**Classroom Observation Template**

Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Peer/Observer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Review Section** | **Description/Comments** |
| --- | --- |
| 1. **SUBJECT MATTER CONTENT** (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery) |  |
| 1. **ORGANIZATION** (organizes subject matter; evidences preparation; is thorough; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, regularly monitors on-line course) |  |
| 1. **RAPPORT**  (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm) |  |
| 1. **TEACHING METHODS**  (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; uses examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) |  |
| 1. **PRESENTATION**   (establishes online course or classroom environment conducive to learning; maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) |  |
| 1. **MANAGEMENT**  (uses time wisely; attends to course interaction; demonstrates leadership ability; maintains discipline and control; maintains effective e-platform management) |  |
| 1. **SENSITIVITY**  (exhibits sensitivity to students' personal culture, gender differences and disabilities, responds appropriately in a non-threatening, pro-active learning environment) |  |
| 1. **ASSISTANCE TO STUDENTS**  (assists students with academic problems) |  |
| 1. **PERSONAL** (evidences self-confidence; maintains professional comportment and appearance) |  |
| 1. **PHYSICAL ASPECTS OF CLASSROOM (optional)**   **(state location and physical attributes of classroom, number of students in attendance, layout of room, distractions if any; list any observations of how physical aspects affected content delivery)** |  |

**Strengths observed:**

**Suggestions for improvement:**

**Overall impression of teaching effectiveness:**