**Classroom Observation Template**

Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Peer/Observer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Review Section** | **Description/Comments** |
| --- | --- |
| 1. **SUBJECT MATTER CONTENT**(shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery)
 |  |
| 1. **ORGANIZATION**(organizes subject matter; evidences preparation; is thorough; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, regularly monitors on-line course)
 |   |
| 1. **RAPPORT** (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm)
 |   |
| 1. **TEACHING METHODS** (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; uses examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)
 |  |
| 1. **PRESENTATION**

(establishes online course or classroom environment conducive to learning; maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) |  |
| 1. **MANAGEMENT** (uses time wisely; attends to course interaction; demonstrates leadership ability; maintains discipline and control; maintains effective e-platform management)
 |   |
| 1. **SENSITIVITY** (exhibits sensitivity to students' personal culture, gender differences and disabilities, responds appropriately in a non-threatening, pro-active learning environment)
 |   |
| 1. **ASSISTANCE TO STUDENTS** (assists students with academic problems)
 |   |
| 1. **PERSONAL**(evidences self-confidence; maintains professional comportment and appearance)
 |   |
| 1. **PHYSICAL ASPECTS OF CLASSROOM (optional)**

**(state location and physical attributes of classroom, number of students in attendance, layout of room, distractions if any; list any observations of how physical aspects affected content delivery)** |  |

**Strengths observed:**

**Suggestions for improvement:**

**Overall impression of teaching effectiveness:**