

University of Canberra

COUNCIL MEETING No. 153

held on Friday 26 October 2012 at 9.00 am in the Council Room

PRESENT: Mr J Mackay AM (Chancellor)
Dr T Calma AO (Deputy Chancellor)
Professor G Cho AM
Ms I Davis
Ms A Ellis
Dr M Kennedy
Mr B Mewett
Professor S Parker (Vice-Chancellor)
Ms P Power AM
Dr S Ryan
Ms Sue Salthouse
Mr D Trewin AO
Ms M Storti (Secretary)

APOLOGIES: Dr Tom Karmel

IN ATTENDANCE: Professor Lyndon Anderson Mr Bruce Lines
Professor Nick Klomp Mr P Hill (A&G Unit)
Associate Professor Michele Fleming

Council met in closed session from 9.00 – 9.50 am for the discussion of confidential items.

Opening and Apologies

The apology noted above was received.

Confirmation of the Agenda

The agenda was confirmed as presented.

Declaration of Interests

Ms Storti declared that she was a member of the Board of the Centre for Customs and Excise Studies.

Item 1: Confirmation of Confidential Minutes of Meeting No. 152

Resolution C153/1

Council approved the confidential minutes of Meeting No. 152 held on 31 August 2012 as an accurate record of proceedings with the correction of a typographical error on page three of the minutes.

Item 2: Matters arising from the Minutes

2.1 Structural Adjustment Fund

The minute for this item is recorded in the confidential minutes.

2.2 On Campus Student Accommodation Stage 1

The minute for this item is recorded in the confidential minutes.

2.3 Holmesglen Partnership

The minute for this item is recorded in the confidential minutes.

2.4 Subacute Hospital (The University of Canberra Public Hospital)

The minute for this item is recorded in the confidential minutes.

2.5 GP Superclinic

The minute for this item is recorded in the confidential minutes.

Item 3: Appointment of Emeritus Professors

The minute for this item is recorded in the confidential minutes.

Resolution C153/2

Council appointed Professor Peter Putnis and Professor Warwick Blood as Emeritus Professors of the University from the date of their retirement from the University.

Item 4: Overview of Structural Adjustment Fund Bid

The minute for this item is recorded in the confidential minutes.

Resolution C153/3

Council noted the progress report with respect to the Structural Adjustment Fund.

Item 5: Student Members of Council

The minute for this item is recorded in the confidential minutes.

Resolution C153/4

Council:

1. agreed that the casual vacancies caused by the resignation of student members should be filled by the conduct of an election and;
2. noted that, as elections were underway for new student members of Council, the term of office of the elected students would be extended to include the remainder of 2012 with their agreement.

Item 6: Wing 4 Cameron Building

The minute for this item is recorded in the confidential minutes.

Resolution C153/5

Council, on the recommendation of the Finance Committee and Campus Development Board:

1. authorised the Vice-Chancellor to negotiate the purchase of Wing 4 of the Cameron Building for the purpose of conversion to student accommodation;
2. approved the redevelopment of Wing 4 of the Cameron Building to student accommodation subject to the Vice-Chancellor being satisfied with the funding agreement negotiated with the ACT Government, the construction contract negotiated with the preferred supplier and the final business case for the project; and
3. noted that the Vice-Chancellor, in reaching a decision on whether to proceed with the redevelopment of the Cameron Building, will consult with Chair of the Finance Committee.

Item 7: Confidential Minutes of Council Committees

The minute for this item is recorded in the confidential minutes.

Resolution C153/6

Council received and noted the minutes of Meeting 2012/4 of the Campus Development Board held on 24 July 2012.

Item 8: Chancellor's Opening Comments

Mr Mackay complimented the University for the progress it had made over the past few years resulting in positive media coverage and much improved community relationships.

Item 9: Confirmation of Minutes of Meeting No. 152

Resolution C153/7

Council approved the minutes of Meeting No. 152 held on 31 August 2012 as an accurate record of proceedings.

Item 10: Matters arising from the Minutes

No matters were raised at this item.

Resolution C153/8

Council received and noted the list of actions arising.

Item 11: Vice-Chancellor's Report

Professor Parker reported that it was 44 years to the day since Prime Minister John Gorton had formally opened the University.

Professor Parker reported on the following matters.

- Guest Speakers: The public lecture series was attracting prominent speakers to the University but attendance at the lectures was not always as strong as desired.
- Strategic Plan 2013-17: A draft Strategic Plan had been drafted in consultation with the University's stakeholders.
- Enrolments: Enrolment patterns for 2013 were variable with some indicators showing improvement and others not. The trends were consistent with enrolments having peaked.
- Graduations: The Graduation ceremonies held in September had been successful and had provided a good showcase for the University.
- Honorary Doctorates and Emeritus Professors Dinner: A very successful dinner had been held for the University's Emeritus Professors and recipients of Honorary Doctorates.

The following points were noted in discussion.

- There were examples of secondary schools forming networks to provide students with a greater range of subject choices than would be available at any one school. This model of education could be promoted within the ACT school system.
- Approaches were being made to possible partners for the Civil Engineering degree.
- The ACT Government had pledged for \$5m for the creation of the Sports Hub during the election. Some sporting bodies in the ACT were being approached to establish if they would like to collaborate in the formation of the Sport Hub as pooled funding would allow for larger and higher quality facilities to be built and accessed.

- The arrangements with the Brumbies were still to be finalised but would need to include matters such as access to the oval being constructed for their use.

Resolution C153/9

Council received and noted the report from the Vice-Chancellor.

Item 12: Strategic Review – Faculty of Arts and Design (*Presentation by Dean - Professor Lyndon Anderson*)

Council received a presentation from Professor Lyndon Anderson, Dean of the Faculty of Arts and Design. The main points of the presentation were as follows.

- The Ernst & Young report *University of the Future* had identified the major challenges to be faced by Australian universities over the coming years and the drivers of that change.
- Creative industries in China and India which drew on the disciplines supported by the Faculty of Arts and Design were experiencing high levels of economic growth and provided significant development opportunities for the University.
- There were, however, significant threats as well coming from emerging technologies, developments such as the introduction of massive online open courses and the high level of competition in the market for students.
- The Faculty of Arts and Design would need to move more of its content online, refine that content and ensure that it maintained pace with current developments.

The following points were noted in discussion.

- Accreditation processes needed to keep pace with technological change so that the faculty was able to deliver material that was up to date and relevant to students.
- A distinction could be drawn between ‘information’ and ‘knowledge’ with the latter being a critical function of the educational process whereby students are provided with the skills to develop a deeper understanding and ability to process information.

Resolution C153/10

Council received and noted the presentation from Professor Anderson.

Item 13: Financial and Budget Matters

Mr Lines reported that the University Group had achieved an overall result to 31 September 2012 that was \$5m favourable to budget. The forecast for Semester 2 was, however, less positive and, combined with expenses known to occur in the latter part of the year, would see the surplus diminished with a forecast result of approximately \$700k better than budget. Mr Lines also reported that expected capital income would be reduced in the second half of the year due to timing reasons, but a break even operating result should be achieved.

Council noted that the receipt of the Structural Adjustment Fund funds would dramatically alter the end of year result.

Resolution C153/11

Council received and noted the September 2012 Financial Performance Report

Item 14: Report from Academic Board**14.1 Meeting No. 12/5 3 (September 2012)****14.1.1 Amendments to the Student Grievance Resolution Policy****Resolution C153/12**

Council approved amendments to the *Student Grievance Resolution Policy* to take effect from Semester 1 2013.

14.1.2 Accreditation of Courses with New Award Titles

Resolution C153/13

Council agreed to amend the *University of Canberra Courses & Awards (Degrees, Diplomas and Certificates) Rules 2010* to add the following new awards:

- Graduate Certificate in Research Methods and Design (GradCert RschMethods&Des)
- Doctor of Nurse Practitioner (DNursPractitioner)
- Doctor of Philosophy in Clinical Physiotherapy (PhD ClinPhysio)

Resolution C153/14

Council noted that Academic Board had resolved to accredit, on behalf of Council (under Resolution C32/3(d)), the following new courses (to be implemented for Semester 1, 2013) leading to the above awards:

Graduate Research Office

- Doctoral degree course by research [xxxAA] (leading to the award of Doctor of Philosophy and the new award of Graduate Certificate in Research Methods and Design (exit award only))

Faculty of Health

- Professional doctoral degree course in Nurse Practitioner [xxxAA] (leading to the new award of Doctor of Nurse Practitioner)
- Doctoral degree course in Clinical Physiotherapy [xxxAA] (leading to the new award of Doctor of Philosophy in Clinical Physiotherapy)

14.1.3 Course Closures

Resolution C153/15

Council agreed to exercise its authority, under Rule 5(1) of the *University of Canberra Courses & Awards (Courses of Study) Rules 2010*, and determined that the following courses should cease following an appropriate ‘teach-out’ period and noted that Academic Board had exercised its authority, under Rule 5(2) of the *University of Canberra Courses & Awards (Courses of Study) Rules 2010*, and closed the courses to new admissions and removed them from the Academic Program with effect from the end of Semester 2, 2012.

Faculty of Applied Science

- Doctor of Philosophy [Applied Science] 232AA

Faculty of Arts and Design

- Doctor of Philosophy [Communication] 246AA
- Doctor of Philosophy [Environmental Design] 251AA

Faculty of Business, Government and Law

- Doctor of Philosophy [Applied Science] 232AA
- Doctor of Philosophy [Commerce] 244AC
- Doctor of Philosophy [Economics] 244AD
- Doctor of Philosophy [Law] 941AA
- Doctor of Philosophy [Management] 853AA
- Doctor of Philosophy [Government] 921AA
- Associate degree course in Justice Studies (online) [107JB] (leading to the award of Associate Degree of Social Science in Justice Studies)

Faculty of Education

- Doctor of Philosophy [Education] 208AA

Faculty of Health

- Doctor of Philosophy [Health] 180JA
- Graduate Certificate course in Sports Nutrition [770AA] (leading to the award of Graduate Certificate in Sports Nutrition)

Faculty of Information Sciences and Engineering

- Doctor of Philosophy [Information Sciences and Engineering] 235AA

Faculty of Education and Faculty of Information Sciences and Engineering

- Undergraduate combined degree course in Education and Information Technology [114JA] (leading to the awards of Bachelor of Education and Bachelor of Information Technology)

14.1.4 Terms of Reference of Academic Board Sub-committees**Resolution C153/16**

Council noted that Academic Board had approved amended terms of reference for the University Services Committee as a sub-committee of Academic Board.

14.1.5 Matters from the Chair's Report to Academic Board: TEQSA and AQF**Resolution C153/17**

Council noted that Academic Board had received briefings from the Chair on matters related to the Tertiary Education Quality and Standards Agency and the Australian Qualifications Framework.

14.2 Special Meeting No. 12/S1 (12 October 2012)**14.2.1 Establishment and Disestablishment of Faculties - Faculty of Information Sciences and Engineering****Resolution C153/18**

Council:

1. approved the Faculty of Education, Science, Technology and Mathematics as the name for the new faculty established by Council at its meeting of 31 August 2012 (*Resolution C152/19*); and
2. exercised its power under Section 20(c) of the Act and removed the designation of the Faculty of Information Sciences and Engineering as a faculty for the purposes of Academic Board membership, effective from 1 January 2013.

14.2.2 Changes to the Academic Calendar from 2014

Council noted that the changes proposed to the Academic Calendar brought it closer in line with that of other universities and was supported by students. Council also noted that no industrial issues were expected to be raised as a result of the changes but that the National Tertiary Education Union had raised concerns about possible impacts on the quality of courses. In response to this latter concern, Professor Klomp advised that the quality of courses should not be affected by the changes to the Academic Calendar because there is no reduction in the content within the curricula, nor any reduction in the workloads of each unit (approximately 150 hours per unit), and there was an opportunity for our current teaching approaches to be re-considered, including greater use of online content and an expectation that the first and last teaching weeks of each semester would be used more efficiently.

Council also noted that the changes were not expected to have an impact on the accommodation contracts of student housed in student residences.

Resolution C153/19

Council approved changes to the Academic Calendar with effect from Semester 1 2014.

14.2.3 Accreditation of Courses with New Award Titles: Bachelor degree courses to be offered at Holmesglen Institute of TAFE, Victoria and Metropolitan South Institute of TAFE (MSIT), Queensland

Council noted that the new courses did not offer electives at this point in time while transitional arrangements were in place and that academic programs would be aligned from 2014.

Resolution C153/20

Council agreed to amend the *University of Canberra Courses & Awards (Degrees, Diplomas and Certificates) Rules 2010* to add the following new awards:

- Bachelor of Business (Executive Administration) (B Bus (ExecutiveAdmin))
- Bachelor of Business (Marketing Management) (B Bus (MktgMgt))
- Bachelor of Fashion (Apparel Engineering and Design) (B Fashion (ApparelE&Des))
- Bachelor of Hospitality Management (B HospitalityMgt)
- Bachelor of Screen Production (B ScreenProd)

Resolution C153/21

Council noted that Academic Board had resolved to accredit, on behalf of Council (under Resolution C32/3(d)), the following new courses (to be implemented for Semester 1, 2013) leading to the above awards.

Faculty of Business, Government and Law

- Undergraduate degree course in Business (Executive Administration) (Holmesglen) [xxxHG] (leading to the new award of Bachelor of Business (Executive Administration))
- Undergraduate degree course in Business (Marketing Management) (Holmesglen) [xxxHG] (leading to the new award of Bachelor of Business (Marketing Management))
- Undergraduate degree course in Hospitality Management (Holmesglen) [xxxHG] (leading to the new award of Bachelor of Hospitality Management)

Faculty of Arts and Design

- Undergraduate degree course in Fashion (Apparel Engineering and Design) (Holmesglen) [xxxHG] (leading to the new award of Bachelor of Fashion (Apparel Engineering and Design))
- Undergraduate degree course in Fashion (Apparel Engineering and Design) (Metropolitan South) [xxxMS] (leading to the new award of Bachelor of Fashion (Apparel Engineering and Design))
- Undergraduate degree course in Screen Production (Holmesglen) [xxxHG] (leading to the new award of Bachelor of Screen Production)
- Undergraduate degree course in Screen Production (Metropolitan South) [xxxMS] (leading to the new award of Bachelor of Screen Production)

14.2.4 Approval of Courses without New Award Titles**Resolution C153/22**

Council noted that, subject to finalisation of the affiliation agreement, Academic Board had approved new offerings of existing UC undergraduate degree courses to be offered at Holmesglen and that the following courses will be delivered in Melbourne from semester 1 2013, except Forensic Studies which will commence in 2014:

Faculty of Applied Science

- Undergraduate degree course in Forensic Studies (Holmesglen) [xxxHG] (leading to the award of Bachelor of Applied Science in Forensic Studies)

Faculty of Arts and Design

- Undergraduate degree course in Graphic Design (Holmesglen) [xxxHG] (leading to the award of Bachelor of Graphic Design)
- Undergraduate degree course in Interior Architecture (Holmesglen) [xxxHG] (leading to the award of Bachelor of Interior Architecture)

Faculty of Business, Government and Law

- Undergraduate degree course in Commerce (Holmesglen) [xxxHG] (leading to the award of Bachelor of Commerce)
- Undergraduate degree course in Justice Studies (Holmesglen) [xxxHG] (leading to the award of Bachelor of Justice Studies)

Faculty of Health

- Undergraduate degree course in Sports Management (Holmesglen) [xxxHG] (leading to the award of Bachelor of Sports Management)

Faculty of Information Sciences and Engineering

- Undergraduate degree course in Information Technology (Holmesglen) [xxxHG] (leading to the award of Bachelor of Information Technology)

14.3 Rescission and Conferral of Awards**Resolution C153/23**

Council agreed to exercise its authority under Rule 7(2) of the *University of Canberra Conferring of Awards Rules 2010* and:

1. rescind the conferral of the award Graduate Certificate in Education to Kelly Lorraine Young;
2. confer the award of Graduate Certificate in Early Childhood Education to Kelly Lorraine Young; and
3. confer the award of Graduate Diploma in Marketing Communication to Lergrat Katchamat.

Item 15: Disability Standards for Education 2005

Council requested that the link to the *Disability Standards for Education Online Training Program* be forwarded to members.

Resolution C153/24

Council noted the report on the *Disability Standards for Education 2005*.

Item 16: TEQSA – Fit and Proper Persons Declaration Form**Resolution C153/25**

Council:

1. endorsed the requirement for key personnel serving on Council or its committees, excluding Ministerial appointments, to complete the Fit & Proper Person Requirements Declaration;
2. noted that the Secretary of Council would ensure that the Fit & Proper Person Requirements Declaration is provided by new personnel serving on Council or its committees before confirming their appointment, and
3. noted that a review of declarations would be conducted annually in conjunction with the annual submission of declaration of interests.

Item 17: Reports, Minutes and Recommendations from Council Committees

Resolution C153/26

Council received and noted the minutes of the following committee meetings:

- Audit and Risk Management Committee – 17 August 2012
- Finance Committee – 17 August 2012
- Joint Audit and Risk Management and Finance Committee - 17 August 2012
- Environment and Works Committee – 21 September 2012.

Item 18: Other Business

18.1 Centre for Customs and Excise Studies

The minute for this item is recorded in the confidential minutes.

Resolution C153/27

Council received and noted the report on the Centre for Customs and Excise Studies.

18.2 Car Parking

Council noted that a number of members had experienced difficulties in finding parking for the meeting and that the Secretary would investigate what could be done to assist Council members arriving for meetings.

The meeting was closed at 11.05 am.