

Notification of Discontinuation

Discontinuation is the total course withdrawal from your study at the University of Canberra. Should you wish to resume your studies at a later date you will need to re-apply for admission.

Please Note: International students must have this form signed by the International Student Adviser.

You must return your current student ID card to Student Services

Fees Refunds

The University of Canberra has a fee refund policy that may entitle you to a full or partial refund of the Amenities and Services fee, HECS-HELP or Tuition fees. Fee refund application forms are available from Student Services.

Personal Information

Student ID No.	Family Name or Surname	Given Name(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Course Code	Course Name
<input type="text"/>	<input type="text"/>

Student's Signature	Date	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Has your address changed? No Yes ► Please indicate the new address below.

Address:		
<input type="text"/>		
Suburb:	Postcode:	State:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country:	<input type="text"/>	
<input type="text"/>		

Date of Discontinuation *(please tick one)*

I wish to discontinue today end of Teaching Period S1 end of Teaching Period S2

Reason for Discontinuation *(please tick one)*

- | | |
|--|--|
| <input type="checkbox"/> Dissatisfaction with Course | <input type="checkbox"/> Health |
| <input type="checkbox"/> Domestic Problems | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Employment Opportunity | <input type="checkbox"/> Study Difficulties |
| <input type="checkbox"/> Employment Problems | <input type="checkbox"/> Transferring to another Institution |
| <input type="checkbox"/> Financial | <input type="checkbox"/> Other - Please specify: |

<p>Office use only</p> <p>Date form received:</p>
--

<p>Office use only</p> <p>Date form processed:</p>

Australia Government Higher Education Provider Number 00212K

Personal information collected by the University is subject to the Commonwealth *Privacy Act 1988*

Return Form to: Research Students Office
 Postal Address: University of Canberra ACT 2601 ACT
 Fax: +61 (02) 6201 5391 Email: postgrad.research@canberra.edu.au