



27 November 2017

[REDACTED]  
Via email [REDACTED]

Dear [REDACTED]

**Freedom of information request (ref 170561)**

I refer to your application under the *Freedom of Information Act 1989* (ACT) (the Act) received by the University of Canberra on 26 October 2017 for access to the following documents:

- *The number of Canberra University students suspended or expelled over the past five years, and the reason/causes for each suspension or expulsion.*

I am authorised under section 22 of the Act to make decisions in respect of FOI applications.

As advised by the University on 8 November 2017, the legislation requires the University to undertake a search for existing documents within the University, not create new documents to provide the information you requested. Nevertheless, we decided to do so as the work involved was not too onerous and could be obtained within existing resources.

Attachment A is the document the University created in order to reply to your request. The University's [Student Conduct Rules 2017](#) provides definitions for "exclusion," "suspension" and "serious misconduct." The [Academic Progress Policy for Undergraduate Courses and Coursework](#), [Postgraduate Programs Policy](#) and [Academic Progress Rules 2009](#) provide information on academic progress exclusions.

Attachment A does not include the figures relating to research students (e.g. PhD or Masters by Research) who have been excluded for academic progress, as creation of a document with this information will require manual retrieval. Please note a request for the creation of this information will be considered upon receipt.

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Australian Government Higher Education  
Registered Provider Number  
(CRICOS) #00212K

### **Your rights of review**

If you are not satisfied with my decision you may, within 28 days of notification of this decision, apply in writing for an internal review. If you wish to do so, please forward the letter or email to [foi@canberra.edu.au](mailto:foi@canberra.edu.au) and it will be forwarded to the person authorised to undertake the review.

You may also submit a complaint to the Ombudsman under section 54 of the Act. You can access the FOI Act and the Ombudsman website via the University's FOI webpage at <http://www.canberra.edu.au/about-uc/policy-and-legislation/freedom-of-information>.

If you have any further questions please email [foi@canberra.edu.au](mailto:foi@canberra.edu.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Eric Wells', with a horizontal line underneath.

**Mr Eric Wells**  
General Counsel  
University of Canberra