



Minutes of Council Meeting No. 56

held on Wednesday 10 November 1997 at 4.30 pm

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MINUTES OF COUNCIL MEETING NO. 56

held on Wednesday 10 November 1997 at 4.30 pm

PRESENT:

- Ms W McCarthy (Chancellor)
- Professor D Aitkin
- Associate Professor B Alderman
- Associate Professor C Annice
- Mr R Ayres
- Ms J Coggins
- Ms P Cooper
- Mr J Hanratty
- Mr I Mackintosh
- Mr P McGhie
- Mr H Powell
- Mr P O'Halloran
- Ms K Price
- Mr J Radik
- Dr S Rickard
- Mr M Rosser
- Dr H Watson
- Mr G Dennett (Secretary)

APOLOGIES:

- Dr M Sargent
- Ms A Trimmer

IN ATTENDANCE:

- Dr B Cameron
- Professor M Edwards
- Ms M Stanford
- Mr A Westerman

Adoption of Agenda

Council confirmed the order of the agenda with Items 2 to 6 inclusive listed for discussion.

ITEM 1: MINUTES OF PREVIOUS MEETING

Council received the [minutes of Council Meeting No.55](#) held on 1 October 1997.

Resolution No. C56/1

Council agreed to accept the [minutes of Council Meeting No. 55](#) as a true record of proceedings.

ITEM 2: VICE-CHANCELLOR'S REPORT

THE WIDER CONTEXT | [The University](#) | [For Noting](#)

The Vice-Chancellor provided Council with a report of his recent overseas trip. He advised that considerable interest had been expressed in the new Centre for Developing Cities confirming that this venture is in the right place at the right time. Council noted that during his trip the Vice-Chancellor had presented a paper to the World Bank Conference in Washington, had met with members of the Thai parliament and senior university and government officials in Bangkok; and had attended a seminar at Oxford.

The Vice-Chancellor expressed the view that it was hard to gauge the impact that the downturn in the Asian economy would have on the University's international student intake, but that changes in families' ability to pay would be an important factor.

Professor Edwards, reported on her term as acting Vice-Chancellor over the preceding five weeks and highlighted the following matters: Dr David Kemp had been appointed as Minister for Employment, Education, Training and Youth Affairs; implementation of the review of administrative divisions; discussions with Commonwealth Departments on ways in which the University could provide education and training for the departments; discussions about closer collaboration with Canberra Institute of Technology; success of staff, Professor Eugene Clark and Associate Professor John Dearn, reaching the final of the Commonwealth Government's Australian Awards for University Teaching with results to be announced on 24 November 1997; National Teaching Development Grant awards made to Ms Penny Collings, Faculty of Information Sciences and Engineering, and to Mr Steve Trathen, Faculty of Environmental Design; and passage of ACT legislation for the transfer of jurisdiction of University of Canberra through the ACT Legislative Assembly early in November, 1997.

Council received a report from Mr Tony O'Connor, Australian Customs Service concerning the implementation of the partnership between Customs and University. Council noted that the project had commenced with an initial 350 staff, out of a targeted 1,000, involved in a process of recognition of current competency skills in preparation for an education program with the University adapted to fit the needs of the Australian Customs Service.

THE UNIVERSITY

Film Festival

Council noted that the University of Canberra Convocation chalked up its second successful film festival in Canberra on 17 - 21 September.

Helping to improve aged care in the ACT region

Council was advised that an agreement had been signed between the University's School of Nursing and Anglican Retirement Community Services to establish a centre of excellence in aged care with opportunities for joint research, collaborative workshops, clinical work and staff exchange.

LEME Scholarships for Undergraduate Earth Science Students

Six scholarships from the Landscape Evolution and Mineral Exploration Cooperative Research Centre, each of \$1,000 were to be made available to three first-year Earth Science students from both UC and the ANU initially for a period of three years.

New Equity Scholarships for 1998

As part of the University's equity program, \$80,000 has been committed to a new scholarship scheme for undergraduate students who would not otherwise be able to attend university without the financial aid provided by the scholarship. A minimum of 15 awards will be given in 1998, with up to 7 being committed to students from outside the ACT.

UC Students Marketing the War Memorial

UC Marketing and Tourism students are assisting the Australian War Memorial with research into visitor numbers and attitudes with a view to improving community perception of the War Memorial.

ACT Tertiary Challenge Cup

Following the success of both last year's University Games, and this year's combined Open Day where UC joined ADFA, ANU, CIT and the Australian Catholic University, the five institutions will hold a combined sporting event in April next year. A combined debating challenge was also being considered for introduction in the future.

FOR NOTING

- Professor Allan Cripps and Dr Jenelle Kyd from the Faculty of Applied Science are part of a group who have won a \$2.16 million grant from the Department of Industry, Science and Technology's R&D Start Program to develop a vaccine for middle-ear infections.
- Two members of staff of the Cooperative Research Centre in Landscape Evolution and Mineral

Exploration (LEME) have been awarded the A B Edwards Medal by the Geological Society of Australia. The medal is awarded annually for the best research paper on ore deposit geology published in the Australian Journal of Earth Sciences. Sylvie Marshall (nee Llorca) won the medal in 1993, and Associate Professor Ken McQueen was awarded the medal for 1996.

- The Chief Minister, Kate Carnell, launched the book *Canberra - The Guide* co-edited by Professor Ken Taylor, at the ACT Legislative Assembly on 1 October 1997.
- Dr Cathy Shannon, Director of the Health and Counselling Service, has been appointed by Federal Minister for Health Michael Wooldridge to a panel which will review national General Practice training.
- Journalism lecturer, Wendy Bilboe, has been awarded the Australia Korean Foundation's Scholarship which will enable her to spend a month in South Korea, visiting four universities which teach journalism.
- The National Conference of the Australian Society for the Study of Labour History has honoured former UC academic and Honorary UC Research Scholar, Les Louis, for his pioneering work and publications on the Great Depression and the Cold War in Australia.
- Former UC student Dr Pham Gia Khiem has been appointed as one of four deputy prime ministers in Vietnam. Dr Pham Gia Khiem was a student in the School of TESOL and International Education in 1987 and his new appointment includes the portfolios of Science, Education, Culture, Health Care, Society and the Environment.
- In July, Applied Science PhD student Ruth Foxwell was awarded the Becton Dickinson prize on the basis of a presentation at the student speakers' night of the Canberra branch of the Australian Microbiology Society.

ITEM 3: PRESENTATION BY MR A WESTERMAN

Mr Adrian Westerman, Manager, Administrative Services Division, provided Council with a presentation on the University's financial situation. Mr Westerman advised Council that the University finances are presently on a sound basis but that the 1998 budget provided little room to move. Council noted that income from DEETYA sources was declining, income from new international students was reasonably stable but may become problematic in time, and income from full fee-paying Australian students was becoming an important revenue source. Council also noted that the University was seeking to improve its revenue by negotiation directly with government departments for provision of services designed specifically for their needs and that this would become an important source of income.

Council thanked Mr Westerman for his informative presentation.

ITEM 4: REPORT OF THE FINANCE COMMITTEE

Council received and noted the report of the Finance Committee including a Statement of Assets and Liabilities and Statements of Income and Expenditure for Period 10 ending on 2 October 1997. The Chair of the Finance Committee, Mr Ian Mackintosh, informed Council that income and expenditure for 1997 should finish close to budget.

The Chair of the Finance Committee reported to Council on the draft budget of the University for 1998-2000. Mr Mackintosh advised Council that this was a prudent budget based on conservative management practices and that the financial summary took into account decreases in Government funding and modest growth targets. Two minor deficits were shown in 1999 and 2000 from projected surplus in 1998 on an accrual basis of \$1.2 million.

Resolution No. C56/2

Council accepted the 1998 budget and the preliminary budget projections for 1999 and 2000.

ITEM 5: REPORT OF ACADEMIC BOARD

Council received and considered the report of Academic Board covering the following matters:

Professional Development Australia

Council received and noted a progress report on the proposal to establish a centre for continuing professional education and development, at this stage with the name "Professional Development Australia".

Asian Research and Development Institute

Council received and noted the paper on the Asian Research and Development Institute.

Flexible Learning Strategy

Council received and noted the Flexible Learning Strategy.

Guidelines for Responsible Practice and Procedures for Dealing with Problems of Research Misconduct

Resolution No. C56/3

Council approved the [Guidelines for Responsible Practice and Procedures for Dealing with Problems of Research Misconduct](#).

Administrative support for appeals procedures

Council noted that administrative support for the Procedures for Review of Unit Results and for the Student Grievance procedures would now be co-ordinated by the Student Appeals

Committee, resulting in combined publicity, training and administrative support for the two set of procedures.

Addition of new awards to the Courses and Awards Statute

Resolution No. C56/4 Council agreed that the following new awards were to be added to the Courses and Awards Statute:

- Master of Defence Studies
- Master of Human Resource Management
- Graduate Certificate in Accountancy
- Graduate Diploma in Professional Accountancy

• and that they were included in the draft amendment statute included under Item 7.

Granting of Awards

Council noted that Academic Board had granted of the following awards with honours:

944032 Martyn Andrew Carne – Bachelor of Laws
Second Class Honours Division 1
911240 Huy Ho Nguyen Pham – Bachelor of Laws
Second Class Honours Division 2

ITEM 6: SUMMARY OF MATTERS RAISED WITH COUNCIL IN 1997

Council received and noted a paper summarising matters raised with Council in 1997 and members were asked to note these for review purposes in March. Council agreed to consider priorities for 1998 in light of the need for the University to adapt to the changing funding base and diversification in its program delivery, while maintaining its quality outputs.

ITEM 7: LEGISLATION

Council received the proposed [Courses and Awards Amendment Statute 1997](#) which included those awards which had been approved by Council for inclusion in the [Courses and Awards Statute](#).

Resolution No. C56/5

Council agreed to

1. exercise its powers under section 40 of the *University of Canberra Act 1989* and make the

[Courses and Awards Amendment Statute 1997](#); and

2. authorise the Secretary –
 - a. on behalf of the Chancellor, to transmit the abovenamed Statute to the Governor-General for approval;
 - b. on behalf of the Council, to cause the Statute, one approved, to be notified in the Gazette.

ITEM 8: HEAD OF SCHOOL APPOINTMENTS

Council received and noted a memorandum from the acting Vice-Chancellor advising of Head of School appointments as follows:-

- Dr Paul Kringas appointed as Head of School of Administrative Studies
- Mr Ronald Miller appointed as Head of School of Creative Communication and Culture Studies
- Ms Keturah Whitford appointed as Head of School of Law
- Associate Professor Belle Alderman appointed as Head of School of Information Management and Tourism
- Associate Professor Tim Hardy appointed as Head - Graduate School of Education

Council noted that the Graduate School of Education is not a school in the organisation sense but is the focus for the graduate programs offered by the Faculty and draws upon the staff of all the Schools in the Faculty.

ITEM 9: USE OF SEAL

Council received and noted a report from the Vice-Chancellor on the use of the University Seal.

ITEM 10: OTHER BUSINESS

Membership of Council

The Chancellor reported that the person whom she had approached, and whom had indicated a willingness to take up membership on Council, had now informed her that regrettably this would not be possible now.

The meeting closed at 6.55 pm.

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