

## 2003 Handbook. Graduate Diploma Courses

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## Graduate Diploma in Professional Accountancy (450AA)

This course is intended for graduates who need to study up to six subjects in accounting, auditing and/or commercial law in order to fulfil the requirements for entry to the Australian professional accounting bodies. This includes graduates with an accounting degree from overseas and graduates in degrees other than accounting who have studied a significant number of accounting subjects (eg. A major in accounting) without achieving professional recognition.

The course also provides a recognised qualification for public service officers and others who wish to gain an understanding of accrual accounting and reporting.

This course is subsumable into the Master of Professional Accountancy.

### Course Duration:

2 semesters full-time or equivalent part-time, maximum 2 years. This course would normally be undertaken by part-time study.

### Admission Requirements:

Applicants should hold a Bachelor's degree from an Australian university or college of advanced education. Applicants with a first degree from a foreign tertiary institution may also be admitted.

Non-graduates who meet University standards for equivalent graduate status may also be admitted to the course, and may seek advice on their eligibility from the course convener or from the University's admissions officer.

### Course Requirements:

At least 24 credit points from six subjects of 4 credit points each, chosen from the following:

[003879](#) Accounting M1  
[003880](#) Accounting M2  
[003881](#) Accounting M3  
[003882](#) Accounting M4  
[003883](#) Accounting M5  
[004527](#) Accounting Theory M  
[003876](#) Commercial Law M1  
[003877](#) Commercial Law M2  
[003878](#) Commercial Law M3  
[003885](#) Finance M1

The course convener may approve the substitution of no more than one subject which would normally be selected from the following list:

[004222](#) Accounting for Planning and Control MBA  
[005026](#) Accounting Information Systems M  
[003924](#) Economics for Managers G  
[003930](#) Financial Management in Government M  
[003971](#) Organisational Behaviour G  
[004224](#) Portfolio Theory and Investment Analysis M  
[003889](#) Quantitative Methods G  
[004223](#) Strategic Management M

### Advanced Standing:

Advanced standing and credit may be granted by the course convener for a maximum of two of the required subjects but only on the basis of graduate studies undertaken within an incomplete award program.

### Course Convener:

Mr Simon J. Hoy 6C28 (02) 6201 2189  
School of Business

## Graduate Diploma in Administration (053AA)

This course is designed to help individuals as they progress in their careers in the public or private sectors, to move away from areas of initial specialisation towards those involving managerial and administrative functions. The approach is both conceptual and practical. An important aim is to offer graduates in fields other than administration the opportunity to immerse themselves in recent developments in administration and its associated fields.

The course is intensive, involving a serious commitment of time and intellectual effort. The teaching schedule has been devised to meet the needs of part-time students, and involves attendance at lectures, tutorials, seminars, and workshops, mostly held in the evenings, over two or sometimes three days each week.

It also provides a launching ground for students embarking on the Master of Public Administration (MPA) or the Master of Business Administration (MBA) programs. The graduate level subjects from this diploma serve as the first formal year of study for the masters course. Entry into the masters level will be subject to satisfactory academic progress, that is at least two credit level passes at the graduate diploma level of the program.

### Course Duration:

3 semesters part-time. The course is designed primarily for part-time students, however, full-time study is also possible with completion expected in 2 semesters.

### Admission Requirements:

Applicants must have a degree or an award that, in the opinion of the University Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. In addition to holding a Bachelor's degree or an equivalent award, candidates should also have not less than two years of relevant work experience prior to admission. These requirements are flexible, especially for mature age students.

Admission is also available on the basis of prior learning, which includes work experience and/or work-based or other training. Contact the course convener for details.

### Course Requirements:

Satisfactory completion of at least 24 credit points (six subjects of 4 credit points each) as follows:

- a. Three required subjects totalling 12 credit points chosen from:
  - [005202](#) Management Theory and Practice G
  - [005200](#) Human Resource Management G
  - [003929](#) Financial Management G
  - or other approved G level subject
- b. Three elective subjects totalling 12 credit points.
 

*Elective Subjects:*

Any three of the following subjects:

  - [004101](#) Communication for Management G1
  - [003923](#) Development Management G
  - [003932](#) Industrial Relations G
  - [003947](#) Law in Administration G
  - [003959](#) Managing Individual & Organisational Change G
  - [003971](#) Organisational Behaviour G
  - [003977](#) Public Administration G
  - [003944](#) Research Methods G
  - [005313](#) Gender and Organisations G
  - [005782](#) Identity Politics and Public Policy G
  - [005146](#) International and Comparative Human Resource Management G

Other relevant subjects may be taken with the approval of the course convener.

### Status/Exemption:

Students may be granted status/exemption for up to three relevant subjects based on studies from incomplete graduate awards in Australian tertiary institutions or their equivalent, but not otherwise. Advanced standing on the basis of prior learning is also available. Where students have undertaken equivalent subjects for completed programs, they should select substitute subjects from the electives listed below. This is of particular relevance for core subjects.

### Course Advice:

Students are recommended to seek advice from the course convener on academic questions relating to their study program.

### Course Convener:

Associate Professor Gwyn Singleton 6D1 (02) 6201 2687  
School of Management and Policy

## Typical Full-time Course Structure: Graduate Diploma in Administration

### Semester 1

#### YEAR 1

[005202](#) Management Theory and Practice G

[005200](#) Human Resource Management G

Elective subject

### Semester 2

[003929](#) Financial Management G

Elective subject

Elective subject

## Typical Part-time Course Structure: Graduate Diploma in Administration

### Semester 1

#### YEAR 1

[005202](#) Management Theory and Practice G

[005200](#) Human Resource Management G

#### YEAR 2

2 Electives

### Semester 2

[003929](#) Financial Management G

Elective subject



## Graduate Diploma in Management Sciences (346AA)

The course is designed to help graduates acquire knowledge and skills in the major areas of management sciences: accounting, administration, computer management, economics and quantitative techniques.

The course is subsumable with the degree of Master of Business Administration. Students wishing to proceed to the MBA should seek advice from the MBA course convener.

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

A first degree or equivalent qualification from an approved tertiary institution.

### Course Requirements:

At least 24 credit points from six required subjects of 4 credit points each. Refer to the typical course structure set out below.

### Status/Substitutions:

Up to three subjects of status may be allowed for appropriate studies not counted towards another degree. Where students already have an adequate grasp of the content of a subject from previous studies, substitutions must be made from the list of approved elective subjects, plus any other subjects which may be authorised by the Pro Vice-Chancellors of the appropriate Divisions.

### Course Advice:

Students are encouraged to seek course advice from the course convener so as to ensure that correct substitutions are made.

### Course Convener:

Ms Lorraine Carey 6D6 (02) 6201 5494  
School of Economics and Marketing

### Typical Full-time Course Structure: Graduate Diploma in Management Sciences

#### Semester 1

#### YEAR 1

[004220](#) Accounting MBA

[003889](#) Quantitative Methods G

[004678](#) Intro to Info Systems Architectures G

#### Semester 2

[004221](#) Business Finance MBA\*

[003969](#) Microeconomics MBA G

[004363](#) Computer Models for Business Decisions M

\*prerequisites are [003889](#) Quantitative Methods G and [004220](#) Accounting MBA

Students who have studied the majority of the content of any of the above subjects in their undergraduate degree substitutions for not more than two subjects may be permitted from the following list:

[005200](#) Human Resource Management G

[003932](#) Industrial Relations G

[005202](#) Management Theory and Practice G

[003948](#) Law of Business Decisions M

[003957](#) Macroeconomics G

[003959](#) Managing Individual & Organisational Change G

[003964](#) Marketing MBA

[003971](#) Organisational Behaviour G

## Graduate Diploma in Applicable Mathematics (162AB)

This course caters for graduates who wish to acquire a good working knowledge of mathematics, equivalent to a major sequence of university study. Graduates may use the diploma to change the focus of their employment, or to develop mathematical skills to enhance their existing careers.

The course aims to provide a practical knowledge of a range of useful mathematical skills, and to develop the ability to apply these techniques to real-world problems. Three focus areas are available.

- mathematical analysis and modelling
- tools to support management decision-making
- mathematical structures

Employers of graduates who have completed this award in Applicable Mathematics include the ACT and Commonwealth governments, CSIRO, scientific bureaus of the Commonwealth Government, and various companies in the "high tech" private sector.

### Course Duration:

2 to 3 years part-time. Maximum period of study is 4 years.

### Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants must have successfully completed an undergraduate degree course which did not include a major in mathematics, but in which the equivalent of the first year of studies in mathematics was successfully completed.

### Course Requirements:

At least 23 credit points comprising:

3 credit points from the required subject

[004126](#) Applied Statistics G1

*or* another subject approved by the Course Convener

12 credit points from the elective subjects

[004462](#) Mathematics G3

[004463](#) Mathematics G4

[005087](#) Mathematical Methods G3

[004362](#) Management Decisions Using Computers G

*or* other subjects approved by the Course Convener

8 credit points from the elective subjects

[004842](#) Coding Theory

[004458](#) Mathematics 5

[004459](#) Mathematics 6

*or* other subjects approved by the Course Convener

### Advanced Standing:

Status may be granted for the required subject Applied Statistics G1. Status will not be granted for elective subjects.

### Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

### Course Convener:

Mr Neil Porter 11C11 (02) 6201 2198

School of Mathematics and Statistics

### Typical Part-time Course Structure: Graduate Diploma in Applicable Mathematics

For a student with previous tertiary level mathematics, statistics and computing experience the following program might be studied:

#### Semester 1

##### YEAR 1

[004462](#) Mathematics G3 (year-long)

[004126](#) Applied Statistics G1

##### YEAR 2

[005087](#) Mathematical Methods G3

One elective

#### Semester 2

[004462](#) Mathematics G3 (cont'd)

One elective

One elective

## Graduate Diploma in Applied Economics (090AA)

This course seeks to develop the economic analytical skills demanded of today's managers in both the public and private sectors.

### Course Duration:

Normally 3 or 4 semesters part-time, although full-time study is also possible.

### Admission Requirements:

The course is generally available to applicants holding a Bachelor's degree or equivalent award from a recognised tertiary institution in a discipline other than economics. It may also be available to persons with an economics degree if such persons took their degree more than ten years ago and wish to refresh and extend their knowledge. Entry may be in either first or second semester, subject to the University's policy on admission.

### Course Requirements:

At least 24 credit points from six semester subjects of 4 credit points each, as follows:

[003967](#) Microeconomics G and [003957](#) Macroeconomics G;

Four elective subjects to be chosen from the list below, subject to availability:

[003922](#) Development Economics G

[003923](#) Development Management G

[005725](#) Economics of e-Business G

[003927](#) Environmental Resource Economics G

[003938](#) International Economics G

[003939](#) International Marketing G

[005743](#) Human Resource Economics G

[003958](#) Macroeconomics G2

[003960](#) Management and Organisational Analysis G

[003961](#) Managerial Economics G

[003962](#) Marketing G

[003963](#) Marketing Management G

[003968](#) Microeconomics G

[005740](#) Economics of the Public Sector G

[003975](#) Project Evaluation G

### Course Advice:

Students are advised to consult with the course convener if they are in doubt about their study program.

### Course Convener:

Dr Muni Perumal 6D18 (02) 6201 2186

School of Business

### Typical Part-time Course Structure: Graduate Diploma in Applied Economics

#### Semester 1

##### YEAR 1

[003957](#) Macroeconomics G

[003967](#) Microeconomics G

##### YEAR 2

2 Electives

#### Semester 2

2 Electives

## Graduate Diploma in Applied Psychology (248AA)

Students completing the Graduate Diploma in Applied Psychology will: be familiar with the principles, practice and issues of psychological measurement and its application to psychological testing in professional settings; be able to apply the professional code of ethics for psychologists; have an advanced level of understanding of selected topics in psychology; and able to independently undertake a research project in psychology.

### Course Duration:

1 year of full-time study or equivalent part-time; maximum 4 semesters

### Admission Requirements:

Applicants for admission to the course must have:

- a. an undergraduate degree with the APS accredited sequence in psychology;
- b. successfully completed the subject Psychology 301: Methods and Design in Psychology, or equivalent; and
- c. achieved a Grade Point Average of 5.0 or higher in the undergraduate degree in Applied Psychology, or hold qualifications deemed equivalent by the University's Admission Committee.

### Course Requirements:

At least 24 credit points comprising the following:

tba Psychology Research Project PG  
[004693](#) Research methods and Ethics in Psychology PG  
[004692](#) Psychological Measurement PG

and two of the following:

[004687](#) Applications in Health Psychology PG  
tba Counselling Psychology PG  
[004691](#) Organisational Psychology

### Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of their program of study.

### Professional Recognition:

The course is an accredited fourth year course recognised by the Australian Psychological Society, giving graduates eligibility for Associate Membership of the Society.

### Course Convener:

Dr Patricia Brown 3B32 (02) 6201 2653/2536  
e-mail: [brown@scides.canberra.edu.au](mailto:brown@scides.canberra.edu.au)  
School of Health Sciences

### Typical Full-time Course Structure: Graduate Diploma in Applied Psychology

#### Semester 1

#### YEAR 1

tba Psychology Research Project PG (year-long)

[004693](#) Research Methods and Ethics in Psychology PG

[004692](#) Psychological Measurement PG

#### Semester 2

tba Psychology Research Project PG (year-long)  
(con't)

Two elective subjects from the following:  
[004687](#) Applications in Health Psychology PG  
tba Counselling Psychology PG  
[004691](#) Organisational Psychology PG



## Graduate Diploma in Business Administration (462AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

This course is designed for students who intend to work in a commercial environment, either in the public or private sectors. The course consists of core subjects in accounting, economics, law and management. It articulates into the Master of Business Administration and the Master of International Business.

### Course Duration:

2 semesters full-time or equivalent part-time.

### Assumed Knowledge:

No specific prior knowledge is required.

### Admission Requirements:

To be eligible for admission to a graduate diploma course an applicant should possess a Bachelor's degree or equivalent as approved by the University's Admissions Committee.

### Course Requirements:

Students must complete 24 credit points of study comprising:

[004220](#) Accounting MBA

[003967](#) Microeconomics G *or* [003924](#) Economics for Managers G

[003948](#) Law of Business Decisions M

[003971](#) Organisational Behaviour G

one of the following two choices:

*either:*

[003889](#) Quantitative Methods G and

[004221](#) Business Finance MBA

*or:*

[005200](#) Human Resource Management G and

[003962](#) Marketing G

Students who have studied any of these subjects in another award may be exempted these subjects and shall, with the approval of the course convener, substitute other relevant subjects.

### Course Convener:

Ms Lorraine Carey 6D6 (02) 6201 5494  
School of Economics and Marketing

### Typical Full-time Course Structure: Graduate Diploma in Business Administration

#### Semester 1

#### YEAR 1

[004220](#) Accounting MBA

*either* [003969](#) Microeconomics MBA

*or* [003924](#) Economics for Managers G

*either* [003889](#) Quantitative Methods G

*or* [003948](#) Law of Business Decisions M

#### Semester 2

[003962](#) Marketing G

*either* [005202](#) Management Theory and Practice G

*Or* [003971](#) Organisational Behaviour G

*either* [004221](#) Business Finance MBA

*Or* [005200](#) Human Resource Management G

## Graduate Diploma in Electronic Business (635AA)

This course is designed for individuals who are interested in electronic business systems, and in particular in learning how to evaluate, implement and manage such systems in specific business environments. Subjects that cover, among other things, technical, marketing, financial, legal, audit and ethical issues. On completion of this course, graduates will be able to critically evaluate the issues, concepts and principles that apply to electronic business systems in modern organisations; demonstrate an understanding of the underlying technologies that are used in electronic business; identify and analyse the management issues, including the implications of networked environments on accountability principles and practices for e-Business, and the legislative and regulatory requirements for effective management of information in an electronic environment; create effective strategies, structures and processes for the implementation of e-business initiatives; understand and apply the management aspects of capturing, contextualising, valuing and using knowledge and information in contemporary business environments; demonstrate the use and application of appropriate information technologies for electronic commerce and business systems; appreciate, and make appropriate use of, developments in the area of electronic business; and recognise and deal with related ethical and moral concerns, including security, privacy, legal disputation, tax and audit.

### Course Duration:

Two semesters full-time or equivalent part-time: maximum six semesters.

### Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

### Course Requirements:

The course consists of at least 24 credit points from six subjects of 4 credit points each.

### Foundation subject

[005583](#) Introduction to E-Business M

### Specialisations

For students wishing to specialise in e-business strategy and management, at least 12 credit points from the following subjects:

[005724](#) Internet Marketing G

[005725](#) Economics of E-Business G

[005584](#) E-Business Law M

[005340](#) Intellectual Property Law M

[005723](#) Technology Commercialisation M

[005726](#) Technology Contracting M

[005703](#) Knowledge Management Processes M

[005705](#) Knowledge Management for eBusiness M

For students wishing to specialise in e-business technology, at least 12 credit points from the following subjects:

[004677](#) Introduction to Database Systems G

[004672](#) Computers and Programming G

[005457](#) Electronic Commerce: Business Issues M

[005456](#) Electronic Commerce: Technical Issues M

[005776](#) Web Business Technology G

[005775](#) Mobile and Wireless Computing G

### Elective subjects

Up to 8 credit points from the subjects listed above, or any G or M level subject from the disciplines of accounting, finance, marketing, information technology, information management or law approved by the Course Convener.

### Course Convener\*

Andrew Read  
School of Business  
Ph: 02 6201-2713  
Fax: 02 6201-5238  
Email: [andrew.read@canberra.edu.au](mailto:andrew.read@canberra.edu.au)

\*This information has been updated since the publication of the printed version of this Handbook.

### Typical Full-time Course Structure: Graduate Diploma in Electronic Business

#### Semester 1

[005583](#) Introduction to E-Business M

Specialisation elective

Approved Elective

#### Semester 2

2 specialisation electives

Approved Elective

### Typical Part-time Course Structure: Graduate Diploma in Electronic Business

#### Semester 1

[005583](#) Introduction to E-Business M

Approved elective

#### Semester 3

2 specialisation subject

#### Semester 2

1 specialisation subject

Approved elective

## **Graduate Diploma in Financial Planning (599AA)**

This course is designed for individuals who are interested in assuming responsibility for their own financial planning or whom intend to work in a commercial environment, carrying out the work of a retail financial planner. The course is designed to meet the requirements of the Australian Securities and Investment Commission for retail financial planners. Financial Planning is also an approved specialisation of the Australian Institute of Banking and Finance. The course articulates into the Master of Business Administration and the Master of International Business among others.

### **Course Duration:**

2 semesters full-time or equivalent part-time.

### **Assumed Knowledge:**

Applicants should have a degree or an award that, in the opinion of the University's Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. There is no work experience requirement.

### **Admission Requirements:**

It is not necessary that they will have studied any commercial subjects prior to enrolment. Advanced standing in up to 3 subjects will be given on the basis of relevant work undertaken as part of another incomplete graduate program. Admission is also available on the basis of prior learning, which includes relevant industry experience and/or work-based or other training. Contact the course convener for details.

### **Course Requirements:**

Satisfactory completion of at least 24 credit points (6 subjects of 4 credit points each) as follows:

[005535](#) Financial Planning 1M

[005536](#) Financial Planning 2M

[005351](#) Financial Institutions and Markets M

[003908](#) Business Ethics M

[003878](#) Commercial Law M3

[004224](#) Portfolio Analysis and Investment Analysis M

Depending on the background of the student, the course convener may approve the substitution of no more than two subjects that would normally be chosen from the fields of accounting, banking, finance, economics, or law.

Students who have studied any of these subjects in another award may be exempted from these subjects and may, with the approval of the course convener, substitute other relevant subjects.

### **Course Convener:**

Mr Graham Rogers 6C14 (02) 6201 5043  
School of Business

## Graduate Diploma in International Business (354AA)

This course is designed for students wanting to develop skills in several business disciplines, particularly international business. It also articulates into the Masters degrees in international business and business administration. The Division of Management and Technology has a strong presence in international disciplines, and Division members regularly engage in consulting activities abroad.

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

Applicants must hold a first degree from an approved tertiary institution. No work experience is required. In certain circumstances, the University may admit students who have a mix of formal studies and work experience even though they lack a first degree.

### Course Requirements:

At least 24 credit points comprising:

20 credit points from five subjects (4 credit points each):

[003939](#) International Marketing G

[005202](#) Management Theory and Practice G

[003962](#) Marketing G

*either* [003967](#) Microeconomics G *or* [003924](#) Economics for Managers G and [003941](#) International Trade Law M

4 credit points from an approved elective

### Advanced Standing:

Advanced standing, within University guidelines on advanced standing, may be granted for up to a maximum of 12 credit points only on the basis of formal tertiary studies. No advanced standing will be given on the basis of work experience. Where students have sufficient prior studies to seek advanced standing in subjects above exceeding this limit, exemptions may be considered subject to the approval of the course convener.

### Subsumability:

The Graduate Diploma course in International Business is subsumable within the masters degree course in International Business.

### Course Advice:

Students are advised to consult the course convener.

### Course Convener:

Ms Lorraine Carey 6D6 (02) 6201 5494

School of Business

### Typical Full-time Course Structure: Graduate Diploma in International Business

#### Semester 1

#### YEAR 1

[005202](#) Management Theory and Practice G

[003924](#) Economics for Managers G\*

[003962](#) Marketing G

#### Semester 2

[003939](#) International Marketing G

[003941](#) International Trade Law M

Elective

\* Students wishing to pursue further studies in Economics are advised to substitute [003969](#) Microeconomics MBA G.

# Graduate Diploma in Clinical Trials Management (571AA)

## (Flexible Delivery)

This course is only offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office or the Flexible Learning Delivery Programs Office.

The course is offered by the National Health Sciences Centre in association with the School of Human and Biomedical Sciences.

The Graduate Certificate in Clinical Trials Management (463AA) is subsumed into the Graduate Diploma in Clinical Trials Management, a full fee paying purpose-designed course that provides health care professionals and allied health care professionals with advanced level skills in clinical trials research. The skills acquired equip graduates to work at levels equivalent to Clinical Research Assistants or Senior Clinical Research Assistants.

## Course Duration:

The course is only offered part time. Maximum duration 2 years.

## Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants must have completed the Graduate Certificate in Clinical Trials Management, or equivalent as assessed by the University's Admissions Committee.

## Course Requirements:

In addition to the 12 credit points from the three required subjects in the Graduate Certificate in Clinical Trials Management course (or equivalent as deemed appropriate by the University's Admissions Committee), students must complete 12 credit points from the following subjects:

[005467](#) Management of Clinical Trials PG

[005468](#) Advanced Design and Clinical Trials PG

[005470](#) Clinical Trials, Evidence and Practice PG

## Course Structure:

Each subject of the course will be associated with approximately 26 hours of contact time. Seminars may be conducted in association with books of readings and tasks which students will be sent at the beginning of each subject. The actual time for each student in terms of interacting with the readings and tasks together with attendance at seminars is expected to be the usual average four hours or equivalent per week.

## Course Advice:

Intending students should contact the course convener further information about the course, professional objectives and teaching approaches.

## Course Convener:

Associate Professor Nikolai Petrovsky  
Director  
National Health Sciences Centre  
The Canberra Hospital  
Ph: 02 6244 2595  
Fx: 02 6282 5179

# **Graduate Diploma in Professional Communication: Specialisation Professional Writing (231AG)**

## **Course Duration:**

1 year full-time or equivalent part-time as resources permit.

## **Admission Requirements:**

A first degree, preferably in a communication, writing or arts related area. Applicants are advised to include samples of their writing with their application and a covering letter explaining the reason for their interest.

## **Course Requirements:**

Satisfactory completion of at least 24 credit points, as follows:

- i. one required subject worth 8 credit points:  
[004466](#) Creative Communication PG: Literature and Film  
*or* subjects as recommended by course convener,
- ii. and six further subjects, to total at least 16 credit points.

### *Professional Writing*

[002262](#) Freelance Writing G1

[002264](#) Freelance Writing G2

[002273](#) Scriptwriting G1

[002278](#) Scriptwriting G2

[005383](#) Poetry and the Imagination G or [003481](#) Writing for Young People G and

*either* [002279](#) Scriptwriting Project G

*or* [002267](#) Freelance Writing Project G

## **Course Advice:**

Students seeking course advice should contact the course convener.

## **Course Convener:**

Dr Jennifer Webb 9C12A (02) 6201 2321  
School of Creative Communication and Culture Studies

## **Graduate Diploma in Community Counselling (484AA)**

This course is designed to provide professional training in counselling skills that may be applied in a variety of positions in the helping professions and voluntary work with community agencies.

### **Course Duration:**

1 year full time or equivalent part-time.

### **Admission Requirements:**

The course has been specifically designed for community workers who are working in counselling areas, yet may or may not have a degree with a psychology major.

Applicants should possess an accredited bachelor degree or an equivalent qualification, with at least approved professional counselling experience and some staff development in the counselling area; or hold an accredited bachelor degree or an equivalent qualification, with approved professional counselling and coursework in counselling or a related area as part of their undergraduate course. All students will be interviewed for personal suitability and appropriateness of the course.

### **Course Structure**

The Graduate Certificate in Community Counselling is a subsumable award within the Graduate Diploma in Community Counselling. The Graduate Diploma involves one year full-time study or equivalent.

Students must satisfactorily complete 24 credit points made up of the Graduate Certificate subjects (12 credit points) plus the following subjects:

[005279](#) Group Counselling M (or an approved alternative)

[003559](#) Professional Issues in Counselling M

[005280](#) Applications of Counselling 2M (or

### **Course Advice:**

Students needing course advice should contact the course convener.

### **Course Convener:**

Dr Sandi Plummer 5B76 (02) 6201 2484  
School of Professional and Community Education

# Graduate Diploma in Community Health Promotion (607AA)

On successful completion of this course graduates will have developed:

- an understanding of the history and nature of health promotion in its socio-cultural contexts;
- skills in planning, implementing and evaluating health promotion programs;
- a comprehensive understanding of health promotion theories, policies and practices; and
- an integral (holistic) vision of health and its promotion.

## Course Duration:

1 year full-time, or equivalent part-time.

## Admission Requirements:

An undergraduate degree in Community Education or equivalent (as determined by the course committee) and at least two years of professional experience in a health promotion or related field, or academic qualifications deemed equivalent. Provisions for RPL-based admission to the course are available.

## Course Structure:

The course consists of:

### Semester 1

[005292](#) Contemporary Health Promotion

[005291](#) Health Promotion Program Planning and Evaluation

[003031](#) Epidemiology and Health Statistics PG

### Plus

### Semester 2

[005874](#) Health Communication

[005291](#) Health Promotion Policy and Politics M Plus one elective choice from a wide selection of relevant subjects

Total Credit Points: 24

## Course Advice:

Please note this course is currently expanding its subject choices (in the areas of Community Development and Organisational Leadership). Students requiring current offerings and course advice are invited to contact the Course Convener.

## Course Convener:

Dr Katja Mikhailovich 5C7 (02) 6201 2446  
School of Professional and Community Education.



## **Graduate Diploma in Information Sciences (225AA)**

## **Graduate Diploma in Technological Sciences (224AA)**

These fee paying postgraduate courses provide for interdisciplinary studies in statistics, mathematics, information systems, software engineering, computer technology, artificial intelligence and engineering related topics.

### **Course Duration:**

1 year full-time or equivalent part-time.

### **Admission Requirements:**

A Bachelor's degree with an approved undergraduate major in applied physics, computing, electronics, mathematics, or statistics is required. Alternatively, an approved graduate diploma such as the Graduate Diploma in Information Technology, the Graduate Diploma in Applicable Mathematics, the Graduate Diploma in Statistics or an equivalent graduate diploma is required. A past degree in a field of engineering related to one or more of the majors listed above will also be deemed to meet admission requirements.

### **Course Requirements:**

Satisfactory completion of coursework valued at 24 credit points which will be individually determined, taking into account each student's experience and interests. The postgraduate subjects will further develop the student's undergraduate study in the field and consist of a series of extension studies, "studies in" and research project subjects offered by the Division. Other subjects will provide a background to the student's future work or project needs.

### **Course Advice:**

Students will be allocated a course adviser with whom they must consult at the commencement of, and on a regular basis during, their studies.

### **Course Convener:**

Dr Ric Jentsch 11C20 (02) 6201 2424  
School of Information Sciences & Engineering

## Graduate Diploma in Information Technology (636AA)

- [Information Systems \(636AB\)](#)
- [Software Engineering \(636AC\)](#)

This course offers graduates in any discipline area the opportunity to gain a professional Information Technology (IT) qualification that matches their work and educational needs. It enables students to select a pattern of study that matches various areas of specialisation in the IT industry.

On completion, graduates will have gained a strong professional perspective on the role of IT in industry and society and IT technical and/or management expertise, depending on the subjects selected. Graduates will be able to apply relevant theories and techniques to the analysis, design, implementation and evaluation of problems and work practices that could benefit from the development of IT-based systems. Graduates will have developed generic skills in areas such as written and oral communication and group work and the ability to work with new technologies in an innovative and constructive manner. Graduates will be able to serve in a range of technical and/or management positions requiring IT expertise. Graduate are eligible to apply for admission to the professional association, the Australian Computer Society, and are equipped to undertake advanced studies in the Master of IT (coursework).

### Course Duration:

One year full-time or equivalent part-time.

### Assumed Knowledge:

Students are expected to have a recognised degree with a good English reading and writing skills. A basic level of computer literacy (ability to use a computer for letter writing, etc) is assumed. In addition, the Software Engineering specialisation requires an applicant to have completed an introductory computer programming course.

### Course Requirements:

This course consists of 24 credit points, that is, 6 subjects, in Information Technology, at the G level. Students may, subject to prerequisites and with the permission of the course convener, select a program of 6 subjects from the following list:

[004330](#) Computers and Computing G  
[004672](#) Computers and Programming G  
[005596](#) Object Modelling G  
[004677](#) Introduction to Database Systems G  
[004671](#) Computer Structures and Networks G  
[004675](#) Information Technology Project G  
[005594](#) Designing Human-Computer Interaction G  
[005595](#) Information Systems Architecture G  
[004674](#) Information Systems Management G  
[005593](#) IT Project and Quality Management G

or other IT subjects that are considered by the course convener to be appropriate.

The selection of subjects must comply with the following constraints:

- to meet ACS accreditation requirements, at least one of the subjects [004675](#) Information Technology Project G and [005593](#) IT Project and Quality Management G must be taken;
- to meet the requirement for technical knowledge at least two of the subjects [004330](#) Computers and Computing G, [004672](#) Computers and Programming G, [004677](#) Introduction to Database Systems G, and [004675](#) Information Technology Project G must be taken.
- [004330](#) Computers and Computing G cannot be taken after successfully completing (or gaining credit for) [004672](#) Computers and Programming G.

Two specialisations of the Graduate Diploma in Information Technology address the recognised needs of two sub-fields of IT – Information Systems and Software Engineering

## Graduate Diploma in Information Systems (636AB)

This specialisation consists of 24 credit points, that is 6 subjects as follows:

[005595](#) Information Systems Architectures G  
[005596](#) Object Modelling G  
[004677](#) Introduction to Database Systems G  
[005594](#) Designing Human-Computer Interaction G  
[005593](#) IT Project and Quality Management G  
[004674](#) Information Systems Management G

## Graduate Diploma in Software Engineering (636AC)

This specialisation consists of 24 credit points, that is 6 subjects as follows:

[004672](#) Computers and Programming G  
[005596](#) Object Modelling G  
[004677](#) Introduction to Database Systems G  
[004671](#) Computer Structures and Networks G  
[004675](#) Information Technology Project G  
[005594](#) Designing Human-Computer Interaction G

A student may change the course in which he/she is enrolled between the Graduate Diploma in Information Technology and one of its specialisations with the permission of the course convener.

For the Graduate Diploma in Information Technology, there are many study options. Only one is given here as an example

### Possible Full-time Course Structure: Graduate Diploma in Information Technology

#### Semester 1

[005596](#) Object Modelling G

[004677](#) Introduction to Database Systems G

[004330](#) Computers and Computing G

#### Semester 2

[005594](#) Designing Human-Computer Interaction G

[005593](#) IT Project and Quality Management G

[004672](#) Computers and Programming G

## Graduate Diploma in Information Technology (Information Systems)

#### Semester 1

[005595](#) Information Systems Architectures G

[005596](#) Object Modelling G

[004677](#) Introduction to Database Systems G

#### Semester 2

[005594](#) Designing Human-Computer Interaction G

[005593](#) IT Project and Quality Management G

[004674](#) Information Systems Management G

## Graduate Diploma in Information Technology (Software Engineering)

#### Semester 1

[004672](#) Computers and Programming G

[005596](#) Object Modelling G

[004677](#) Introduction to Database Systems G

#### Semester 2

[005594](#) Designing Human-Computer Interaction G

[004671](#) Computer Structures and Networks G

[004675](#) Information Technology Project G

### Course Advice:

Students are advised to consult the Course Convener.

### Course Conveners:

Graduate Diploma in Information Technology and Graduate Diploma in Information Technology (Software Engineering)  
 Jo Baskett 11C19 (02) 6201 2432  
 School of Information Sciences & Engineering  
 Graduate Diploma in Information Technology (Information Systems)  
 Dale Kleeman 11B18 (02) 6201 2427  
 School of Information Sciences & Engineering



## **Graduate Diploma in Design and Technology (Architecture) (565AB)**

The Graduate Diploma in Design and Technology coursework degree aims to provide students with a first degree in a non-design field with a bridging program in architectural studies.

The Graduate Diploma provides the opportunity for the student to obtain required prerequisite knowledge for professional recognition while at the same time providing the opportunity for the extension of study from the applicant's original discipline (for example, environmental psychology) with the discipline of architecture. The study program provides the opportunity to develop design attitudes, skills and knowledge in parallel both with persons training to be architects and persons already trained in the design professions of Architecture, Landscape Architecture and Urban Design studying for the Master of Design degree.

A student having satisfactorily completed the Graduate Diploma in Design and Technology with a credit average would meet the entrance requirements for the two year Master of Architecture Degree. A student having completed the Graduate Diploma in Design and Technology award will be able to undertake design work requiring practical reasoning and critical judgment concerning the practice of design and design technology.

### **Course Duration:**

1 year full-time, 2 years part-time. Maximum of 4 years.

### **Admission Requirements:**

Applicants should have a Bachelor's degree of at least four years duration and a minimum of two years relevant work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

### **Course Requirements:**

At least 24 credit points consisting:

At least 24 credit points consisting:

- a. 20 credit points from the following five subjects:
  - [005442](#) Architecture Studio A M
  - [005443](#) Architecture Studio B M
  - [005634](#) Architecture Technology 3.1
  - [005630](#) Architecture Implementation 4.2
  - [005444](#) Practice Management AM
- b. 4 credit points from either:
  - [005436](#) History and Theory of Design A (M)
  - [005437](#) History and Theory of Design B (M)
  - [005621](#) Contemporary Issues in Designor a subject as approved by the course convener

### **Course Enquiries:**

Contact the School of Design  
(02) 6201 2176

E-mail: [architecture@canberra.edu.au](mailto:architecture@canberra.edu.au)

## **Graduate Diploma in Design and Technology (Landscape Architecture) (565AA)**

The Graduate Diploma of Design and Technology coursework degree aims to provide students with a first degree in a non-design field with a bridging program in landscape architectural studies for admission to the University of Canberra professionally accredited Master of Landscape Architecture program.

The program provides the opportunity for the extension of study from the applicant's original discipline (eg. environmental psychology) with the discipline of landscape architecture. The study program provides the opportunity to develop design attitudes, skills and knowledge in parallel both with persons training to be professional landscape architects and persons already trained in the design professions of Architecture, Landscape Architecture and Urban Design studying for the Master of Design degree.

A student having completed the Graduate Diploma of Design and Technology degree will be able to undertake design work requiring practical reasoning and critical judgement concerning the practice of landscape design.

A student having satisfactorily completed the Graduate Diploma in Design and Technology with a credit average would meet the entrance requirements for the professionally accredited Master of Landscape Architecture degree.

### **Course Duration:**

1 year full-time, 2 years part-time.

### **Admission Requirements:**

Applicants should have a Bachelor's degree of at least four years duration and a minimum of two years relevant work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

### **Course Requirements:**

At least 24 credit points consisting:

- a. 16 credit points from the following subjects:
  - [005438](#) Landscape Studio A M
  - [005430](#) Landscape Studio B M
  - [005432](#) Landscape Technology A (M)
  - [005433](#) Landscape Technology B (M)
- b. 8 credit points from either:
  - [005497](#) Landscape Ecology M
  - [005498](#) History of Landscape Architecture A Mor two subjects as approved by the Course Convenor from the following:
  - [005444](#) Practice Management A M
  - [005621](#) Contemporary Issues in Design
  - [005436](#) History and Theory of Design A (M)
  - [005437](#) History and Theory of Design B (M)
  - [005620](#) Exhibition Design

### **Course Advice:**

For further advice, students should see their Course Convenor.

### **Course Convenor:**

Dr Dianne Firth 7D38 (02) 6201 2562  
School of Design

## Graduate Diploma in Education : Primary Teaching (468AA)

This is a full-time full fee paying course offered to international students who are graduates and who wish to become primary school teachers in their home countries.

### Admission Requirements:

Applicants must possess a degree from a recognised university. It is desirable, although not essential, that components of the degree reflect some areas of the primary school curriculum (for example, English, social studies, mathematics, science, the arts, languages other than English, health and physical education, technology).

### Course Duration:

1 year full-time. Entry to the course is possible in either Semester 1 or Semester 2.

### Course Requirements:

At least 32 credit points comprising:

Core subjects in Teacher Education  
Curriculum Studies subjects.

### Course Convener:

Ms Kristine Kershaw 5B73 (02) 6201 2627  
e-mail: [krisk@comedu.canberra.edu.au](mailto:krisk@comedu.canberra.edu.au)  
Enquiries to School of Teacher Education (02) 6201 2485

## Typical Full-time Course Structure Graduate Diploma in Education : Primary Teaching

July Semester

Core Subjects in Teacher Education (Educational Foundations)

[005079](#) Promoting Positive Learning Environments G

Curriculum Studies Subjects (Curriculum & Instruction)

[005222](#) Health & Movement Education G

[005218](#) Language Education 1G

[005224](#) Social and Environmental Education G

Professional Experience

[005609](#) P1GA

[005610](#) P1GB

February Semester

[005077](#) Education Foundations G

[005081](#) Responding to Individual Needs in Education G

[005221](#) Mathematics Education 1G

[005223](#) Arts Education 1G

[005220](#) Science Education G

[005611](#) P2GA

[005612](#) P2GB

## Graduate Diploma in Education : Secondary Teaching (455)

This course is offered to graduates who wish to become teachers in secondary schools. It is possible to undertake the course on a part-time basis but students should be aware of timetable constraints and the very extensive commitment to continuous periods of practice teaching in schools which is a requirement of the course.

### Course Duration:

1 year full-time or 2 years part-time, maximum 4 semesters.

### Admission Requirements:

Applicants must possess a degree from a tertiary institution or an equivalent qualification with major sequences in areas that are relevant to secondary school teaching. These currently include accounting, art, computing, economics, English, LOTE, geography, history, legal studies, mathematics, music, science, social sciences, performing arts, ESL, teacher librarianship and technology education.

Entry to the course is only possible at the beginning of Semester 1 of the University academic year.

### Course Requirements:

At least 32 credit points comprising:  
24 credit points from a Common Core in Education G  
8 credit points from Secondary Teaching Studies G  
Professional Experience Subjects

#### Common Core in Education G:

[005077](#) Education Foundations G  
[005079](#) Promoting Positive Learning Environments G  
[005078](#) Information Technology & Education G  
[005081](#) Responding to Individual Needs in Education G  
[005082](#) Diversity in Educational Settings G  
[005076](#) Social Context of the Curriculum G

#### Teaching Studies G:

[005080](#) Secondary Teaching Studies G1  
[005083](#) Secondary Teaching Studies G2

#### Professional Experience:

[005093](#) Professional Experience G1 (*semester 1*)  
[005094](#) Professional Experience G2 (*semester 2*)

These teaching studies subjects relate to professional experience in the elected curriculum areas. Each Secondary Teaching Studies G subject has a co-requisite requirement of 25 days of professional experience in secondary schools.

#### Part-time Study:

The program may be undertaken on a part-time basis but prospective students should note:

- the program must normally be completed in two years;
- the preferred part-time sequence is:

Year 1 Core Education subjects

Year 2 Secondary Teaching Studies G subjects

- no provision can be made for classes outside those on the normal University timetable;
- the Secondary Teaching Studies G subjects require students to be in attendance at their assigned schools practising as full-time teachers for *continuous* periods of at least five weeks (25 days) per semester.

#### Secondary Teaching Studies Specialisations:

Currently the following subject areas are available for prospective secondary teachers depending on student interest and lecturing staff availability:

Arts (dance, drama, media, music, visual arts), English, English as a second language (available only in combination with languages other than English, English or social sciences), languages other than English (LOTE), history, mathematics, sciences (biology, chemistry, earth science, physics), social sciences (including accounting, Australian studies, business studies, economics, geography, law, teacher librarianship, political science, social psychology and sociology), information technology, design and technology.

#### Professional Experience:

Exemptions will normally *not* be granted from the in-school component of any course subject. This applies especially to the practice of teaching components of the Secondary Teaching Studies G subjects.

#### Course Advice:

All students must seek the advice of the course convener for approval of their study program.

*Intending students please note:* Students are advised that there are different requirements in each State and Territory regarding the necessary background to teach in specific subject areas. If you wish to seek employment as a secondary teacher you are strongly advised to seek advice from the relevant State/Territory on the suitability of your first degree for teaching purposes.

#### Professional Recognition:

The Graduate Diploma of Education (Secondary) course is fully accredited and recognised as a teaching qualification in most states of Australia.

#### Course Convener:

Dr Jim Woolnough 5B7 (02) 6201 2259  
e-mail: [jmw@comedu.canberra.edu.au](mailto:jmw@comedu.canberra.edu.au)  
Enquiries to School of Teacher Education (02) 6201 5147

## Graduate Diploma in Higher Education (487AA)

This is a formally accredited, full fee paying course designed for practising university teachers. It is coordinated by the Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS), drawing on expertise from within the Centre as well from others at the University of Canberra and other national and international universities.

The course caters for academics with varying levels of teaching experience:

On completion of the Diploma students will:

- have developed an understanding on current issues and policies in higher education;
- have improved their capacity to provide educational leadership in a variety of contexts;
- know how to initiate, implement and sustain change in tertiary class room pedagogy (including the virtual classroom); and
- know how to initiate, implement and sustain change in a tertiary education setting at the Division/School level.

### Course Duration:

It is possible to complete the course in two years part-time although many candidates prefer to complete the course over three years.

### Admission Requirements:

The minimum admission requirement is a Bachelor's degree. Because participants in the course are expected to draw upon their own teaching experience and undertake investigations into their teaching practice, it is essential for participants to be concurrently engaged in some form of tertiary teaching.

### Advanced Standing:

To enable experienced teaching staff to enrol in the Graduate Diploma in Higher Education with Advanced Standing of four Credit Points in the subject introduction to Tertiary Teaching, thereby not being required to attend classes it is proposed that they satisfactorily complete four assessment items to be negotiated with the convener of the Graduate Diploma.

Further:

- Advanced Standing of up to a maximum of six credit points may be granted on the basis of a completion certificate of equivalent subjects in a Graduate Certificate in Higher Education at another Australian University.
- Advanced Standing of up to a maximum of four credit points may be granted on the basis of a completion certificate of the equivalent of the Introduction to the Tertiary Teaching at another Australian University eg. the "Flinders Foundation of University Teaching" course.
- Up to six credit points of advanced standing may be granted on the basis of a completion certificate in the Australian National University's Sustained Study in University Teaching Program.

### Course Structure:

Satisfactory completion of 24 credit points made up of:

[005900](#) Introduction to Tertiary Teaching G

Plus 20 credit points from the following subjects:

[005899](#) Online Learning: Course Design

[005944](#) Online Learning: Interaction and Communication

[005901](#) Student Learning in Higher Education

[005912](#) Beginning Postgraduate Supervision at UC G

[005911](#) The Practice of Postgraduate Supervision G

[005910](#) Expanding Supervisory Horizons G

[005902](#) Meeting Students Needs: Diversity G

[005905](#) Meeting Students Needs: Off-campus students G

[005904](#) Issues in Higher Education G

[005906](#) Evaluating Teaching Practices G

[005907](#) Leadership in Higher Education G

[005909](#) Curriculum Development G

[005903](#) Assessment in Higher Education G

[005908](#) Professional Practice in Learning and Teaching G

[005913](#) Research Project G

[005318](#) Professional Development in Educational Organisations M

[005295](#) Facilitating Organisational Learning M

[005316](#) Leadership in Learning Organisations M

### Contact:

Margaret Kiley, Senior Lecturer, Academic Development, CELTS,  
Phone, +612 6201 2253, Fax, +612 6201 5172, e-mail: [Margaret.Kiley@canberra.edu.au](mailto:Margaret.Kiley@canberra.edu.au)

or

Centre for the Enhancement of Learning, Teaching and Scholarship, 1C29 (02) 6201 5290, fax +612 6201 5172



# Graduate Diploma in Professional Development Education (488AA)

On completion of this course graduates will have improved their capacity to:

- provide leadership;
- manage resources;
- design and implement processes to maximise organisational learning;
- evaluate and develop staff;
- liaise with government and related organisations and stakeholders;
- plan, monitor and review policies and programs;
- implement change in organisations.

## Course Duration:

1 year of full-time or equivalent part-time.

## Admission Requirements:

Applicants should hold a degree or equivalent, but not necessarily in this area. Applicants with significant experience may apply for graduate equivalence status.

## Course Structure:

The course consists of 24 credit points from the following subjects as approved by the course convener:

- [005323](#) Strategy Design and Implementation M
- [005085](#) Training, Development and Knowledge Transfer M
- [005294](#) Managing Human Resources M
- [005295](#) Facilitating Organisational Learning M
- [005316](#) Leadership in Learning Organisations M
- [005141](#) Action Learning project M
- [005317](#) Education Futures M
- [005327](#) Education Research Design and Techniques M

Students may substitute one subject from the relevant graduate areas in Education, Management and Communication with the permission of the course convener.

## Course Advice:

Students seeking course advice should contact the course convener.

## Course Convener:

Dr Frank Sofo 5C25 (02) 6201 5123  
School of Professional and Community Education

# Graduate Diploma in Teaching English to Speakers of Other Languages (TESOL) (114AA)

The School of Languages and International Education offers courses to both full-fee paying international students and Australian students. The Graduate Diploma course has a practical focus based on an understanding of language and language learning theory.

Students are advised to consult the Description of Subjects section of this Handbook for details of the class contact hours, syllabus and any other requirements of the subjects listed for TESOL courses. They should also check the [subject availability section](#) of this Handbook or seek further advice from the School.

## Course Duration:

1 year full-time (2 semesters). Entry in Semester 1 or Semester 2.

## Course Structure:

### Semester 1

[005298](#) Linguistics M

[005299](#) TESOL Methods and Materials 1M

[005301](#) Technology in Language Teaching M

### Semester 2

[005970](#) Language Acquisition PG

[005302](#) TESOL Methods and Materials 2M

[005971](#) Research Methods in Language Teaching and Learning PG

## Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077

website: <http://www.sl.ie.canberra.edu.au>

e-mail: [admissions@comedu.canberra.edu.au](mailto:admissions@comedu.canberra.edu.au)

## Course Convener:

Dr Jeremy F Jones 20C35 (02) 6201 2907

e-mail: [jeremyj@comedu.canberra.edu.au](mailto:jeremyj@comedu.canberra.edu.au)

# Graduate Diploma in Technology – Enhanced Language Learning (496AA)

On completion of the diploma, students will

- have developed a sound understanding of the methodology of second/foreign language teaching and learning from the perspective of critical theory and other relevant intellectual frameworks
- have developed advanced knowledge of the various technologies appropriate to the teaching and learning of foreign/second languages
- have developed a sound understanding of how to relate modern technology to foreign/second language teaching and learning
- have developed and implemented practical technology-based foreign/second language-learning and teaching systems appropriate to their professional context
- have developed an understanding of the research issues involved in the area of technology –enhanced language-learning and be equipped to pursue a research degree at Master’s level.

## Course Duration:

1 year full-time, 2 years part-time.

## Admission Requirements:

Normally a Bachelor’s degree in a relevant discipline as approved by the Head of the School of Languages and International Education in consultation with the coordinator of the award.

## Course Structure:

[005288](#) Critical Thinking in Second Language Pedagogy A M

[005282](#) Technology-Enhanced Language – Learning A

[005287](#) TELL Materials and Software Development M

[005285](#) Critical Thinking in Second Language Pedagogy B M

[005283](#) Technology – Enhanced Language-Learning B

[005826](#) TELL Research Project: Dissertation M

## Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077

e-mail: [admissions@comedu.canberra.edu.au](mailto:admissions@comedu.canberra.edu.au)

## **Graduate Diploma in Electronics (034AB)**

This course is designed to meet the needs of persons who hold a recognised degree or equivalent qualification in fields other than electronics, and who have a need for a knowledge of electronics in their various professions. It is not intended for those who are already qualified in the field, though such persons may be permitted to enrol for individual subjects of the course if places are available.

### **Course Duration:**

This course is normally completed in three years of part-time study. Full-time study is not recommended.

### **Admission Requirements:**

An adequate knowledge of mathematics will be assumed equivalent to first year tertiary level. Students whose mathematical background is insufficient may be advised or required to undertake bridging subjects.

### **Course Requirements:**

Satisfactory completion of the following required subjects.

[004332](#) Electronic Engineering 1

[005136](#) Electronic Engineering 2A

[005130](#) Electronic Engineering 2B

[005354](#) Instrumentation and Control

[005357](#) Signals and Telecommunications

Further information may be obtained from the course convener.

### **Course Advice:**

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

### **Course Convener:**

Associate Professor John Rayner 11A17 (06) 6201 2511  
School of Information Sciences & Engineering

## Graduate Diploma in Employment Relations (328AA)

The Graduate Diploma in Employment Relations, in the fields of human resource management and industrial relations, will provide students with an overview of the nature of the employment relationship in both its management-initiated aspects and those aspects that are subject to regulation and negotiation.

Students will be able to choose to specialise in human resource management, industrial relations or employment law after establishing a base of knowledge in areas. The course will assist in the acquisition of the skills and knowledge required for the management, regulation and negotiation of the relationships between employees and management in the workplace.

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

Applicants should have completed an undergraduate degree in an Australian university or an equivalent qualification in a recognised tertiary institution. It will also be expected that applicants will have completed at least two years work experience in an area of activity related to the program. Admission will also be considered for various combinations of study, paid/unpaid work experience and life experience (eg Indigenous life experience) as formally set out for this course in the University's *Policy Advice on RPL for Applicants*.

### Advanced Standing:

Advanced standing may be granted in up to four of the required or elective subjects on the basis of an incomplete G or M level award. Under conditions specified in the University's *Policy Advice on RPL for Applicants*, status may be granted for one or more of the following subjects: [005200](#) Human Resource Management G, [003932](#) Industrial Relations G, [005202](#) Management Theory and Practice.

### Course Requirements:

At least 24 credit points from six subjects of 4 credit points each, including

*Core subjects for all students:*

[005200](#) Human Resource Management G

[003932](#) Industrial Relations G

[003951](#) Law of Employment G *or* [003912](#) Concepts and Elements in Law G (for students proposing to study additional law subjects)

For students desiring to deepen their study of *human resource management*, the following subjects would be undertaken:

[003959](#) Managing Individual & Organisational Change G

[005146](#) International and Comparative HRM G

An approved elective

For students wishing to specialise in *employment law*, the following sequence would be followed:

[003946](#) Labour Law G

[003936](#) Injury and Safety Law G

[004644](#) Employment Discrimination and the Law G

For students wishing to undertake further study in *industrial relations* without necessarily undertaking additional law subjects, at least 12 credit points from the following:

[003013](#) Issues in Industrial Relations G

[004512](#) Industrial Relations Skills and Advocacy G

Another G level elective subject approved by the course convener.

Variations from these patterns of study may be approved by the Faculty Board on the advice of the course convener.

*Other Elective subjects:*

[005202](#) Management Theory and Practice G

[003942](#) Introduction to Planning and Policy G

[003971](#) Organisational Behaviour G

[005313](#) Gender and Organisations G

[005782](#) Identity Politics and Public Policy G

[003944](#) Research Methods G

[003527](#) Research Methods in HRD G

[003977](#) Public Administration G

[003929](#) Financial Management G

Subject to prerequisites and corequisites, the course convener may approve electives not listed above.

### Course Convener:

Dr Michael O'Donnell 7C10 (02) 6201 2583  
School of Management and Policy

# Graduate Diploma in Facilities Management (562AA)

## (Flexible Delivery)

This course provides graduates of the Graduate Diploma in Facilities Management with the opportunity to extend further their knowledge, skills and leadership abilities in the emerging field of facilities management. On completion the students will have the necessary knowledge and skills to enter the facilities management industry as effective facilities managers.

## Course Duration:

1 year full-time, 2 years part-time.

## Admission Requirements:

A Bachelor's degree in a relevant field, or other qualification, or a combination of qualifications and appropriate work experience deemed to be equivalent by the University's Admission Committee.

## Course Requirements:

At least 24 credit points from the following subjects:

[005432](#) Facilities Management M

[005422](#) Environmental Analysis M

[005421](#) Value Management M

[005420](#) Risk Management M

[005419](#) Project and Strategic Management M

[005418](#) Portfolio Asset and Investment Analysis M

## Course Advice:

Students should seek further advice from their Course Convener.

## Course Convener:

Associate Professor George Cho 3C6 (02) 6201 5650

email: [George.Cho@canberra.edu.au](mailto:George.Cho@canberra.edu.au) \*

\*This information has been updated since the publication of the printed edition of this Handbook

## Graduate Diploma in Library and Information Management (163AA)

The programs of education for library and information studies offered by the University are designed to prepare students for professional careers in librarianship, information retrieval, archives, records management, research and related areas. They lead to awards acceptable to employers. Professional recognition of this course is being sought from the Australian Library and Information Association.

The postgraduate course in Library and Information Management leads to the award of either the Graduate Diploma in Library and Information Management or the Master of Library and Information Management. All students first complete the academic requirements for the graduate diploma. Those students who wish to proceed and whose results are at a grade point average of 5 or above (equivalent to credit average), and who have not failed any subject, may proceed to the masters degree. In exceptional circumstances a student not meeting this requirement may seek the Pro Vice-Chancellor's approval to proceed.

**Graduate Diploma:** 2 semesters (or part-time equivalent)

**Masters:** 3 semesters (or part-time equivalent), plus Summer School.

Some subjects will be available in distance education mode for students who are unable to attend on campus. However, attendance on campus will be required for a minimum of four subjects. Students are advised that this is a demanding course, and that if they have family, work or other commitments they should consider taking more than the minimum period of time to complete.

The maximum period of study is 4 years (Graduate Diploma) and 6 years (Masters).

### Admission Requirements:

Applicants must have a degree or comparable award which, in the opinion of the University Admissions Committee, is the equivalent of a degree conferred by a tertiary institution recognised by the University, together with prior tertiary study or significant work experience in the area of information technology.

Familiarity with computing is now essential for work in the library and information management area.

### Course Requirements:

Students must obtain at least 24 credit points for the award of the graduate diploma. Refer to the typical course structure below. These credit points may then be subsumed into the 40 credit points required for the masters degree.

### Advanced Standing:

Applicants with a Graduate Diploma in Library and Information Management commenced prior to 1999 at the University of Canberra, or an equivalent qualification from another university, may be granted a maximum of 12 credit points (one semester) of advanced standing in this course.

### Course Advice:

Students seeking course advice should contact the course convener.

### Course Convener:

Associate Professor Peter Clayton 1C110 (02) 6201 5431

e-mail: [prc@comedu.canberra.edu.au](mailto:prc@comedu.canberra.edu.au)

School of Information Management and Tourism

### Typical Full-time Course Structure: Graduate Diploma in Library and Information Management

#### Semester 1

YEAR 1

[005191](#) Foundations of Information Services PG

[005544](#) Web Delivery of Information G

[005188](#) Cataloguing G

#### Semester 2

[005189](#) Information Retrieval M

[005192](#) Supervisory Management M

[005190](#) Information Systems Management M

Students who have completed undergraduate or other formal coursework in similar subjects may apply for an exemption and take an alternative approved subject in lieu. They should see the course convener for advice on this.

### Part-time Students:

Beginning part-time students undertaking one subject in each semester should enrol in Foundations of Information Services PG in Semester 1. Students undertaking two subjects in each semester should enrol in [005191](#) Foundations of Information Services PG and either [005188](#) Cataloguing G or [005544](#) Web Delivery of Information.

## **Graduate Diploma in Languages (469AA/AB/AC)**

The Division has introduced this full fee paying course, designed for graduates from fields other than Languages other than English (LOTE) and for students who have completed a major in LOTE. It gives the opportunity to non-LOTE students to develop language skills in Chinese, Japanese and Spanish, adding value to and internationalising their degree. Students will acquire language skills that can be used within their professional careers furthering their employment opportunities in Australia or overseas. This course will help LOTE students to develop further their language skills with more advanced study, providing a professional capstone to their undergraduate LOTE studies.

### **Enquiries:**

Associate Professor Michael Sawyer 20C14 (02) 6201 5192 (Chinese)

Ms Nicki Bramley 20C31 (02) 6201 2273 (Japanese)

Mr Oscar Florez 20C39 (02) 6201 2074 (Spanish)



## Graduate Diploma in Legal Studies (018AA)

The Graduate Diploma in Legal Studies serves two purposes. It provides access to the Graduate Bachelor of Laws degree, admission to which requires a law major of six subjects. (See admission requirements for the LLB program course 349AA.) The course may be completed by doing six subjects Law G1 to Law G6 inclusive.

The diploma also provides a qualification in law for professionals who do not practise law but require legal knowledge and skills. On this basis, it is designed to provide a thorough grounding in some law areas to persons who already hold a degree or equivalent qualification in a discipline other than law. This study of law at tertiary level is, however, recognised as a valuable training for those working or intending to work in both the public and private sectors.

The course aims to develop in graduate students an awareness of the nature and operation of the law and the legal system, and to provide those employed in government, the teaching profession and the private sector with a working understanding of areas of the law of particular vocational relevance.

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

The course will be open to applicants holding a Bachelor's degree or equivalent other than in law from a recognised Australian tertiary institution. Students who hold a law degree from a foreign tertiary institution may also be permitted to undertake this course.

### Course Requirements:

At least 24 credit points from six semester-long subjects comprising:

- a. For students who wish to qualify for entry to the graduate LLB program: completion of the subjects set out in the course structure below.
- b. For other students: Three required subjects and three elective subjects which may be chosen from any available law subjects offered in the University. This includes the subjects [001666](#) Deviance and Crime and [001372](#) Industrial Relations. Refer to the typical course structure below, for the non-professional program.

### Course Advice:

Students who have not completed [003912](#) Concepts and Elements of Law G or its equivalent before being admitted to the course should enrol in it in the first semester of their study. Students are also encouraged to seek course advice from the course convener in the choice of electives.

### Course Convener:

Mr Arthur Hoyle  
School of Law  
Room 6C40 Phone 6201 5772.

This information has been updated since the publication of the printed edition of the Handbook.

### Typical Full-time Course Structure: Graduate Diploma in Legal Studies (for students seeking to enter the graduate LLB program)

#### Semester 1

##### YEAR 1

[005928](#) Law G1: Legal Systems (LLB)

[005982](#) Law G3: Constitutional Law (LLB)\*

[005984](#) Law G5: Corporate Law (LLB)

#### Semester 2

[005931](#) Law G2: Legal Method (LLB)

[005983](#) Law G4: Contracts (LLB)

[005985](#) Law G6: Taxation Law (LLB)

\*Students commencing the Law levels 1 - 6 Graduate Diploma in 2003 should do [005977](#) Administrative Law (LLB) instead of Law G3: Constitutional Law (LLB). Provisions will be made for students carrying on to do the graduate entry LLB to take Law G3: Constitutional Law in a later year.

### Typical Part-time Course Structure: Graduate Diploma in Legal Studies (for students pursuing the non-professional diploma program)

#### Semester 1

##### YEAR 1

[003912](#) Concepts and Elements of Law G\*

[003910](#) Commercial Law G1\*

#### Semester 2

Elective (eg [000130](#) Commercial Law G2)

Elective (eg [004644](#) Employment Discrimination and the Law G)

##### YEAR 2

[003954](#) Legal Theory G\* (year-long)

Elective (eg [003894](#) Administrative Law G)

[003954](#) Legal Theory G\* (cont'd)

\*Or other subjects in lieu as approved by the course convener if the content of any one or more of these subjects has been covered in previous study.

## **Graduate Diploma in Regional and Local Government Management (616AA)**

This course is design for current or intending practitioners in local government and regional administration who are interested in undertaking professional development to enhance their effectiveness and further their careers through the achievement of formal qualifications at a graduate level. While the course will use local government examples and case studies it will be incorporated in the broader context of contemporary public sector management.

The course is intended to balance theoretical and practical approaches particularly to enable students to ground the theory in practical situations in their workplaces. The course will be flexible by including may pathways to completion, beginning with online studies at Graduate Certificate level and incorporating online teaching, intensive delivery and off-campus delivery. This course is full fee paying.

### **Course Duration:**

The course has been developed to articulate from the Graduate Certificate in Regional and Local Government Management by adding a further three subjects to complete the Graduate Diploma. While the subject are offered in a variety of modes (intensive, on campus and off campus and online) a normal full-time program would complete the six subjects in one year full time.

### **Admission Requirements:**

The normal admission requirement is through completion of the Graduate Certificate or its equivalent.

### **Course Requirements:**

The course consists of six subjects totalling 24 credit points, of which three will be the core subjects of the Graduate Certificate.

Four core subjects totalling 16 credit points:

[005587](#) Strategic Leadership G

[004538](#) Performance and Evaluation management G

[005586](#) Issues in Regional and Local Government G

[005739](#) Regional and Local Government Planning

Two electives totalling 8 credit points from the following:

[005264](#) Competition and Contract Management M

[004995](#) Regional and Local Government Project

[005200](#) Human Resource management G

[003959](#) Managing Individual and Organisational Change

[005584](#) e-Business Law M

[004540](#) Comparative Regional and Local Government Studies G

[004539](#) Regional Development G

Students may also wish to discuss with the course convener the possible substitution of subjects undertaken at other universities or subjects which may be included as core subjects of an MBA.

### **Course Convener:**

Dr Chris Aulich 6B19 (02) 6201 2652

# Graduate Diploma in Property (644AA)

## Course Duration

Two semesters full-time four semesters part-time: maximum of six semesters.

## Admission Requirements:

A Bachelor Degree in a relevant field, or other qualifications, or a combination and qualifications and appropriate work experience deemed to be equivalent by the University's Admission Committee.

## Course Requirements:

At least 24 credit points from the following subjects:

[005771](#) Property Investment Analysis M

[005772](#) Valuation Methods M2

[005773](#) Valuation Methods M3

[005770](#) Building Science M

[005416](#) Urban Systems M

[005420](#) Risk Management M

[005421](#) Value Management M

[005422](#) Environmental Analysis M

[005419](#) Project and Strategic Management M

[005418](#) Portfolio Asset and Investment Analysis M

Or any other postgraduate or graduate subject with the approval of the course convener.

## Course Convener:

Mr Adrian Kirk 7B21 (02) 6201 2095  
School of Design

## Typical Study Programs - Graduate Diploma in Property

### Semester 1

#### YEAR 1

[005771](#) Property Investment Analysis M

[005547](#) Valuation Methods M1

[005770](#) Building Science M

#### YEAR 2

[005771](#) Property Investment Analysis M

[005572](#) Valuation Methods M2

#### YEAR 3

[005770](#) Building Science M

### Semester 2

[005773](#) Valuation Methods M3

[005416](#) Urban Systems M

[005420](#) Risk Management M

[005420](#) Risk Management M

[005773](#) Valuation Methods M3

[005416](#) Urban Systems M

## Graduate Diploma in Marketing (279AA)

The course is designed to provide managers with the Marketing skills to assist them to make informed marketing decisions affecting their organisation. The Diploma prepares students for marketing careers in the Public and Private sector. Students who successfully complete the Graduate Diploma will be given full credit towards the MBA (Marketing).

### Course Duration:

One year full-time; maximum duration six semesters.

### Admission Requirements:

A Bachelors degree or equivalent as approved by the University's Admissions Committee. Applicants holding the Graduate Certificate in Marketing (460AA) will be given advanced standing.

### Course Requirements:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

16 credit points from the following list for students with no prior studies in Marketing

[003924](#) Economics for Managers G  
[003962](#) Marketing G  
[004484](#) Marketing Research Methods G  
[003963](#) Marketing Management

16 credit points from the following list for students with prior studies in Marketing

[004534](#) Consumer Behaviour G  
[005724](#) International Marketing G  
[004361](#) Special Areas in Marketing G  
[005832](#) Services Marketing G

### Electives

Students can select 8 credit points from the following:

[004534](#) Consumer Behaviour G  
 tba E Business Economics  
[005585](#) E Business: Marketing and Economics  
[005584](#) E Business Law M  
[005456](#) Electronic Commerce: Technical Issues M  
[003939](#) International Marketing G  
[005724](#) Internet Marketing G  
 tba Introduction to E Business  
[004355](#) Marketing Law G  
[004361](#) Special Areas in Marketing G  
 tba Services Marketing G

### Course Advice:

Students are encouraged to seek course advice from the course convener if in doubt about their study program.

### Course Convener:

Ms Petra Bouvain 6D26 (02) 6201 2335  
 School of Business

### Typical Full-time Course Structure\*: Graduate Diploma in Marketing

*Note:* Where the content of a required subject has been substantially covered by previous studies, it will be necessary to substitute in its place a subject chosen from the elective list below.

#### Semester 1

##### YEAR 1

[003924](#) Economics for Managers G  
[003962](#) Marketing G  
[003939](#) International Marketing G

#### Semester 2

[003963](#) Marketing Management G  
[004361](#) Special Areas in Marketing G  
[004484](#) Marketing Research Methods G

### Typical Part-time Course Structure: Graduate Diploma in Marketing

#### Semester 1

##### YEAR 1

[003924](#) Economics for Managers G\*  
[003962](#) Marketing G\*

##### YEAR 2

[003939](#) International Marketing G\*

#### Semester 2

[003963](#) Marketing Management G\*  
[004484](#) Marketing Research Methods G\*

\* some subjects may also be offered in flexible delivery mode.

## Graduate Diploma in Marketing Communication (555AA)

This two-semester course is designed to meet the increasing need for professional communication programs within the Advertising, Public Relations and Marketing Communication industries. The course is open to graduates of any discipline who have completed the Graduate Certificate in Marketing Communication or equivalent course.

Students gain an understanding of the role of marketing communication in advertising, and public relations, an introductory understanding of contemporary communication theory and research, and the complex relationships of theory to professional Advertising, Public Relations, and Marketing Communication practice. Elective subjects in business and management are available.

Satisfactory completion of the course gives students entry to the Masters in Marketing Communication, a two-semester coursework degree.

### Recognition of Prior Learning:

Applicants to the course who do not hold an undergraduate degree but who have significant work experience in the field may be eligible for entry into the course based on prior learning. Contact the Course Convener for details

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

A Bachelors degree or equivalent as approved by the University's Admissions Committee. Applicants holding the Graduate Certificate in Marketing Communication (554AA) will be given advanced standing.

### Course Structure:

At least 24 credit points as follows:

(a) 12 credit points from

[005388](#) Marketing Communication Foundations G

[004586](#) Public Relations Strategy G

[005394](#) Advertising Strategy G

(b) 4 credit points from

[005390](#) Marketing Communication Practice G

(c) 8 credit points from

[005389](#) Applied Communication Research G

[004575](#) Copywriting G

[002596](#) Advertising Operations G

[003724](#) Public Relations Practice G

[004534](#) Consumer Behaviour G

[003924](#) Economics for Managers G

[003929](#) Financial Management G

[003962](#) Marketing G

[004355](#) Marketing Law G

### Course Convener:

Associate Professor Felix Stravens, Program Director in Advertising/Marketing Communication

1C142 (02) 62 01 2906

e-mail: [frs@comedu.canberra.edu.au](mailto:frs@comedu.canberra.edu.au)

School of Professional Communication

## Graduate Diploma in Statistics (007AB)

The Graduate Diploma in Statistics course is for graduates who want to be able to use statistical procedures in the workplace with confidence and understanding but who have not previously studied statistics extensively at the tertiary level.

### Course Duration:

2 to 3 years part-time. Maximum period of study is 4 years.

### Admission Requirements:

Intending students should have a degree from a recognised tertiary institution.

### Course Requirements:

At least 22 credit points comprising:

18 credit points from the required subjects:

[004126](#) Applied Statistics G1

[005090](#) Applied Statistics G2

[005088](#) Applied Statistics G3

[005091](#) Applied Statistics G4

[001127](#) General Mathematics G1

or other subjects approved by the course convener

4 credit points from one of the elective subjects:

[005089](#) Applied Statistics G5

[003957](#) Macroeconomics G

[003967](#) Microeconomics G

[004362](#) Management Decisions Using Computers G

or other subject approved by the course convener.

### Advanced Standing:

Status may be granted for up to 11 credit points for the required subjects of the course. Status will not be granted for elective subjects.

### Course Advice:

Students will be allocated a course adviser who should be consulted at the commencement of, and during, their studies.

### Course Convener:

Dr Tania Prvan 11C17 (02) 6201 2513

School of Mathematics and Statistics

### Typical Part-time Course Structure: Graduate Diploma in Statistics

#### Semester 1

##### YEAR 1

[001127](#) General Mathematics G1

##### YEAR 2

[005090](#) Applied Statistics G2

##### YEAR 3

[005091](#) Applied Statistics G4

#### Semester 2

[004126](#) Applied Statistics G1

[005088](#) Applied Statistics G3

Elective

## Graduate Diploma in Nursing (181AA)

The aim of this course is to provide registered nurses with advanced knowledge in specific areas of nursing practice.

### Course Duration:

1 year full-time or equivalent part-time.

### Admission Requirements:

Applicants must be eligible for registration as a nurse in the ACT and hold a Bachelor of Nursing degree or its equivalent. A minimum of one year's clinical experience since initial registration is required.

### Course requirements:

Satisfactory completion of 6 required subjects totalling 24 credit points.

Note that if the subject [001807](#) Research Planning PG (3 cp) is completed instead of [003649](#) Nursing Research PG (4 cp), the total will be 23 credit points.

### Course Convener:

Dr Mark Welch 12D12 (02) 6201 5104

e-mail: [mark.welch@canberra.edu.au](mailto:mark.welch@canberra.edu.au)

School of Health Sciences

### Typical Full-time Course Structure: Graduate Diploma in Nursing

#### Semester 1

YEAR 1

[003647](#) Nursing Trends and Issues PG1

[003648](#) Nursing Specialty Practice PG1

[003649](#) Nursing Research PG or [001807](#) Research Planning PG

#### Semester 2

[003650](#) Nursing Trends and Issues PG2

[003651](#) Nursing Specialty Practice PG2

[003646](#) Theoretical Foundations of Nursing PG

**Graduate Diploma in Critical Care Nursing (357AA)****Graduate Diploma in Midwifery (360AA)****Graduate Diploma in Neonatal Nursing (466AA)****Graduate Diploma in Paediatric and Child Health Nursing (467AA)**

These postgraduate courses provide the opportunity for registered nurses to expand their knowledge in nursing and midwifery by promoting education and research in selected areas of clinical practice. These include critical care nursing, neonatal nursing, paediatric and child health nursing, cancer nursing, gerontological nursing and midwifery. The importance of clinical practice in these courses is emphasised by a major part of each course focusing on clinical practice. In some courses, students are employed for three days a week in relevant clinical areas. However, note that all specialisations may not be available every year.

**Course Duration:**

1 year full-time or equivalent part-time.

**Admission Requirements:**

Admission to these courses requires applicants to be eligible for registration as a nurse in the ACT and to meet at least one of the following criteria:

- possess an award of Bachelor of Nursing, Bachelor of Applied Science in Nursing Science or an award deemed equivalent; or
  - possess a relevant award at the bachelor degree level; or
  - submit such other evidence of general and professional nursing qualifications which shall satisfy the Academic Board of the University that the applicant possesses the educational preparation and capacity to pursue graduate studies.
- Applicants are required to have had at least one year of relevant full-time clinical experience since initial registration as a nurse.

**Course Requirements:**

Satisfactory completion of 6 required subjects totalling 24 credit points.

**Course Convener:**

To be advised  
School of Health Sciences

**Typical Full-time Course:****Graduate Diploma in Speciality Nursing and Midwifery****Semester 1****Semester 2****YEAR 1**

[005607](#) Research Methodology PG

[005606](#) Research Design PG

and:

[004706](#) Critical Care Nursing Theory PG1

[004707](#) Critical Care Nursing Theory PG2

[005001](#) Critical Care Nursing Practice PG (year-long)

[005001](#) Critical Care Nursing Practice PG (cont'd)

**Or**

[005002](#) Midwifery Practice PG (year-long)

[005002](#) Midwifery Practice PG (cont'd)

[004716](#) Midwifery Care PG1 : The Birthing Process

[004717](#) Midwifery Care PG2: Complications of Birthing Process

**Or**

[005215](#) Paediatric Nursing Theory PG1

[005216](#) Paediatric Nursing Theory PG2

[005213](#) Paediatric Nursing Practice PG1

[005214](#) Paediatric Nursing Practice PG2

**Or**

[005211](#) Neonatal Nursing Theory PG1

[005212](#) Paediatric Nursing Theory PG2

[005209](#) Neonatal Nursing Practice PG1

[005210](#) Paediatric Nursing Practice PG2

**Graduate Diploma in Critical Care Nursing****Semester 1****Semester 2**

[005731](#) Applied Technology in Critical Care

[005734](#) Critical Care Clinical Elective

[005732](#) Pathophysiology of Critical Illness

[005607](#) Research Methodology PG

[005733](#) Nursing Care in Critical Care Units

[005606](#) Research Design PG

**Graduate Diploma in Paediatric and Child Health Nursing****Semester 1****Semester 2**

[005735](#) Child/Family – Foundations of Nursing

[005607](#) Research Methodology PG

[005736](#) Child/Family – Alterations in Health

[005606](#) Research Design PG





## Graduate Diploma in Nutrition and Marketing (650AA)

The Graduate Diploma in Nutrition and Marketing provides students with the scientific background, specific knowledge and skills to address concepts and controversies relating to human nutrition, to identify the links between nutrition, health and disease at different stages of the lifecycle and to improve delivery of nutrition information to groups of people in the community. It is designed for students who intend to work in a marketing environment, particularly relating to food, nutrition or health. It will allow graduates from different disciplines and backgrounds the opportunity to study applied Nutrition as well as Marketing.

### Course Duration:

One year full time. Maximum duration: 6 semesters.

### Admission Requirements:

Applicants must have a recognised bachelor's degree with human physiology and anatomy, and/or biochemistry studies completed at the second year level.

### Course Requirements:

At least 24 credit points from the following subjects:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

### Course Advice:

Students should seek further advice from their Course Convener.

### Course Convener:

Associate Professor Karen Cashel 12C20, (02) 6201 2745  
School of Health Sciences

### Typical Study Program for the postgraduate course Graduate Diploma in Nutrition and Marketing

#### Semester 1

#### YEAR 1

[005516](#) Nutritional Science G#

Specified Elective\*

[003924](#) Economics for Managers G#

#### Semester 2

[005511](#) Nutrition and Health PG

[005514](#) Nutrition Health and Society G#

[003962](#) Marketing G#

\* Specified elective, either [004534](#) Consumer Behaviour G# or [003963](#) Marketing Management G#  
# or elective if already completed. Permission of the course convener is required for all electives.

## **Graduate Diploma in Sports Management (642AA)**

This course is designed to extend the knowledge of sports managers to include an understanding of sports facility and event management, industrial relations in sport, and the application of the law to sports organisations.

On completion of this course, graduates will be able to: develop and analyse the strategies necessary for the efficient management of sporting facilities; demonstrate organisational and logistical strategies relevant to the management and evaluation of major sporting events; identify and assess the changing nature of industrial and employment relations in sport and their economic and social implications; and conduct the business activities of a sports organisation, at all levels from recreational to fully commercial, with an understanding of the relevant legal issues.

### **Course Duration:**

1 year full-time or equivalent part-time.

### **Admission Requirements:**

A bachelor level degree from an Australian tertiary institution, or equivalent, and a graduate certificate from an Australian tertiary institution in a relevant field of study, or equivalent.

### **Course Requirements:**

At least 24 credit points comprising the subjects:

- [005763](#) Professional Sports Management G
- [005764](#) Sports Marketing and Promotions G
- [003912](#) Concepts and Elements of Law G
- [005765](#) Sports Facility and Event Management
- [005766](#) Industrial Relations in Sport G
- [004645](#) Sports and the Law G

The Graduate Certificate in Sports Management is subsumable within the Graduate Diploma. Where the Graduate Certificate has been completed therefore, only the subjects Sports Facility and Event Management, Industrial Relations in Sport, and Sports and the Law G would be required for completion of the Graduate Diploma.

### **Program Relationships:**

The Graduate Diploma is part of a program in Sports Management comprising:

- Graduate Certificate in Sports Management
- Graduate Diploma in Sports Management
- Master in Sports Management

The Graduate Certificate is subsumable within the Graduate Diploma in Sports Management.

### **Course Convener:**

Dr John Dodd, 3B44 (02) 6201 2986  
Centre for Sports Studies

## Graduate Diploma in Urban Management (426AA)

The Graduate Diploma in Urban Management provides the opportunity for participants with experience as professionals or managers in urban development or redevelopment, including city governance, to develop a wider, management perspective on urbanisation in developing countries as well as in Australia. The course is cross-sectoral, and is designed to attract participants from a wide variety of relevant professional, technical and managerial backgrounds.

The Graduate Diploma course will provide students with an understanding of the global context of modern urban development and of the influence on urban planning, development and management of:

- national and international macroeconomic policy;
- microeconomic policies and the role of markets;
- best practice in urban development planning and its relationship to market behaviour;
- policies of sustainability in urban development;
- politics and changing systems of urban governance.

The objective will be to provide a high standard of understanding of the context in which modern urban development and renewal is occurring, internationally, and in both the developed and less developed world. The importance of international factors common to the environment in which all countries operate and the impact of those on government policies and on managing urban development in a national context, will be emphasised.

Successful completion of the Graduate Diploma course with an appropriate grade point average will enable participants to proceed to the masters degree which has an explicit orientation towards modern management practice in urban development.

### Course Duration:

A minimum of 26 weeks of full-time study or cumulatively over two years maximum.

### Admission Requirements:

A Bachelor Degree or other qualification deemed equivalent by the University Admission Committee, plus a minimum of two years of appropriate professional experience.

### Course Requirements:

Completion of at least 24 credit points from the following core (required) and elective subjects, each worth 4 credit points:

#### Core subjects

[005037](#) Urban Development Planning G

[005038](#) Urban Politics and Governance G

[005039](#) Urban Research Methods G

[005040](#) Urbanisation and Microeconomics G

[005036](#) Globalisation, Urbanisation and Economic Growth G

[005035](#) Designing Sustainable Development G

or any other approved subjects.

The Centre for Developing Cities offers all of these units as individual short courses for professional development.

### Course Advice:

Contact the course convener in the first instance, or the Centre for Developing Cities Executive Officer, Ms Aine Dowling (02) 6201 2315.

### Course Convener:

Associate Professor Kath Wellman  
Room 7C16, (02) 6201 2515  
Centre for Developing Cities