

# Early Offer Scheme – A step-by-step guide

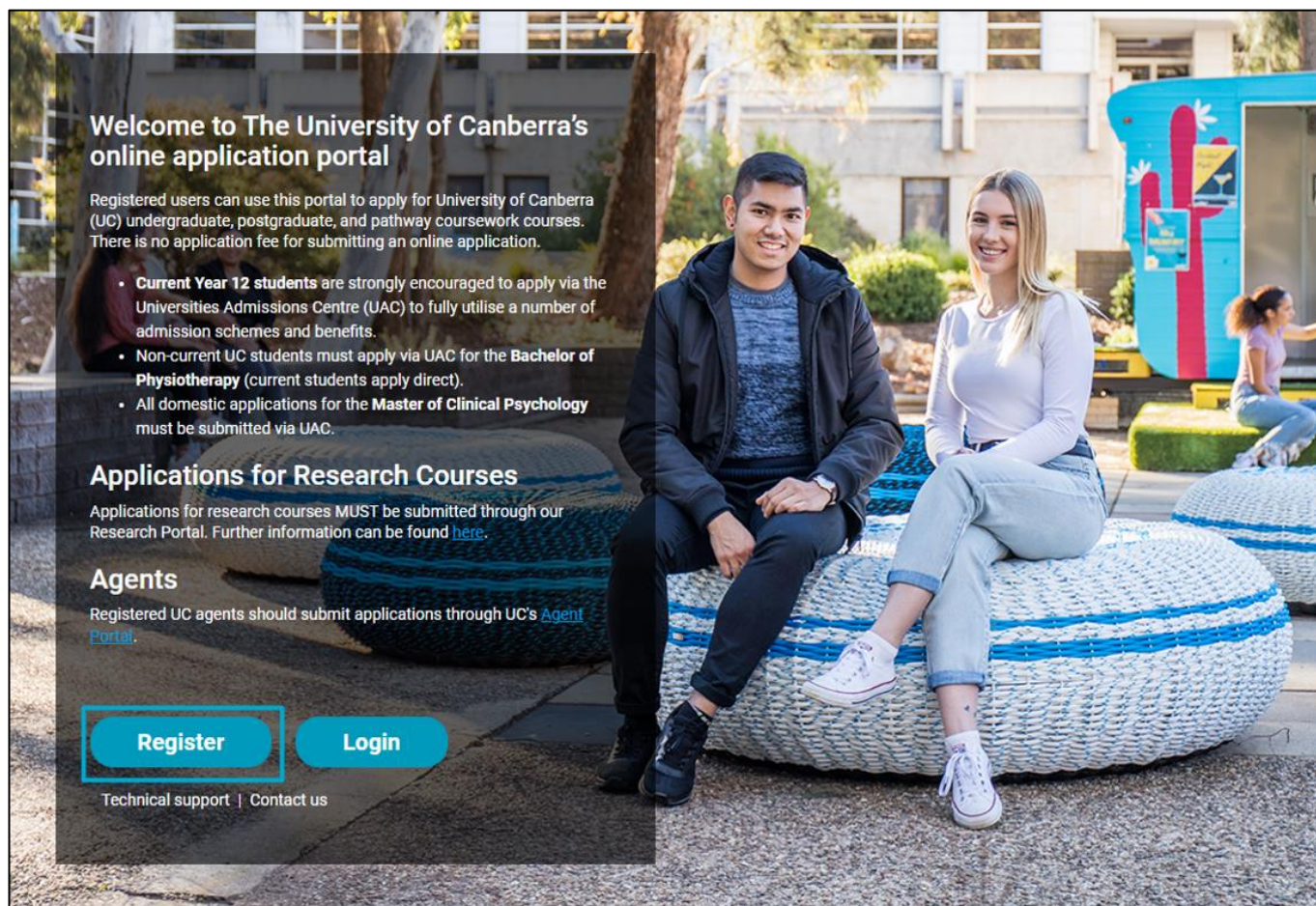
## 1. Select a course

Scroll to the ‘**Start your application**’ section at the end of the [Early Offer webpage](#) to browse the undergraduate courses which are included in the Early Offer Scheme. You can filter these courses based on Faculty. Once you have selected your course, click on the ‘Apply Now’ link.

## 2. Register an account

You’ll then be redirected to the University of Canberra’s online application portal. From here, you will need to register an account. If you have already registered an account, you can simply login.

When registering your account, **please ensure that you are using your personal email address** rather than your school email. Otherwise, you will not receive emails from us once your school email address is made inactive.



**Welcome to The University of Canberra's online application portal**

Registered users can use this portal to apply for University of Canberra (UC) undergraduate, postgraduate, and pathway coursework courses. There is no application fee for submitting an online application.

- **Current Year 12 students** are strongly encouraged to apply via the Universities Admissions Centre (UAC) to fully utilise a number of admission schemes and benefits.
- Non-current UC students must apply via UAC for the **Bachelor of Physiotherapy** (current students apply direct).
- All domestic applications for the **Master of Clinical Psychology** must be submitted via UAC.

**Applications for Research Courses**

Applications for research courses **MUST** be submitted through our Research Portal. Further information can be found [here](#).

**Agents**

Registered UC agents should submit applications through UC's [Agent Portal](#).

[Register](#) [Login](#)

Technical support | [Contact us](#)

### 3. Before you start!

Before you start your application, please ensure that you have a copy of your official Year 11 results and a 300 word personal statement explaining why you have chosen to apply for this course at the University of Canberra. Your Year 11 results must include a numeric or alphabetical grade which demonstrates your academic achievement for each subject.

Then, tick “Yes, I am eligible to apply for this course”, and click “I am ready to apply!”

**YOUR APPLICATION TO THE BACHELOR OF SCIENCE (BIOMEDICAL SCIENCE)**

Before you start 1 Attachments Verify Submit

#### Before you start!

Welcome to your **University of Canberra** online application for admission to **Bachelor of Science (Biomedical Science)**.

To apply successfully you will need to:

1. Complete all (\*) questions
2. Attach scanned copies of any requested supporting documents, which may include:
  - Academic transcripts from any previous study;
  - Award certificates;
  - A key/guide to the grading system;
  - Evidence of work experience (i.e. a resume and statement of employment from your employer);
  - Official English language translations of any documents not in English;
  - Evidence of your English language proficiency: information about UC's English requirements can be found [here](#).
  - If you are a current UC or UCC student who is applying for a change of course then you will only need to provide some key details (name, address, course preference) on the following page.
  - If you are a current ACT or NSW Year 12 student applying for the **Early Offer Scheme**, you will only need to submit a copy of your official Year 11 results which include a numeric or alphabetical grade which demonstrates your academic achievement for each subject, and a 300 word personal statement.
3. When the application is complete, check that the information you have supplied is correct. You will be asked to sign a declaration and accept the University's terms and conditions.
4. Click on the Submit button. You will receive an application number.

The University will contact you immediately if further information or documents are required. Once your application has been processed you will receive confirmation of the outcome by email.

**Note:** You can save this application at any time and complete it when you have the required documents.

☒ Yes, I am eligible to apply for this course

## 4. Next steps

You'll be required to fill out all mandatory questions, starting with your personal details. It is important that this information is accurate. Most importantly, you need to indicate that you are applying for the Early Offer Scheme by answering "Yes" to the "Are you applying for the Early Offer Scheme?" question.

PERSONAL DETAILS

Title: \*

Family name: \*

If you do not have a surname or family name, please enter your given name in both the First Name and Surname fields.

Previous family name (if any):

Given name:

If you do not have a surname or family name, please enter your given name in both the First Name and Surname fields.\*

Preferred name:

Date of birth: \*

Gender: \*

☐ Male
 ☒ Female
 ☐ Indeterminate/Intersex/Unspecified

Citizenship / permanent residence status: \*

Australian citizen

Citizenship: \*

AUSTRALIA

Country of birth: \*

AUSTRALIA

Have you previously attended or applied to University of Canberra? \*

No

Are you applying for the Early Offer Scheme? \*

Yes

The Early Offer Scheme is only open to applicants who are currently enrolled in an Australian Year 12, applying to commence undergraduate study next year. If you meet this criteria, please have your official Year 11 results ready to upload to the Secondary Academic Qualifications section of this application.

Next fill in your contact details.

You will be required to select your course start date and campus. You must select **Semester 1 2025**. Click "Select Course Options".

COURSE SELECTION

Please click on the 'Select Course Options' button below to select your course start date, campus, and UC College pathway (if required), then click 'Save All Courses' to save your options to the form.

Select Course Options

\*

Selected Program	Program Code
Bachelor of Science (Biomedical Science)	NPB001

A new window will pop up. You *may* be asked to select a Foundation Course and/or Diploma Course. Please note that this is not applicable to Early Offer Scheme applicants, so you can tick “No Foundation Course required” and “No Diploma Course required”.

Foundation Course

Cancel

Code	Course	Campus	Intake	Study Mode
<input checked="" type="radio"/>	No Foundation Course required			
<input type="radio"/>	215AB	The Aboriginal and Torres Strait Islander Foundation Program		
<input type="radio"/>	215CO	UC Connect		
<input type="radio"/>	215PS	UC Preparation Scheme		

Foundation Course

Cancel

Code	Course	Campus	Intake	Study Mode
<input checked="" type="checkbox"/>	No Foundation Course chosen			

Change

Diploma Course

Code	Course	Campus	Intake	Study Mode
<input checked="" type="radio"/>	No Diploma Course required			
<input type="radio"/>	192JA	Diploma of Science		

Main Course

Code	Course	Campus	Intake	Study Mode
<input checked="" type="checkbox"/>	NPB001 Bachelor of Science (Biomedical Science)	Select Intake and Campus		
		UC Canberra - Bruce Campus	Semester 2 - Commencing 29 July 2024	Full-time - Internal <div>Select</div>
		UC Canberra - Bruce Campus	Semester 2 - Commencing 29 July 2024	Part-time - Internal <div>Select</div>
		UC Canberra - Bruce Campus	Semester 1 - Commencing 3 February 2025	Full-time - Internal <div>Select</div>
		UC Canberra - Bruce Campus	Semester 1 - Commencing 3 February 2025	Part-time - Internal <div>Select</div>
		UC Canberra - Bruce Campus	Semester 2 - Commencing 28 July 2025	Full-time - Internal <div>Select</div>
		UC Canberra - Bruce Campus	Semester 2 - Commencing 28 July 2025	Part-time - Internal <div>Select</div>

Then, click “Save All Courses”.

Answer the Government Statistics and whether you need support services during your studies.

Next, you’ll be required to fill in your secondary academic qualifications. This is where you can upload your Year 11 results and your 300 word statement. Your official Year 11 results must include a numeric or alphabetical grade which demonstrates your academic achievement for each subject.

Answer “Yes” to “Have you commenced or completed any secondary qualifications?”, then fill in your qualification details, including the expected completion date.



▼ SECONDARY ACADEMIC QUALIFICATIONS

Have you commenced or completed any secondary qualifications? \*

Yes

Secondary Qualification 1

Program level: \*

Australian Year 12

Program Name: \*

ACT Year 12

Country:

Australia

Select Institution

Name of school / institution:

Lake Gininderra College (AUSTRALIA)

Start date:

Jan

2023

Have you completed the above study? \*

No

Do you intend to complete the above study? \*

Yes

Expected completion date: \*

Dec

2024

Please attach evidence of your secondary studies and qualifications such as transcripts, completion certificates, or results. For international qualifications, you must include an explanation of the institution's grading system. English translations are required if the original documents are not in English.

\*\*Applicants applying for the Early Offer Scheme must submit a copy of your official Year 11 results which include a numeric or alphabetical grade which demonstrates your academic achievement for each subject.

File Attachment (JPG, JPEG, PNG, PDF (unprotected) files up to 5MB in size) > Get help

Upload Now Choose Existing

Drag and drop or click here to browse the file that you wish to attach to your application

Why have you chosen to apply for this course at the University of Canberra? Please provide a 300 word personal statement. \*

File Attachment (JPG, JPEG, PNG, PDF (unprotected) files up to 5MB in size) > Get help

Upload Now Choose Existing

Drag and drop or click here to browse the file that you wish to attach to your application

It is not necessary to upload any other documents, so you can skip over the “Other Documents” section.

Then, you’ll be required to read, understand, and agree to the applicant declaration. Tick “I have read and understood the above conditions and accept them fully”, answer whether you’ll be under 18 years of age at the time of commencement, then click “Save & Continue”.

On the next page, you'll be given the chance to review your attachments, add comments about your application, and answer any questions that may have been missed. Once reviewed, click "Save & Continue".

Before you start


1

Attachments

Verify

Submit

### Attachments

Date	Original Name	Size	
 04/04/2024		25.1 KB	remove via form

### Upload Other Documents

Drag and drop your files here to attach them to this application

### Attach one of your existing uploads

Description

Select Existing File

Select file

Tip: Manage your uploaded documents from the My Documents page.

Attach

### Comments about your Application

If you have any additional notes or comments about your application, please enter them here.

Save

Save & Close

Save & Continue

## 5. Submit your application

Most importantly, don't forget to hit submit! Once you submit your application you will receive an email confirmation with your application number.

**YOUR APPLICATION TO THE BACHELOR OF SCIENCE (BIOMEDICAL SCIENCE)**

Before you start

1

Attachments

Verify

Submit

You have successfully completed all the mandatory questions for an application to:

**Institution:** University of Canberra  
**Course:** Bachelor of Science (Biomedical Science)

Please quote your **Application Number** in all communication.

Your **Application Number** is: 50101036

Once you submit the application you will receive an email confirmation with the above information.

**Well done, it is time to hit submit!**

Submit application

Save & Close