

## COUNCIL MEETING No. 110

commencing at 2.30 pm on Wednesday, 6 December 2006

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**PRESENT:** Professor I Moses (Chancellor)  
Adjunct Professor M Bryce  
Mr I Davis  
Professor R Dean  
Ms A De Salis  
Ms S Durrell  
Mr H Faiz  
Mr J Hanratty  
Ms A Holmes (from 4.00 pm)  
Mr D Hughes  
Mr D Kleeman  
Mr L Mayfield  
Associate Professor C McDonald  
Mr B Prosser  
Ms M Reilly  
Ms A Trimmer  
Mr P Urban  
Ms J Coggins (Secretary)

**APOLOGIES:** Mr B Hoff  
Mr J Kalokerinos

<b>IN ATTENDANCE:</b>	Professor S Bell	Ms C O'Meara
	Professor A Cheetham	Professor D Ralston
	Professor J Dearn	Professor S Thomas
	Mr G Foran	Mr Adrian Westerman
	Ms Leone Gregory	Mr David Widdowson
	A/Prof. R Foxwell	Mr P Hill (Secretariat)
	Ms J Godfrey	

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### *Opening and Apologies*

The apologies noted above were received.

### *Confirmation of the Agenda*

The order of the agenda was confirmed with Council requesting that Item 11, Appointment of Mulanggarri Foundation, be discussed. It was noted that Item 10.1, Centre for Customs and Excise Studies, would be discussed as a confidential item at the conclusion of the meeting.

### *Disclosure of Conflicts of Interest*

No disclosures were made with respect to items on the agenda.

Mr Hughes advised that he had been elected as the postgraduate representative on the Students' Association, Australian National University. Council would be informed if this presented a conflict of interest at a future meeting.

### **Item 1: Chancellor's Opening Comments**

The Chancellor reported on the following matters.

- Amendment of the University of Canberra Act 1989. A copy of the *University of Canberra Amendment Bill 2006* had only been provided to the Secretary during the week beginning 13 November 2006. A number of changes diverged from those recommended in the Costello Report including the appointment process for members; the provision of remuneration for the Chancellor and the requirement that the Chair of Academic Board be a Professor of the university. Representations about these issues had been made to the ACT Chief Minister's Office. It was agreed that it was an oversight not to have included remuneration for the Chancellor in the Bill. It was still unclear, however, if action would be taken on the other matters.
- Senior Staff Departures. Professor Andrew Cheetham would leave the University at the end of the year to take up the position of Pro Vice-Chancellor (Research) at the University of Western Sydney. Professor Peter Putnis would stand down as Pro Vice-Chancellor Communication and Education at the end of the year to return to research.
  - Council expressed its appreciation to Professors Cheetham and Putnis for the significant contribution they had made to the University by acclamation.
- Chancellors' Conference. Professor Moses had attended the Chancellors' Conference held on 10 October 2006. The Conference was not united on the proposed re-constitution of AVCC into Universities Australia. A significant distinction between the two bodies was that universities rather than Vice-Chancellors would be members. It was not known at this point whether all universities would join the new body and its introduction was likely to be delayed.
- National Governance Conference. The Sixth National Governance Conference had been held on 10-11 October 2006. Several members of Council had attended the Conference which had been informative. Minister Bishop addressed the conference and had signalled that the Federal Government wished to continue reforming the governance arrangement for universities.
- Other Representational Activities.
  - Patron of the Spring Walk for UNIFEM.
  - Presented keynote address at an international symposium on governance in Granada.
  - Attended the meeting of the Advisory Board of the University of Paderborn, Germany.
  - Australian representative at the Council of the University of the South Pacific.
  - Presented graduation address at the Australian Rural Leadership Foundation on 17 November.
  - Attended meeting of the Board of Directors of the Australian Universities' Quality Agency (AUQA).
    - The University of Canberra was not among the universities randomly selected for review in 2008.
  - Presented an award at the Tourism Awards held on 24 November.

## **Item 2: Confirmation of Minutes of Meeting No. 108**

### ***Resolution C110/1***

Council accepted the minutes of Meeting No. 108 as an accurate record of proceedings.

## **Item 3: Matters arising from the Minutes**

No matters were raised at this item.

## **Item 4: Enhancement of Strategic Focus: Our People**

Council received a presentation from Mr Garry Foran, Executive Director Resources, and Ms Leone Gregory, Director Human Resources, on *Our People*. The major matters covered in

the presentation were as follows (Please note a number of complex data tables have been omitted from the dot points set out below.).

- **Development of a Strategic HR Plan**
  - Alignment with University Plan, values and objectives
  - Main areas of strategic focus are
    - Developing our People
    - Employer of choice
    - relationship with stakeholders
    - recruitment, retention and development priorities
- **Our People**
  - Academic 42%
  - Professional 58%
  - Salaries and benefits: totalled 63.3% of income in 2005 and 65% in 2005
  - Total staff FTE increased by 4% in 2006
  - UC total expenditure on staff totalled 62% in 2005 (sector 57%)
  - Full-time academic staff numbers: 378 in 2003; 377 in 2006 (50:50 male to female)
  - Full-time professional staff numbers: 536 in 2003; 546 in 2006
  - Casual staff numbers (FTE): 143.5 in 2003; 161 in 2006
  - Academic staff qualifications: 47.5% PhD; other 82%
  - Professional staff qualifications: PhD 1%; other 16.5%
  - Research 2005: 205 staff active in research; 20 staff earn 40% of total reward points; 130 with no research output
- **Campus Life**
  - Expanded library service
  - Graduation, orientation and open day
  - Ongoing commitment to Health and Counselling and Chaplaincy
  - Scholarship SCA
  - Other student support; clubs and societies; advocacy; recreation and sporting facilities
  - Annual Vice-Chancellor's distinction awards
  - Commitment is approximately \$5m (4.2% of revenue)
- **Developing Our People - 2007 Preserved Activities**
  - Academic Skills Program and Special Assistance Program
  - Professional Staff Development
  - Outside study program
  - Provision of enhanced parental leave
  - Women's leadership development program
  - Women's mentoring program
  - General Staff Committee
- **Workforce Planning Opportunities**
  - Areas for research for implementation and potential impact
    - enhanced agreements
    - flexible contracts
    - tenure track
    - teacher only
    - research only
    - transition to retirement
    - counter-offer options for head-hunted staff
    - role of adjunct staff
    - discrete programs to develop institutional leadership
- **Institutional planning**
  - Informed by corporate data and systems
  - Human resource management focus
  - Clearly defines roles; responsibilities; standards of performance and accountabilities within each major area and function
  - Realise substantial and ongoing financial improvements as well as increased effectiveness and efficiency in teaching, learning and support services
  - Improve the competitive employment positioning of staff
  - Create agile, responsive, cost-effective support systems and structures
  - Scaleable to growth - adaptable to change

The following points were noted in discussion.

- The number of casual staff employed by the University had risen over the period 2003 to 2006. Academic staff employed as sessional teachers and for the delivery of professional degrees made up a substantial portion of casual staff.
- The systematic collection of the academic qualifications of staff had not been carried out before the new human resources system was implemented. This situation was being rectified and staff would also be requested to notify HR when their qualifications changed.
- A substantial percentage of academic staff were over the age of 46. Staff succession planning was required to mitigate the risk this posed to the University, particularly in an environment where the Commonwealth Public Service was actively recruiting staff.
- Staff separations and turnover increased transaction costs for the University. A high rate of turnover of academic staff might be an indicator of low morale or be related to the changeover of staff associated with changes to teaching and research programs. Exit interviews were conducted with staff and could help gain an understanding of this situation.

Council requested that it be provided with a more detailed breakdown of the employment categories of staff; the staff classification system including position descriptions for academic and professional staff and an analysis of the exit interviews conducted with staff.

#### **Item 5: Vice-Chancellor's Report**

The Vice-Chancellor reported on the following matters.

##### **5.1 Information Items**

- The University was hosting the annual conference for the Cultural Studies Association of Australia on 6-8 December 2006. This year's conference was called UNAUSTRIA and had attracted a significant amount of interest and media attention.
- A team of biometrics and identity management specialists including staff drawn from the University were helping to develop identity authentication solutions for the Federal Department of Immigration and Multicultural Affairs. Unisys would lead the team.
- The University would provide the secretariat and policy development analysts for the Australian Information and Communications in Education Committee. The Director of the Secretariat would be Associate Professor Katherine Moyle.
- As previously reported to Council, the University had been a contributor to a loan provided to IDP Education Pty Ltd. The loan had been repaid, and IDP had been restructured as a 50% privately owned company.
- The University had been vigorously pursuing grant funding for 2007. A number of applications had been made for 2007 and the years ahead.

##### **5.2 Senior Staff Appointments and Developments**

- Professor Carole Kayrooz would commence her appointment as Pro Vice-Chancellor Communication and Education on 1 March 2007. Dr Leah Moore would be the acting head of the Division until her arrival.
- Following his departure, it was proposed to restructure the Research and Information Management portfolio currently managed by Professor Cheetham and create a new portfolio of Knowledge Management. Professor Parker was being consulted on this process. Interim arrangements had been put in place whereby ICT would report directly to the Vice-Chancellor and the Research Office to the Deputy Vice-Chancellor to continue to give them a voice in the Vice-Chancellor's Advisory Committee.
  - Council noted that the decision to advertise a position of Pro Vice-Chancellor or Executive Director in a Division of Knowledge Management appeared to commit the

University to this course of action before Council formally agreed to the restructure. The Vice-Chancellor advised that Council would be asked to consider the changes when the final pool of applicants was available. This could be discussed at Council's next meeting in February 2007.

### **5.3 DEST Funding Agreement**

The 2007 Funding Agreement was signed on 8 November 2006. A decision on the amount of excess funding from 2006 that the University would be allowed to retain was expected by the end of the year. It was possible that the University would retain up to 80% of this money but its expenditure would be tied to particular uses. The agreement to hold 200 EFTSL in abeyance in 2007 mitigated the risk of losing those places permanently and allowed the University time to rebuild enrolments.

### **5.4 2007 Learning and Teaching Performance Fund**

Changes had been announced to the methodology used to allocate funds under the Learning and Teaching Performance Fund. From 2007 'excellence' would be measured in four broad discipline areas rather than across the whole institution. Those disciplines were: (i) science, computing, engineering, architecture and agriculture; (ii) business, law and economics; (iii) humanities, arts and education and (iv) health.

The University had met the participation requirements for the second round of the 2007 Learning and Teaching Fund.

### **5.5 2007 New National Criteria for Australian Universities**

The Ministerial Council on Education, Employment, Training and Youth Affairs had approved new national criteria for higher education providers to be granted status as a 'university'. As part of the AUQA review process each University would have to demonstrate that they meet the criteria. Research was a component of the criteria used to grant university status. Teaching-only universities would not be permitted in Australia.

The following points were noted in discussion of the Vice-Chancellor's report.

- The Bonus Points Scheme for regional students sought to increase the enrolment of students who were underrepresented at university. This type of scheme was not unique and was used by many universities. It was unlikely to result in those students taking places away from local students as the University was confident it could accommodate all qualified applicants in 2007.
- The ACT was defying a national trend toward increased enrolments in 2007. First preference UAC applications were lower than in 2006, and the University would strive to achieve improved conversion rates for lower order preferences. Applications from international students appeared to be higher than 2006, but it was still too early to predict an outcome.
- The University's marketing functions had been subject to review to include the conduct of a market research study involving current and past students. A brand repositioning strategy had commenced in 2005 and it was hoped to see positive results from this over the next few years.
- The draft Academic Workloads Model would be introduced in 2007 following several years of discussion and consultation. While it was recognised that not all academics supported the introduction of the model, it had shown benefits in the schools where it was trialled. An evaluation of the model would be conducted after the first full year of operation.
- The University had called for tenders from the University of Canberra Union (UCU) and Students' Association for the provision of student services on campus. Following an

evaluation of the tenders, the University had opted to enter into a service level agreement with UCU.

- The Universities Admissions Index would be put on the agenda for discussion at the strategic planning session to be held early in 2007. While it was recognised that the index was demand driven, its strategic dimensions should be considered as well as its impact on teaching and learning.

The Vice-Chancellor was asked to arrange to have the 2007 enrolment figures for domestic students distributed to Council members when available.

#### ***Resolution C110/2***

Council received and noted the Vice-Chancellor's Report.

### **Item 6: Recommendations from Academic Board**

#### **Meeting No. 06/7 (13 November 2006)**

##### **6.1 Award Title Nomenclature for Masters Degrees by Research**

#### ***Resolution C110/3***

Council agreed to amend its policy on award title nomenclature so that from the beginning of 2007 (or as soon as relevant documentation can be amended):

- (a) in order to distinguish research awards, the descriptor "(Research)" be included in award titles for new and revised masters degree courses by research;
- (b) after the new policy is implemented, conveners of existing masters programs by research, by following the procedures for a change to an existing course, should apply to include the descriptor "(Research)" in award titles; and
- (c) omission of the descriptor may be permitted in exceptional cases and subject to approval by Academic Board.

#### ***Resolution C110/4***

Council agreed to amend the *Courses & Awards Statute 1995* to add the following awards:

- Master of Education (Research)
- Master of Community and Health Development (Research)

##### **6.2 Granting of Awards - Doctor of Philosophy**

#### ***Resolution C110/5***

Council agreed to exercise its authority under Rule 7(2) of the *Conferring of Awards Rules 1995* and admitted the following students to the award of Doctor of Philosophy:

AYRES, Helen (767422)  
BERRIDGE, Alice (114834)  
KRAAL, Ben (111650)

Council noted that Helen Ayres was a lecturer in the University's Tourism program.

##### **6.3..Schedule of Meeting Dates for 2007**

#### ***Resolution C110/6***

Council noted the schedule of meeting dates of Academic Board for 2007.

##### **6.4 Course Group Reviews**

**Resolution C110/7**

Council noted that Academic Board:

- (a) had considered the *Report of the Review of the Media Production/Creative Communication Course Group*;
- (b) had approved the *Response to the Recommendations and Implementation Plan* from the School of Creative Communication; and
- (c) had noted that a Progress Report, on the outcomes of the *Implementation Plan*, will be submitted to Academic Board for consideration and approval in two years time.

**6.5 Policy for Deferred Examinations****Resolution C110/8**

Council noted that Academic Board approved a revised policy on deferred examinations to be applied for teaching and examination periods commencing after 1 January 2007.

**Item 7: Review of Council Operations****7.1 Standing Orders**

Council noted that *Resolution C95/7* included the principle of the 'Chatham House Rule' with regard to Council deliberations. While it was also noted that this rule did not wholly correspond to the circumstances found at Council meetings, it nevertheless did have value in ensuring the collective decisions of Council were reported and without individual attribution being given to the views expressed as part of the debate leading a decision; or how each members voted in relation to that decision. Council agreed to refer the question whether the 'Chatham House Rule' should be incorporated into the procedures for attendance at Council meetings to the Working Party of Committee Chairs.

Council discussed the status of confidential items, noting that many confidential items became matters of general knowledge at some point. Council agreed that matters should remain confidential until such time as a public announcement of an appointment was made, or, in the case of documents, until they were distributed to the broader community.

The Secretary was requested to confirm that the amendments proposed to the *University of Canberra Act 1989* did not alter section 24A(1) regarding the appointment of a Deputy Chancellor.

**Resolution C110/9**

Council:

1. agreed to amend the procedures for attendance at meetings and confidentiality of proceedings as approved at Meeting No 1 of February 1990 (*C1/3 and C1/4*) and Meeting No 93 of April 2004 (*C93/3*) as follows:

*Attendance at Council Meetings*

- a) Council meetings are generally open to members of the public and seating for observers will be provided in the Council Room. However, space will permit only a limited number of places. Once all seating is filled further observers may not be admitted until a seat is vacated.
- b) Observers will be under the direction of the Chair in the meeting, and may not speak nor communicate with members of Council during the meeting unless invited to do so by the Chair.
- c) While observers will be free to arrive and depart at any time, movement should be as unobtrusive as possible so as not to disrupt the meeting.
- d) At the meeting Council may determine that it will meet *in camera* and in these circumstances observers will leave the Council Room and will not return until Council declares the meeting open to the public.

- e) Observers may not bring recording equipment or cameras into a Council meeting except with the prior approval of the Chair.

*Confidentiality of Proceedings*

- f) Members shall treat as confidential all matters discussed in closed sessions of Council.
  - g) No person other than the Chancellor or the Vice-Chancellor may issue on behalf of Council any public statement concerning the public business of Council.
  - h) A member of the Council must not, without the approval of the Chancellor, discuss with or directly or indirectly disclose to a person not a member of Council, information received by virtue of membership of the Council on:
    - (i) any matter listed as confidential on the business papers or agreed by the Council to be marked as confidential in the minutes of the Council;
    - (ii) any personal matter affecting an individual;
    - (iii) any business negotiation or other financial matter which might allow any person to profit;
    - (iv) any matter concerning the appointment or promotion of any member of the University;
    - (v) any proposal that any person should be granted a special honour such as an honorary degree.
  - i) In the event of a breach of this Code, the Council may censure any member of the Council responsible for such a breach.
- 2. agreed to incorporate the amended procedures into the proposed Standing Orders;
  - 3. adopted the Standing Orders; and
  - 4. referred the question of whether to include the Chatham House Rule' into the procedures for attendance at Council meetings to the Working Party of Committee Chairs.

## **7.2 Review of Council Committees**

The Chancellor advised that the primary purpose of the changes proposed to the advisory committees was to increase the participation of Council members in them. The terms of reference for the committees had not been significantly altered. One new committee (Strategy) was proposed, as was set of general principles to govern their operation. The membership lists provided in the agenda paper did not include those who would be in attendance at meetings.

Associate Professor Mc Donald explained that the proposal to establish a Strategy Committee was to provide a mechanism for the discussion and evaluation of the information presented to Council with respect to strategic objectives and plans and the key performance indicators of the University.

Council noted that an alternate means of discussing strategic issues could be to hold them at additional sessions of the full Council which would provide all members with an opportunity to contribute to them. Members also expressed concern about the terms of reference referring to the 'veracity' of key performance indicators.

Council agreed to defer further discussion of the proposal to establish a Strategy Committee until the February 2007 meeting.

With respect to the proposed terms of reference for the Legislation Committee, Council agreed that the reference to 'other legal issues' should be deleted and the reference to subsidiary legislation should be expanded to include 'policies' to reflect the recommendation that their use as regulatory instruments be expanded (see Item 8.1.2 below).

Council agreed to adopt the General Principles proposed for Council Committees and the revised terms of reference and membership for the committees with the exception of the Strategy Committee.



**Resolution C110/10**

Council:

1. adopted the statement of general principles for Council Committees;
2. approved the revised terms of reference and membership of the following committees subject to the amendments noted above for the Legislation Committee:
  - Audit and Risk Management Committee
  - Environment and Works Committee
  - Investment and Development Committee
  - Legislation Committee
  - Nominations and Senior Appointments Committee
  - Honorary Degree Committee.

**7.3 Council's Reserved Powers**

Council noted that the determination of guidelines for the remuneration of the Vice-Chancellor and senior executives and their conditions of service was achieved through the Nominations and Senior Appointments Committee.

**Resolution C110/11**

Council endorsed the list of Council's reserved powers for inclusion in the Council Handbook.

**Item 8: Recommendations from Council Committees****8.1 Legislation Committee****8.1.1 University of Canberra Act 1989**

Ms Holmes advised that the Legislation Committee had considered the Bill to amend the *University of Canberra Act 1989*. As noted at Item 1 (above) the Bill did not follow the recommendations made in the Costello Report with respect to the appointment of Council members or the provision of remuneration for the Chancellor, and included the requirement that the Chair of Academic Board be a Professor of the University. It was likely that provision for remuneration of the Chancellor would be included in the Bill. The Chancellor and Vice-Chancellor had made representations to the Chief Minister advising him of the University's concerns with respect to the other matters. The University had not been included in the formal consultation process and had only been given a copy of the Bill a few days before presentation to the Legislative Assembly.

**Resolution C110/12**

Council noted the *University of Canberra Amendment Bill 2006* and the action taken to raise concerns about the proposed amendments with the Chief Minister.

**8.1.2 University Statutes**

Council noted that the proposal to use policy instruments in place of statutes would not alter any rights of appeal currently included in statutes or Council's involvement with the types of matters dealt with by statutes.

**Resolution C110/13**

Council:

1. noted the advice from Mallesons relating to the need for and use of University Statutes;
2. adopted the recommendation from the Legislation Committee that policies be used as the preferred subordinate governing instrument for the University in accordance with the following principles.

- (i) The core principle underlying the governance and compliance infrastructure of the University is that policies are the preferred subordinate governing instrument for the University, but that individual decisions whether to utilise statutes/rules or policies must be based on consideration of the merits of each case.
- (ii) The only general exception is that statutes/rules should be used when imposing penalties or fines on student members of the University community (eg. Student Conduct Rules) or imposing penalties or fines on the general University community, including students (eg. ICT Rules, Library Rules).
- (iii) Matters relating to employment conditions and the industrial environment and practice should be addressed in policy as these issues are often negotiated through third parties (eg. trade unions) and the format of the agreed outcome is often stipulated under statute (eg. employment agreement or contract).

### 8.1.3 Constitution of UCU Ltd

Mr Mayfield drew members' attention to Clause 9.5(b) of the draft Constitution for UCU Ltd and requested that Council give consideration to making the appointment of two student directors to the interim Board of UCU Ltd as it would not be possible to hold elections for the student members until March 2007. Council noted that it was not possible to take the action proposed at this time as the Constitution was not yet in effect. Under section 15.4 of the proposed constitution the Directors could appoint student members to fill casual vacancies.

Council discussed the following aspects of the document.

- Circulating Resolutions (19.3). Council agreed that it was unnecessary to include the requirement that circulating resolutions be ratified at the next meeting of the board. The standard for the approval of circulating minutes was higher than that required at meetings and the board retained the right to review such decisions at any time.
- Breaches of Electoral Regulations (11.4). This clause recognised the difficulty of maintaining a completely accurate electoral roll for the conduct of student elections. It provided that the election of a student director would not be invalidated where a person had inadvertently voted in the election but was not entitled to vote.

### *Resolution C110/14*

Council approved the Constitution for UCU Ltd.

Mr Mayfield abstained from the decision.

## 8.2 Investment and Development Committee

Council received a tabled paper providing the recommendations from the Investment and Development Committee (IDC) meeting held on 22 November 2006.

Mr Davis drew members' attention to the recommendations provided by the IDC concerning (i) the financial position of the University at the conclusion of Period 10 and (ii) requesting that consideration be given to holding a joint meeting of the IDC and Audit and Risk Management Committee for the purpose of considering the annual financial statements.

The Vice-Chancellor advised that there had been deterioration in the financial position but current projections showed that the University may still achieve a small surplus at the end of the financial year (see also Item 18.2).

The following points were noted in discussion.

- No adjustment would be necessary to the 2006 financial statements as a consequence of the overpayment received from DEST. Any monies payable to DEST as a result of this would be recovered from the 2007 grant.

- It was not anticipated that there would be a need for forced redundancies to occur within the University. However, if such action became necessary, a considered program would be developed.
- The 2007 budget had been cautiously developed so as to not overestimate the income for 2007. The projections for domestic and international student load had been kept deliberately low.

***Resolution C110/15***

Council:

1. noted the advice provided on the Period 10 Financial Report; and
2. agreed that the procedure for considering the annual financial statements be amended so that they are provided to a joint meeting of the Audit and Risk Management Committee and Investment and Development Committee before they are presented to Council for approval and transmittal to the ACT Auditor-General.

**Item 9: Periodic Financial/Performance Reports**

Council received a tabled paper providing the Period 10 Financial Report. A replacement page for page 1 of the Report was also received.

***Resolution C110/16***

Council received and noted the Period 10 Financial Report.

**Item 10: Reports from Associated Entities****10.1 Invasive Animals CRC*****Resolution C110/17***

Council received and noted the Annual Report and audited financial statements for the Invasive Animals CRC for the year ended 30 June 2006.

**Item 11: Appointment of Member - Student Conduct Committee*****Resolution C110/18***

Council appointed Mr Lyndon Mayfield to the Student Conduct Committee for the period 7 December 2006 to 27 September 2007.

**Item 12: Appointment of Mulanggarri Foundation Council*****Resolution C110/19***

Council agreed to appoint the following people to the Governing Council of the Mulanggarri Foundation for the period 6 December 2006 until 30 June 2007: Professor Ingrid Moses; Professor Roger Dean; Professor Peter Putnis and Mr Greg Jones.

**Item 13: 2007 Conferring of Awards Schedule*****Resolution C110/20***

Council noted and endorsed the following dates for the holding of Conferring of Awards Ceremonies in 2007.

**Semester 1**

Monday, 16 July 2007  
Tuesday, 17 July 2007

**Semester 2**

Monday, 17 December 2007  
Tuesday, 18 December 2007  
Wednesday, 19 December 2007

**Item 14: Action Plan from Council's Professional Development Program**

**Resolution C110/21**

Council noted the progress report provided on the Action Plan from the Professional Development Workshops.

**Item 15: Professorial and other senior appointments; other matters****Resolution C110/22**

Council received and noted a report on the appointment of Associate and Adjunct professors of the University.

**Associate Professors**

<i>Family Name</i>	<i>Given Name</i>	<i>Professor of</i>	<i>Period</i>
Zhu	Jin	Toxicology, Pharmacology	

**Adjunct Professors**

<i>Family Name</i>	<i>Given Name</i>	<i>Adjunct Professor of</i>	<i>Period</i>
Spriggs	John	Microeconomics, Marketing, Action Research and International Development	1/4/07 - 31/3/10
Lanzetta	Marco	Hand and Micro Surgery	1/10/06 - 1/10/09

**Item 16: Minutes of Council Committees**

Council received three tabled papers comprising the minutes of the most recent meetings of the Investment and Development Committee, Legislation Committee and Audit and Risk Management Committee.

**Resolution C110/23**

Council received and noted the minutes of the following committees.

- Environment - Meeting 2006/5 (21 November 2006)
- Investment and Development - Meeting 2006/5 (22 November 2006)
- Audit and Risk Management - Meeting 2006/6 (29 November 2006)
- Legislation - Meeting 2006/5 (22 November 2006)

**Item 17: Items brought forward by individual Council Members****17.1 Other Business**

Council received a tabled paper informing it that a former senior administrator of the Canberra College of Advanced Education, Dr Aubrey Parke, had recently been awarded a PhD in archaeology and linguistics from the Australian National University. The paper also informed Council of the death of Mr Roy Cameron, a former member of the Council of the Canberra College of Advanced Education.

Council noted that the Vice-Chancellor had personally congratulated Dr Parke on his award and requested that a letter of condolence be sent to Mr Cameron's family.

The meeting closed at 7.15 pm.