342

Download your course guide



Scholarships

Find the scholarship that's the right fit for you

[Explore Scholarships](#)

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TEQSA Provider ID: PRV12003 (Australian University)

UC acknowledges the Ngunnawal people, traditional custodians of the lands where Bruce campus is situated. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of Canberra and the region. We also acknowledge all other First Nations Peoples on whose lands we gather.