

University of Canberra

Minutes of Council Meeting No. 35

held on Wednesday 28 September 1994

http://www.canberra.edu.au/secretariat/council/uc_cm_35.html

Copyright, University of Canberra 1996

Enquiries concerning these minutes may be directed to Graeme Dennett, Secretary of Council, by writing to e-mail grd@adminserver.canberra.edu.au

Go to [Contents](#)

Contents

[Preamble](#)

1. [Minutes of previous meeting](#)
2. [Vice-Chancellor's Report](#)
3. [Industrial Bans](#)
4. [Peter Joseph O'Halloran](#)
5. [Report of the Academic Board](#)
6. [Report of the Audit Committee](#)
7. [Report of the Finance Committee](#)
8. [Appointment of Emeritus Professor](#)
9. [Appointment of Selection Committee for Dean of the Faculty of Education](#)
10. [Strategic Appointment of Professor in Administrative Studies](#)

11. [QMAP Report No. 5: Involving Key Stakeholders in the Community](#)
 12. [Presentation by General Manager of the Union](#)
 13. [Elections to Council](#)
 14. [Nomenclature for Some Professors and Associate Professors](#)
 15. [Issue of Obligations Certificate](#)
 16. [Laurie Daniels](#)
 17. [Use of the University Seal](#)
 18. [Other Business](#)
-

MINUTES OF COUNCIL MEETING NO. 35 held on Wednesday 28 September 1994

PRESENT:

- Emeritus Professor D R Horne (Chancellor)
- Professor D Aitkin
- Associate Professor C Annice
- Ms P Cooper
- Ms W Dunne
- Mr C W Freeland
- Ms W J Guest
- Mr J R Hanratty
- Ms R Hughes
- Mr P McGhie
- Mr H Powell
- Associate Professor G Taylor
- Mr J Wood
- Mr G R Dennett (Secretary)

APOLOGIES:

- Dr M A Edwards
- Ms W McCarthy

- Mr I Mackintosh
- Justice D F O'Connor
- Ms K Price
- Mr J Radik

IN ATTENDANCE:

- Dr J M Grant
 - Professor I Moses
 - Mrs R Richards
 - Ms D Stevenson
 - Mr G Freebody (for item 7)
-

The Chancellor congratulated Associate Professor Annice, Mr Hanratty, Mr Wood and Ms Cooper on their re-election to Council, and welcomed Ms Hughes, the newly elected postgraduate student member of Council, to her first meeting.

Adoption of Agenda

Council confirmed the order of the agenda, with Item 17 being listed for discussion.

ITEM 1: MINUTES OF PREVIOUS MEETING

Council received the minutes of Council Meeting No. 34 held on 17 August 1994.

Resolution No. C 35/1

Council agreed to accept the minutes of Council Meeting No. 34 as a true record of proceedings.

ITEM 2: VICE-CHANCELLOR'S REPORT

THE WIDER CONTEXT

Resource Allocation in Higher Education

The Vice-Chancellor referred again to the discussion paper, prepared by a joint DEET/HEC working party entitled *Resource Allocation in Higher Education*, previously circulated to all Council members. The Vice-Chancellor advised that the AVCC is preparing a response.

THE UNIVERSITY

The Quality Visit

The Vice-Chancellor advised that the Committee for Quality Assurance in Higher Education had visited the University on 22 September, and reported 'an entertaining day'. He drew to Council's attention that the Committee had interviewed 85 staff and student representatives during the visit. The report on the Committee's visit was expected early next year.

The Profiles Visit

The Vice-Chancellor reported that the Resource Allocation paper was discussed at the meeting with DEET and the HEC on 23 September. Council noted that generally the University is regarded as undertaking its mission competently and is responsive to the Government's wishes on matters such as equity issues and student body profiles.

Industrial Bans

The Vice-Chancellor advised that this matter would be dealt with separately but wish to draw to Council's attention the goodwill of staff which enabled the University to keep operating in difficult circumstances.

General Studies Program

The Vice-Chancellor advised that the matter was still unresolved as the Chair of the Working Party on General Studies was waiting for responses from some faculties in order to allow further discussion by Academic Board. The matter would be on the agenda for Council's next meeting.

Centre for Canberra and Regional Studies

This was dealt with as a separate agenda item.

OTHER MATTERS

Council members noted the following matters

- That the University had received grants from the Committee for the Advancement of University Teaching (CAUT) for three staff members to undertake projects. They were Ms Kath Wellman (Environmental Design) \$49,963 for Puzzles, Patterns and Plans: Understanding Spatial Patterning in the Australian Landscape; Dr George Cho (Applied Science) \$30,753 for the development of a self-teaching student's manual for geographic information systems; and Mrs Wendy Smith (Applied Science) \$34,859 for a project entitled Visualising Conservation.
- The luncheon held on 21 September, to mark Australia's Breast Cancer Day, and attended by Mrs Annita Keating, had been a most successful function. The Vice-Chancellor advised that the initiative to hold such a day came from Mrs Linda Reaby of the Faculty of Applied Science, with assistance given by Ms Wendy Guest, a Council member.

- Mr Graeme Butler, Assistant Registrar (Property), would retire from the University on 7 October after almost 25 years of service. He would be presented with a long service medal at the Council dinner.
- Ms Rebecca Cross, a part-time student of the Graduate Certificate in Management Studies, enrolled in the off-campus DEET program had won the inaugural University Credit Union Community Achievement Award.
- The Vice-Chancellor had launched on 26 September a new professional group, the Australian Association of Organisational Practitioners Inc., with Foundation President Ms Angela McDonnell of the Faculty of Applied Science.
- Four postgraduate students from the Applied Ecology Research Group had gained assistance of the Vertebrate Pest Research at Orange to investigate aspects of damage and control of vertebrate pests, particularly foxes and rabbits.
- The Vice-Chancellor informed Council of the death of Professor Peter O'Halloran on 25 September.

ITEM 3: INDUSTRIAL BANS

Council received a report from the Deputy Vice-Chancellor (Administration) and a submission from Ms W Dunne, the general staff member of Council, concerning the industrial bans placed by the four general staff unions on certain activities at the University.

Dr Grant tabled a summary of the actions taken by the University regarding specific offers under recommendation by the Australian Industrial Relations Commission. He advised that the Commission did not decide that all matters be resolved by 30 September, but that the University should respond to them by that date. He confirmed that the University had complied, or would do so, with these directions by the due date. The matter of appointment of additional staff in areas specified by one of the unions was unlikely to be resolved by that time.

The Vice-Chancellor said that it was clear to him that over a period of years there had been changes in the general staff culture that the University would have to address, and that "bandaid" measures to deal with staff grievances would not be satisfactory. He referred to staff notice 94/59 and the principles set out in that notice. He said that these principles could be drawn up in priority order if the unions so wished. The Vice-Chancellor advised that money for staff development was more explicitly focused in the budget for 1995 (and subsequent years).

Ms Dunne referred to her submission which addressed the issue of general staff classifications and to the itemised list of matters for consideration. She advised that she wished to withdraw item 2.

Resolution No. C 35/2

Council supported the Vice-Chancellor in his efforts to repair the damage and to restore the confidence of the general staff. Council endorsed the seven principles set out in the Vice-Chancellor's Staff Notice

No. 94/59 and given below:

- staff and unions will be consulted about issues concerning them;
- staff management will be characterised by brisk responsiveness;
- members of staff are entitled to equality of respect, whatever their role;
- so far as is possible, staff will be treated similarly in similar situations, no matter where they work within the University;
- staff are entitled to the development of their skills and their capacity to build careers, and funds will be budgeted to this end;
- staff will have available to them user-friendly grievance procedures; and
- information will be made available to interested staff, save where it involves personal details of others, or is confidential in the ordinary way.

Council asked the Vice-Chancellor to consider the following:

- that after consultation with the unions and the general staff
1. the University engage a facilitator with industrial relations skills to help build up the confidence of the general staff and move towards harmonious relations;
 2. the translation process to the newly introduced UC levels include procedures for the rectification of standing anomalies such as addition of duties to positions since previous classification;
 3. procedures be installed on an institution-wide basis to ensure a consistency of gradings, based on thorough analysis, consultation with appropriate personnel regarding issues of specific qualifications, expertise and experience, and comparison with similar positions both within the University and in other sectors;
 4. general staff be given representative participation in classification procedures in a similar manner to academic staff promotions; and
 5. the University introduce provision for recognition of outstanding performance, capability or expertise, by additional monetary reward or other significant means.

Appointment of Appeals Panels

Council received and noted a paper from the Vice-Chancellor seeking the appointment of appeals panels to hear appeals concerning the recent translation to the new HEGGS award classifications for members of general staff.

Resolution No. C 35/3

Council agreed that Mr John Brigg and Dr David Widdup be appointed as Standing Chairs of the Appeals Committee in accordance with Grievance Procedures for General Staff approved at Council Meeting No. 165 on 24 June 1987. The appointments were for a period of three years and either appointee can act as Chair when required.

ITEM 4: PETER JOSEPH O'HALLORAN

Council received a paper from the Vice-Chancellor describing the achievements of Associate Professor O'Halloran since he had joined the institution in 1970 as a Senior Lecturer in Mathematics. Council noted that he had been recently honoured by receiving the 'Jose Vasconcelos' World Award of Education, in recognition of his work in mathematics education.

Professor O'Halloran had introduced the Australian Mathematics Competition in 1976, which had become a model for similar activities throughout Australia, and had benefited the teaching of mathematics in Australia and the South Pacific region. Council was advised that developments in the scope of activities of the AMC has led to the formation of the Australian Mathematics Trust which provided a focus for a range of related activities such as the Mathematics Olympiad. Council noted that on 29 August 1994 Professor O'Halloran retired due to ill health.

The Vice-Chancellor advised Council that the Committee of Deans had agreed unanimously that Professor O'Halloran should be recognised in his own University by being appointed as Professor of Mathematics Education.

Resolution No. C 35/4

Council resolved to appoint Peter Joseph O'Halloran as Special Professor in Mathematics Education from 22 August 1994.

ITEM 5: REPORT OF THE ACADEMIC BOARD

Council received a report of the Academic Board Meeting No. 94/6 and dealt with matters as follows:

Appointment of Emeritus Professor

Council received a recommendation from Academic Board that Professor R L Wettenhall be appointed Emeritus Professor. This matter is dealt with as a separate item.

Course Matters

Council received an accreditation document for a four year full-time bachelor degree program in graphic design. The course had been extended from a three year to a four year program so as to provide a more broadly based course, to allow for the course to be taken with honours and eventually to provide students for a masters program.

Resolution No. C 35/5

Council agreed to accredit the four year course leading to the award of Bachelor of Graphic Design for the period 1 January 1995 to 31 December 2000.

Council received the recommendations of Academic Board regarding the introduction of a Master of Professional Accountancy degree and the explanation of the nomenclature, and the accreditation document for a course leading to the Master of Commerce degree in which students were enrolled in 1993 and 1994. Council noted that the Master of Commerce degree would not be on offer in 1995 but the Master of Professional Accountancy degree would be available instead.

Resolution No. C 35/6

Council agreed to approve the introduction of a new masters degree course in Professional Accountancy to commence in 1995.

Resolution No. C 35/7

Council agreed to accredit the masters degree course in Accounting leading to the award of Master of Commerce for the period from 1 January 1993 to 31 December 1994.

ITEM 6: REPORT OF THE AUDIT COMMITTEE

Council received and accepted the report of the Audit Committee concerning preparation of a three year internal audit plan, progress on the implementation of the 1994 internal audit plan and progress on the review of outstanding audit reports. Council received the Committee's advice concerning the need for Council to ratify the opening of two bank accounts which occurred during 1993.

Resolution No. C 35/8

In accordance with the requirements of section 36 of the *University of Canberra Act 1989*, Council ratified the opening by the University of an account with the ANZ Bank in Hanoi, and the opening of the Convocation account with the Commonwealth Banking Corporation.

ITEM 7: REPORT OF THE FINANCE COMMITTEE

Council received the report of the Finance Committee, which dealt with the 1995-1997 budgets, student residential budget and benefits for 1995 and Period 8, 1994 financial statements.

Council noted discussion in the matter of the rate of increase proposed in student residential fees for 1995, and considered ways in which increases might be averaged over a period of five or three years. The Vice-Chancellor, in his capacity as Acting Chair of the Financial Committee, advised Council that rents in the student residences had for some years been below market value, and that the charging of

appropriate rates could no longer be delayed. Council noted an opinion that students already in residence would be disadvantaged by the rate of increase.

Resolution No. C 35/9

Council agreed that the semester tariff levels the student residences for 1995 should be as set out below, noting that the utmost effort be made to explain to students affected the reasons for the decision and to inform them of additional facilities and benefits that would become available.

International House	\$1720
University Village	\$1510
Blocks A-R	\$1510
Blocks XYZ	\$1220

Resolution No. C 35/10

Council endorsed and adopted the budgets for 1995-1997 as set out in the Finance Committee's report and noted the financial statements for period eight ended 10 August 1994.

ITEM 8: APPOINTMENT OF EMERITUS PROFESSOR

Council was invited to consider a proposal from the Chancellor that Professor R L Wettenhall, recently retired as Professor of Public Administration in the Faculty of Management, be appointed an Emeritus Professor of the University.

Council was reminded that at its meeting No. 9, guidelines for the appointment of Emeritus Professors were established. These guidelines provide that Council may, by resolution, confer the title of Emeritus Professor upon a person in recognition of long and distinguished service to the academic life of the University.

Council noted that during his 22 years at the University Professor Wettenhall had given distinguished service in the field of public administration and had made a major impact on his discipline through his role in the International Association of Schools and Institutes of Administration and his involvement in the Royal Institute of Public Administration of Australia.

The Vice-Chancellor advised that the Academic Board supported this recommendation.

Resolution No. C 35/11

Council agreed to confer upon Roger Llewellyn Wettenhall the title of Emeritus Professor.

ITEM 9: APPOINTMENT OF SELECTION COMMITTEE FOR DEAN OF THE FACULTY OF EDUCATION

The Vice-Chancellor advised that Professor J C Walker, the current Dean of the Faculty of Education, had indicated that at the expiry of his appointment as Dean he would not seek reappointment.

Resolution No. C 35/12

Council at its meetings No. 186 and 188 adopted procedures for the identification and appointment of Deans of Faculty. According to its procedures Council agreed to appoint a selection committee for the post of Dean of the Faculty of Education as follows:

1. Vice Chancellor (Chair)
2. Deputy Vice-Chancellor (Academic) (Deputy Chair)
3. an external member with appropriate expertise from another University
4. One student member of Council
5. One staff member of Council
6. One other council member
7. One staff member elected by the Faculty
8. One Dean of another Faculty nominated by Council

The Vice-Chancellor was authorised to finalise these appointments.

ITEM 10: STRATEGIC APPOINTMENT OF PROFESSOR OF ADMINISTRATIVE STUDIES

Council received a paper from the Vice-Chancellor about a recommendation that the University make a strategic appointment of a Professor of Administrative Studies following upon the retirement of Professor R L Wettenhall as Professor of Public Administration.

Resolution No. C 35/13

Council agreed that in accordance with its procedures for professorial level appointments, arrangements for the strategic appointment of a Professor of Administrative Studies commence and that a selection panel for the appointment be formed as follows:

1. Vice-Chancellor as Chair
2. Deputy Vice-Chancellor (Academic)

3. External member(s) with appropriate expertise
4. One student member of Council
5. One staff member of Council
6. One other Council member
7. One staff member elected by the Faculty
8. One Dean of another Faculty nominated by Council

The Vice-Chancellor was authorised to finalise these appointments.

ITEM 11: QMAP REPORT NO. 5 : *INVOLVING KEY STAKEHOLDERS IN THE COMMUNITY*

The Vice-Chancellor advised Council that the project team had addressed the Vice-Chancellor's Advisory Committee meeting on 29 August, and that the suggestions made would form part of a suite of recommendations to be implemented. Council members commented that the next stage of the involvement of stakeholders in the life of the University should include students who fail to complete courses, and that there appeared to be a need for an improved central data base to facilitate data collection.

Resolution No. C 35/14

Council agreed to further discuss QMap Report No. 5 at the working dinner on 19 October.

ITEM 12: PRESENTATION BY THE GENERAL MANAGER OF THE UNIVERSITY UNION

Council received a presentation from Ms Catherine Andrews in her capacity as General Manager of the University Union. Ms Andrews informed Council on the Union's role in providing social, cultural and recreational support for the academic life of the University's students, and gave a summary of recent activities and future plans. Council noted a paper summarising the objectives and operations of the Union and an outline of future challenges. Ms Andrews was invited to submit for Council's consideration suggestions for a different name for the Union.

In response to a request from Ms Andrews for a Council member to serve on the Union's Blues and Special Awards Committee, Associate Professor G Taylor said he would be happy to fill that role.

The Chancellor thanked Ms Andrews for her address.

ITEM 13: ELECTIONS TO COUNCIL AND ACADEMIC BOARD

Council received and noted a report that the following persons had been elected to the positions, and for

the terms of office indicated, as set out below:

Two Academic Staff Members of Council:	Associate Professor Clem Annice
	Mr James Hanratty
<i>(re-elected for a period of two years from 27 September 1994)</i>	
Undergraduate Student Member of Council:	Mr Jason Wood
<i>(re-elected for a period of one year from 27 September 1994)</i>	
Postgraduate Student Member of Council:	Ms Roslyn Hughes
<i>(elected for a period of one year from 27 September 1994)</i>	
Graduate Member of Council:	Mrs Patricia Cooper
<i>(re-elected for a period of two years from 27 September 1994)</i>	

ITEM 14: NOMENCLATURE FOR SOME PROFESSORS AND ASSOCIATE PROFESSORS

Council received and noted recommendations from the Vice-Chancellor concerning nomenclature for some Professors and Associate Professors.

Resolution No. C 35/15

Council agreed to the titles proposed:

- Professor R B Mitchell, Professor of Operations Research
- Professor W J McG Tegart, Visiting Professor of Science Policy
- Associate Professor S Johnston, Associate Professor in Higher Education

ITEM 15: ISSUE OF OBLIGATIONS CERTIFICATE

Council noted that a certificate had been issued under the Obligations Statute, pursuant to sections 16-19 of the Curriculum Resources Centre Rules 1992.

ITEM 16: LAURIE DANIELS

Council received and noted, with regret, advice from the Secretary to Council of the recent death of a former member of the Council of the CCAE, Mr L J Daniels, CB, OBE.

ITEM 17: USE OF THE UNIVERSITY SEAL

Council received and noted a report from the Vice-Chancellor on the use of the University Seal. In response to a query, the Secretary to Council clarified the use of the Seal in a particular instance.

ITEM 18: OTHER BUSINESS

COUNCIL MEETING ON 19 OCTOBER

Resolution No. C 35/16

For its informal dinner meeting scheduled for 19 October, Council agreed to meet at 6:00pm in the Staff Club.

COUNCIL MEMBERSHIP

Council received a paper from the Vice-Chancellor concerning appointment of Council members by the ACT Chief Minister. Upon cessation of the sponsorship arrangement with Monash University, the ACT Government and the University believed that the Chief Minister could make three appointments to Council. The Chief Minister advised informally the appointment of Ms C Vardon and Mr H Powell in February. Her formal advice in September had appointed Mr H Powell and Ms K Price. Owing to drafting defects in the University Act, the validity of a third appointment was in doubt.

The Vice-Chancellor proposed that as Council had at its disposal one membership position, a short term appointment could be made in order to retain the services of Ms Vardon while the defects in the University Act were remedied and the Chief Minister carries out her intention to appoint Ms Vardon.

Resolution No. C 35/17

Council agreed to appoint Ms C Vardon as a member of Council under section 11.(2) of the *University of Canberra Act* 1989 until 31 May 1995.

CENTRE FOR CANBERRA AND REGIONAL STUDIES

The Vice-Chancellor informed Council in his report that it was his view that the University would have to demonstrate its bona fides and set up the Centre for Canberra and Regional Studies on its own; there were ample funds to support the project. He recommended that Council should now approve the establishment of a selection committee to appoint a person as an interim Director of the Centre for

Canberra and Regional Studies, for a period not to exceed three years.

Resolution No. C 35/18

Council agreed to appoint a selection committee comprising the Vice-Chancellor as Chair, the Deputy Vice-Chancellor (Academic), the Dean of the Faculty of Management, Mr J Wood as undergraduate student representative of Council, Ms C Vardon, Associate Professor G Taylor and appropriate external experts.

The meeting concluded at 7.20pm.

Go to [top](#) of document
