

## Third Party Authorisation Request

This form authorises a third party to act on your behalf to engage with the University of Canberra Student Centre staff for the designated purposes below. This form does not qualify as a power of attorney and does not grant the third party full access to act on your behalf in other matters or communication as per [the University's Privacy Policy](#).

Submit this form and all supporting documentation to [student.centre@canberra.edu.au](mailto:student.centre@canberra.edu.au) or to the Student Centre in Building 1.

### Student information

Student ID Date of birth

Given name/s Family name

*I authorise the third party listed below to collect the following on my behalf with proof of valid identification:*

Academic transcript

Testamur

Completion letter

Proof of enrolment letter

Statement of account

Student ID card

Student signature Date

### Third party information

Given name/s Family name

Date of birth Identification number\*  
*Drivers licence or passport*

Relationship to student

Third party signature Date

*\*The third party's Australian drivers licence or passport (any nationality) must be presented to Student Centre staff upon collection of documentation.*