

How to Apply for a QLD Radiation Licence

Appropriate Application Form

You must complete the associated form to apply for a licence to use a particular type of radiation source. You can apply for a Use Licence as a medical radiation practitioner or to use laser equipment for medical procedures. You must complete the [Form 7](#). Use this form if you are a medical radiation practitioner and seek to use radiation equipment or radioactive substances for a medical service or to carry out a diagnostic or therapeutic procedure.

Medical radiation practitioners include:

- diagnostic radiographers
- radiation therapists
- nuclear medicine technologists
- student medical radiation practitioners.

UC students fall into the category of “Diagnostic radiographers”; hence, you are to select this section on the second page of the form.

Appropriate Evidence

Your application needs to include:

1. two proof of [identity documents](#) certified¹ by an appropriate authority.
2. a certified copy of your qualifications e.g., degree, professional recognition (*UC Placement team enrolment letter*)²
3. evidence of your professional registration (*UC Placement team enrolment letter*)
4. evidence of your experience using the radiation source (*UC Placement team enrolment letter*)
5. evidence of your employment and acceptance into a speciality training program (for registrars) (*UC Placement team enrolment letter*)
6. evidence of your enrolment and training (for students) (*UC Placement team enrolment letter*)

How to Submit the Application

Please post your signed and completed application form, associated documentation, and payment information to:

The Chief Executive
c/- Public Health Licensing Unit
Health Protection Branch
Queensland Department of Health
PO Box 2368
FORTITUDE VALLEY BC QLD 4006

Fee Exemption for Students

New applicants who are required to use a radiation source during their study or training at an educational institution are not required to pay application or licence fees for the licence. The applicant must provide evidence of enrolment in an Australian medical radiation practitioner training course to claim this exemption from the requirement to pay fees.

¹ You can get your documents certified as correct copies of the original from a Justice of Peace, Notary Public, or Commissioner for Declarations.

² Please request an enrolment letter from the UC Placement Team as it serves as evidence for points 2, 3, 4, 5, & 6.