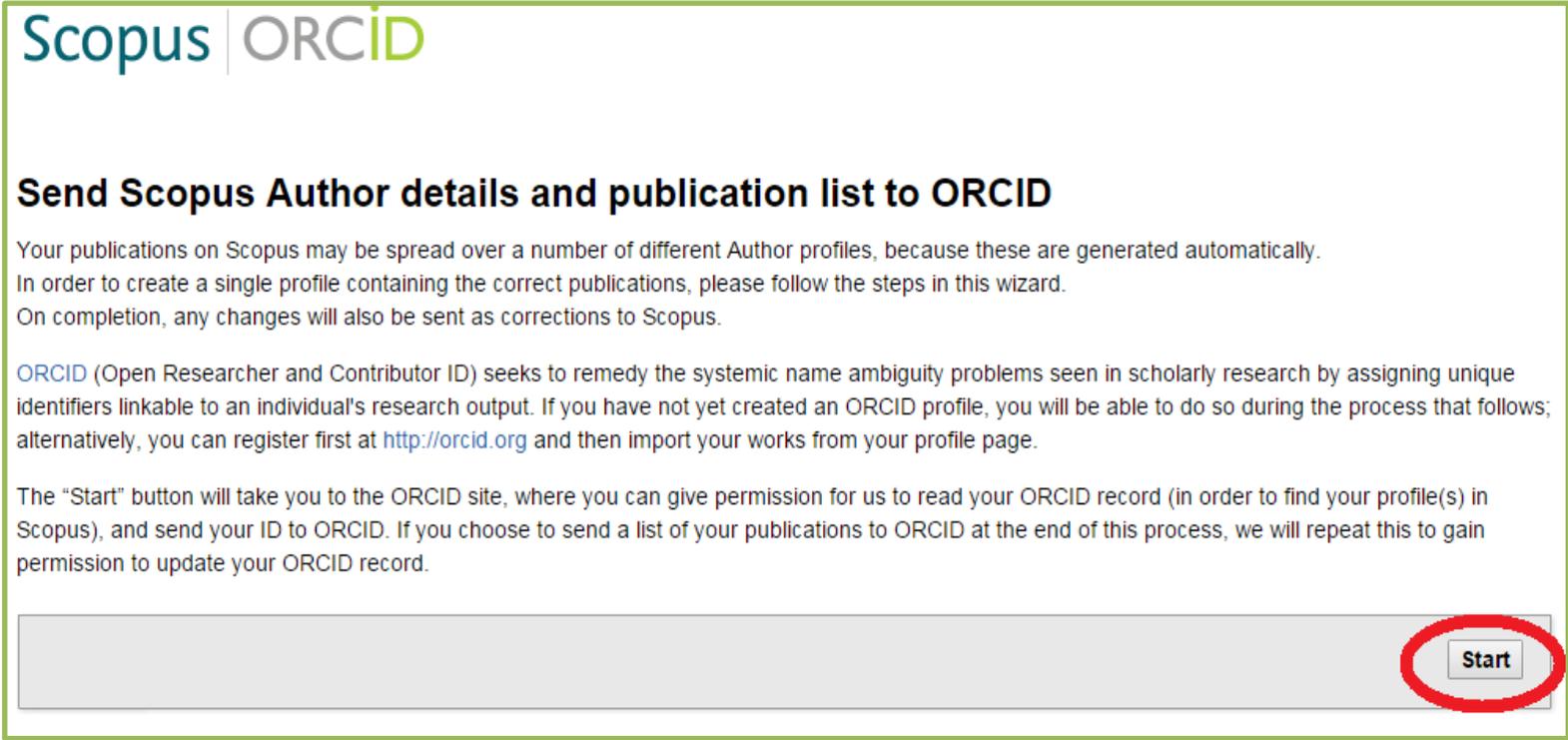


How to create an ORCID account and import publications from SCOPUS

1. Go to <http://orcid.scopusfeedback.com/>. The below screen will appear. If you already have an ORCID account, please go to **Step 11**.



Scopus | ORCID

Send Scopus Author details and publication list to ORCID

Your publications on Scopus may be spread over a number of different Author profiles, because these are generated automatically. In order to create a single profile containing the correct publications, please follow the steps in this wizard. On completion, any changes will also be sent as corrections to Scopus.

ORCID (Open Researcher and Contributor ID) seeks to remedy the systemic name ambiguity problems seen in scholarly research by assigning unique identifiers linkable to an individual's research output. If you have not yet created an ORCID profile, you will be able to do so during the process that follows; alternatively, you can register first at <http://orcid.org> and then import your works from your profile page.

The "Start" button will take you to the ORCID site, where you can give permission for us to read your ORCID record (in order to find your profile(s) in Scopus), and send your ID to ORCID. If you choose to send a list of your publications to ORCID at the end of this process, we will repeat this to gain permission to update your ORCID record.

Start

2. Once you click on **Start**, you will be directed to ORCID registration page and fill in the required fields.

ORCID

Scopus to ORCID

has asked for the following access to your ORCID Record

Add a person identifier
Add works
Read your ORCID record
Update your works

Allow this permission until I revoke it.
You may revoke permissions on your account settings page. Unchecking this box will grant permission this time only.

This application will not be able to see your ORCID password, or other private info in your ORCID Record. [Privacy Policy](#).

Already have an ORCID iD? [Sign In](#).

As per ORCID's [terms and conditions](#), you may only register for an ORCID iD for yourself.

First name * 

Last name

Email *

Re-enter email *

Password * 

Confirm password *

Default privacy for new research activities (Works, Affiliations, Funding, etc)

Email frequency

The ORCID registry provides notifications about things of interest, like changes to your ORCID record and new and events. How often would you like these notifications delivered to you via email?

Weekly summary

I'm not a robot 
reCAPTCHA
Privacy - Terms

Terms of Use *

I consent to the [privacy policy](#) and [conditions](#) of use, including public access and use of all my data that are marked Public.

You must accept the terms and conditions to register.

Deny

Once you authorise, an email requesting **verification of your email address** will be automatically sent from ORCID. You need to verify it to complete your registration.

From: support@verify.orcid.org [mailto:support@verify.orcid.org]

Sent: Monday, 26 October 2015 11:28 AM

To: Suzie.Bedford

Subject: [ORCID] Thanks for creating an ORCID ID

ORCID

Dear Suzanne Bedford,

Thank you for registering for an ORCID identifier. To complete your registration please verify your email address.

[Verify your email address](#)

Or copy and paste this link into your browser's address bar:

<https://orcid.org/verify-email/ZVNBeVM2OWR1SUQyNTAvYkV4Q0hTM3A1OGxSc2EvV0IOSjc1cGdnZnNVWT0?lang=en>

- Your ORCID iD is [0000-0001-7763-1634](https://orcid.org/0000-0001-7763-1634)
- The link to your public record is <http://orcid.org/0000-0001-7763-1634>

Next steps:

1. Add more information to your ORCID Record

Access your ORCID record at <https://orcid.org/my-orcid> and add additional information to your record. Funders, publishers, universities and others use the information contained in an ORCID Record to help decrease the record keeping they ask from you. Increase the amount of information you can share in this way by adding other names you are known by, professional information, funding items you have received and works you have created to your Record.

For tips on adding information to your ORCID record see: <http://support.orcid.org/knowledgebase/articles/460004>

2. Use your ORCID iD when publishing, applying for grants and more

Many systems ask for your ORCID iD to create a link between you and your research outputs. Continue to use your ORCID iD whenever it is asked for to get credit for your work and decrease future record keeping.

3. After authorising your registration, you will be directed to **ORCID.SCOPUS** page where you can update your profile in SCOPUS and automatically link it to your ORCID account. Select the profiles that are yours. Please be aware that you may have more than one profile in SCOPUS.

The screenshot shows the Scopus ORCID interface. At the top, there is a progress bar with six steps: 1 | Select profiles (highlighted), 2 | Select profile name, 3 | Review publications, 4 | Review profile, 5 | Send Author ID, and 6 | Send publications. Below the progress bar, the heading is "Select your Scopus profiles" with the instruction: "Please select all profiles that contain publications authored by you and click the next button to continue." The main content area shows a search result for "Authorname (Bedford, Suzanne)" with a sort by "Relevancy" dropdown. A table lists two author profiles:

All	Authors	Documents	Subject area	Affiliation	City	Country
1	<input checked="" type="checkbox"/> Bedford, Suzanne Margaret Bedford, Suzanne M	8	Medicine, Neuroscience	Australian National University	Canberra	Australia
2	<input checked="" type="checkbox"/> Bedford, Suzanne	6	Medicine	University of Queensland	Brisbane	Australia

At the bottom right, there is a "back" link and a "Next" button circled in red.

Note: If your affiliation is not University of Canberra, please note that this will be automatically updated as soon as you have a publication affiliated with UC is indexed in SCOPUS. The affiliation within the authors' profile in SCOPUS reflects the data of the last publication.

4. Select the preferred profile name.

Scopus | ORCID

1 | [Select profiles](#) | **2 | Select profile name** | 3 | Review publications | 4 | Review profile | 5 | Send Author ID | 6 | Send publications

Select the preferred profile name

Please select the preferred name for the Scopus profile.

Profile name: Bedford, Suzanne Margaret

- Please select
- Bedford ,
- Bedford, Suzanne M
- Bedford , Suzanne M.
- Bedford, Suzanne
- Bedford, Suzanne Margaret**

back | **Next**

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5. Review your publications. Please go through all publications to identify the publications that are not yours. Choose **X** for the publications that are not yours.

1 | [Select profiles](#) | 2 | [Select profile name](#) | **3 | Review publications** | 4 | [Review profile](#) | 5 | [Send Author ID](#) | 6 | [Send publications](#)

Review your authored publications

Please indicate below which of the 14 publications are authored by you.

Sort by [Date \(Newest\)](#)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Document Title	Author(s)	Date	Source Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Your questions about complementary medicines answered View in Scopus	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.L.	2015	Australian Family Physician 44 (6) , pp. 373
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Your questions about complementary medicines answered: Ginkgo biloba View in Scopus	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (8) , pp. 565
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Your questions about complementary medicines answered: Glucosamine View in Scopus	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.L.	2015	Australian Family Physician 44 (6) , pp. 376
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Your questions about complementary medicines answered: Fish oil View in Scopus	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (7) , pp. 469
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Your questions about complementary medicines answered: St John's wort View in Scopus Show abstract	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (9) , pp. 650
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stimulus parameters for multifocal pupillographic objective perimetry View in Scopus Show abstract	James, A.C., Kolic, M., Bedford, S.M., Maddess, T.	2012	Journal of Glaucoma 21 (9) , pp. 571
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Two sides of the coin: Patient and provider perceptions of health care delivery to patients from culturally and linguistically diverse backgrounds View in Scopus Show abstract	Komaric, N., Bedford, S., Van Driel, M.L.	2012	BMC Health Services Research 12 (1)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Photopic and scotopic multifocal pupillographic responses in age-related macular degeneration View in Scopus Show abstract	Rosli, Y., Bedford, S.M., James, A.C., Maddess, T.	2012	Vision Research 69 , pp. 42
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Multifocal pupillographic visual field testing in glaucoma View in Scopus Show abstract	Maddess, T., Bedford, S.M., Goh, X.-L., James, A.C.	2009	Clinical and Experimental Ophthalmology 37 (7) , pp. 678
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Low-spatial-frequency channels and the spatial frequency-doubling illusion View in Scopus Show abstract	Rosli, Y., Bedford, S.M., Maddess, T.	2009	Investigative Ophthalmology and Visual Science 50 (4) , pp. 1956
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A multiple frequency perig investigation of the frequency doubled illusion View in Scopus Show abstract	Maddess, T., Bedford, S., James, A.C., Rose, K.A.	1997	Investigative Ophthalmology and Visual Science 38 (4)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Observability of the spatial frequency doubled illusion, correlation with a multi-region perig View in Scopus Show abstract	Bedford, S., Maddess, T., Rose, K.A., James, A.C.	1997	Investigative Ophthalmology and Visual Science 38 (4)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A multiple-frequency, multiple-region pattern electroretinogram investigation of non-linear retinal signals View in Scopus Show abstract	Maddess, T., Bedford, S., James, A.C., Rose, K.A.	1997	Australian and New Zealand Journal of Ophthalmology 25 (SUPPL. 1)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Correlations between observability of the spatial frequency doubled illusion and a multi-region pattern electroretinogram View in Scopus Show abstract	Bedford, S., Maddess, T., Rose, K.A., James, A.C.	1997	Australian and New Zealand Journal of Ophthalmology 25 (SUPPL. 1)

[Search for missing documents](#) | [back](#) | **Next**

6. Review your SCOPUS profile to ensure you do not miss any of your publications. If you have missed something, you can go back to the previous page by clicking on **Back**.

Scopus | ORCID

1 | [Select profiles](#) | 2 | [Select profile name](#) | 3 | [Review publications](#) | **4 | Review profile** | 5 | [Send Author ID](#) | 6 | [Send publications](#)

Review the Scopus profile

Please review the information below to ensure that the data to be sent to ORCID is correct.

Profile: Bedford, Suzanne Margaret

1	Your questions about complementary medicines answered	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.L.	2015	Australian Family Physician 44 (6) , pp. 373
2	Your questions about complementary medicines answered: Ginkgo biloba	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (8) , pp. 565
3	Your questions about complementary medicines answered: Glucosamine	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.L.	2015	Australian Family Physician 44 (6) , pp. 376
4	Your questions about complementary medicines answered: Fish oil	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (7) , pp. 469
5	Your questions about complementary medicines answered: St John's wort	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadsman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (9) , pp. 650

back | **Next**

7. A dialog box asking to update your SCOPUS profile will appear. Please select **Yes** to update your SCOPUS profile. If you had multiple profiles, this will be combined by SCOPUS. Please allow three to four weeks for your SCOPUS profile to be updated.

Scopus | ORCID

1 | Select profiles | 2 | Select profile name | 3 | Review publications | **4 | Review profile** | 5 | Send Author ID | 6 | Send publications

Review the Scopus profile

Please review the information below to ensure that the data to be sent to ORCID is correct.

Profile: Bedford, Suzanne Margaret

1	Your questions about complementary medicines answered	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadman, P., Pirota, M., Moses, G., van Driel, M.L.		
2	Your questions about complementary medicines answered: Ginkgo biloba	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (8) , pp. 565
3	Your questions about complementary medicines answered: Glucosamine	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadman, P., Pirota, M., Moses, G., van Driel, M.L.	2015	Australian Family Physician 44 (6) , pp. 376
4	Your questions about complementary medicines answered: Fish oil	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (7) , pp. 469
5	Your questions about complementary medicines answered: St John's wort	Kreijkamp-Kaspers, S., McGuire, T., Bedford, S., Loadman, P., Pirota, M., Moses, G., van Driel, M.	2015	Australian Family Physician 44 (9) , pp. 650

back | **Next**

Send profile changes to Scopus?

You have selected different articles or a different name than listed in your Scopus Author profile.
Would you like to update your Scopus Author profile with these changes?

Yes, update my Scopus author profile | No, don't update

8. To allow SCOPUS to send your publications to your ORCID account, please enter your email address and click on **Send Author ID**.

Scopus | ORCID

1 | [Select profiles](#) | 2 | [Select profile name](#) | 3 | [Review publications](#) | 4 | [Review profile](#) | **5 | Send Author ID** | 6 | [Send publications](#)

Send the Scopus ID to ORCID

Thank you for checking and correcting your profile. Your Scopus ID is now ready to be sent to ORCID.
Any changes you have made will also be submitted to the Scopus Feedback Team for correction on Scopus.

E-mail*
Please enter your institutional or professional email address (e.g. name@university.edu).

Confirm E-mail*

[back](#) | **Send Author ID**

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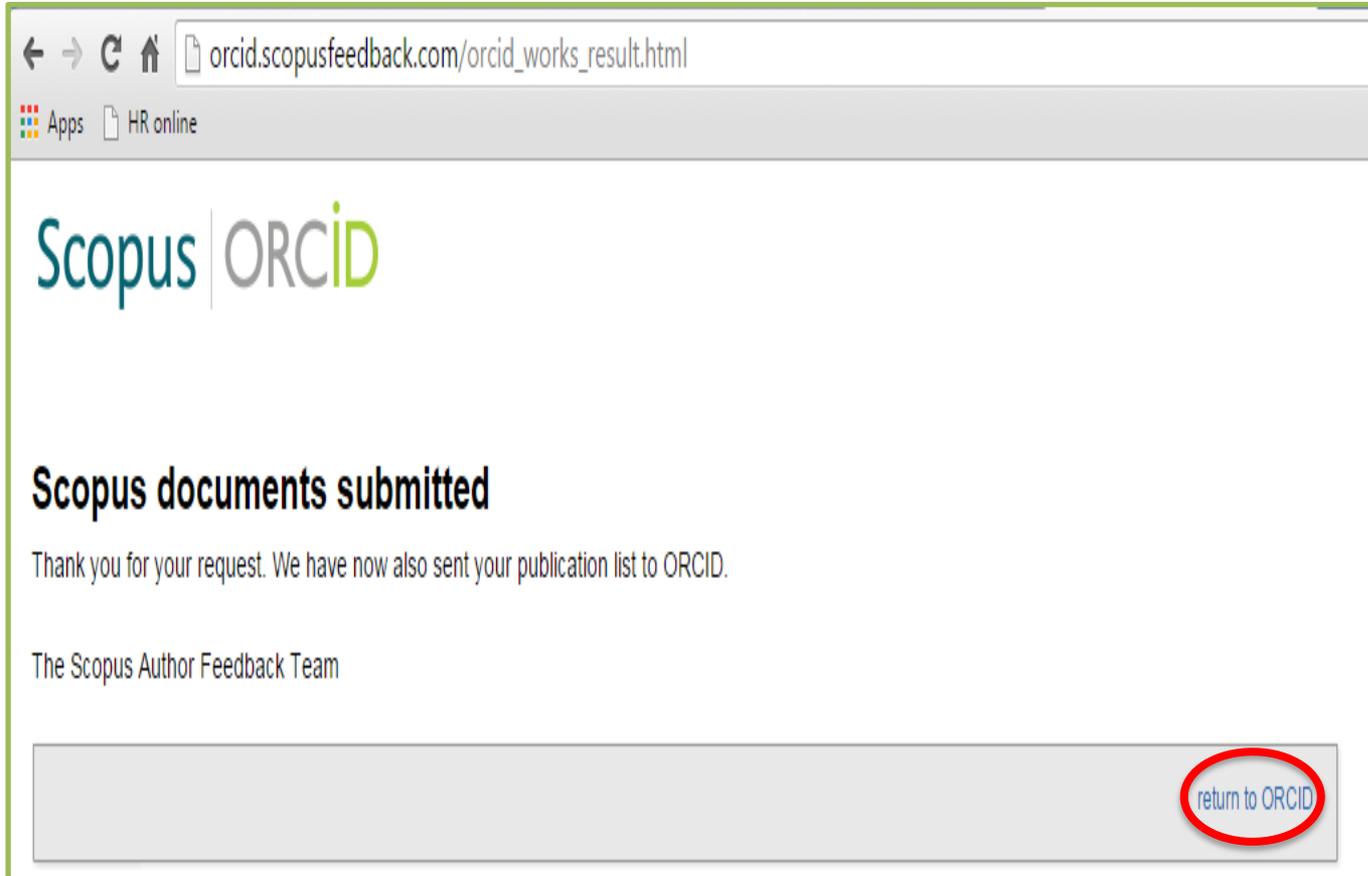
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9. Select **Return to ORCID** to see your publications in ORCID.



10. You will be directed to your ORCID account and your publications will be recorded.

Suzanne Bedford

ORCID ID
ID orcid.org/0000-0001-7763-1634
View public version

Get a QR Code for your iD

Also known as

Country

Keywords

Websites

Emails
Suzie.Bedford@canberra.edu.au

Other IDs
ResearcherID N-1931-2015
Scopus Author ID 7003578068

Biography

Education (0) + Add education | Sort

You haven't added any education, [add some now](#)

Employment (0) + Add employment | Sort

You haven't added any employment, [add some now](#)

Funding (0) + Add funding | Sort

You haven't added any funding, [add some now](#)

Works (14) + Add works | Bulk edit | Sort

Your questions about complementary medicines answered
Australian Family Physician
2015 | journal-article
EID: 2-s2.0-84930709379
URL: <http://www.scopus.com/inward/record.url?eid=2-s2.0-84930709379&partnerID=M...>
Source: Scopus to ORCID | Preferred source

Your questions about complementary medicines answered:
Fish oil
Australian Family Physician
2015 | journal-article
EID: 2-s2.0-84936941290
URL: <http://www.scopus.com/inward/record.url?eid=2-s2.0-84936941290&partnerID=M...>
Source: Scopus to ORCID | Preferred source

Your questions about complementary medicines answered:
Ginkgo biloba
Australian Family Physician
2015 | journal-article
EID: 2-s2.0-84936941290

11. If you already have an ORCID account, you can update your publications from your ORCID page. Go to www.orcid.org and sign in. Please go to **Works** and click on **Add Works**.

The screenshot shows the ORCID profile for Suzanne Bedford. The profile includes a biography section and several tabs for different types of information: Education (0), Employment (0), Funding (0), and Works (14). The 'Works (14)' tab is selected and circled in red. A red circle also highlights the '+ Add works' button in the top right corner of the Works section. The Works section displays a list of publications, including 'Your questions about complementary medicines answered: Fish oil' and 'Your questions about complementary medicines answered: Ginkgo biloba'. Each publication entry includes the author's name, year, journal name, EID, and URL. The 'Add Works' button is a green button with a white plus sign and the text '+ Add works'.

Suzanne Bedford

ORCID ID
id.orcid.org/0000-0001-7763-1634
View public version

Get a QR Code for your iD

Also known as

Country

Keywords

Websites

Emails
Suzie.Bedford@canberra.edu.au

Other IDs
ResearcherID N-1931-2015
Scopus Author ID 7003578068

Biography

Education (0) + Add education ↑ Sort
You haven't added any education, [add some now](#)

Employment (0) + Add employment ↑ Sort
You haven't added any employment, [add some now](#)

Funding (0) + Add funding ↑ Sort
You haven't added any funding, [add some now](#)

Works (14) + Add works Bulk edit ↑ Sort

Your questions about complementary medicines answered: Fish oil
Australian Family Physician
2015 | journal-article
EID: 2-s2.0-84930709379
URL: <http://www.scopus.com/inward/record.url?eid=2-s2.0-84930709379&partnerID=M...>
Source: Scopus to ORCID Preferred source

Your questions about complementary medicines answered: Ginkgo biloba

12. From the **Add Works** button, please choose **Search and Link** and select **Scopus to ORCID**. You will be directed to **SCOPUS.ORCID page** (See step 1 of this manual). You can start selecting your publications to add to your ORCID account.

The screenshot displays the ORCID 'LINK WORKS' interface. On the left, there is a sidebar with fields for Country, Keywords, Websites, Emails (Suzie.Bedford@canberra.edu.au), and Other IDs (ResearcherID N-1931-2015 and Scopus Author ID 7003578068). The main content area is titled 'LINK WORKS' and includes a 'Hide link works' button. A '+ Add works' button is highlighted in green, and its dropdown menu is open, showing 'Search & link' (circled in red), 'Import BibTeX', and '+ Add manually'. Below this, a list of link wizard options is shown, including 'Airiti', 'Australian National Data Service (ANDS) Registry', 'CrossRef Metadata Search', 'DataCite Metadata Search', 'Europe PubMed Central', 'ISNI2ORCID search and link', 'MLA International Bibliography', 'ResearcherID', and 'Scopus to ORCID' (circled in red).

13. Your ORCID profile is not automatically updated. Please go to **Step 12** for updating. Please be aware that the ORCID system allows duplicate papers. You can remove duplicate papers from your ORCID account.
14. If you have a **ResearcherID**, you can also link it to your ORCID profile as shown in **Step 12**, but select **ResearcherID** instead of **Scopus to ORCID**. Both ORCID and ResearcherID system allow duplicate papers. You can delete duplicate papers from either system.

The screenshot shows the ORCID 'LINK WORKS' interface. On the left, there is a sidebar with profile information: Country, Keywords, Websites, Emails (Suzie.Bedford@canberra.edu.au), and Other IDs (ResearcherID N-1931-2015 and Scopus Author ID 7003578068). The main content area is titled 'LINK WORKS' and includes a 'Works (14)' dropdown, '+ Add works', 'Bulk edit', and 'Sort' buttons. A 'Search & link' button is circled in red. Below this, there is a list of linking methods: Airiti, Australian National Data Service (ANDS) Registry, CrossRef Metadata Search, DataCite Metadata Search, Europe PubMed Central, ISNI2ORCID search and link, MLA International Bibliography, ResearcherID (circled in red), and Scopus to ORCID. The ResearcherID option is described as 'Enables user to search the ResearcherID global, multi-disciplinary scholarly research community where members can reg...'. The Scopus to ORCID option is described as 'Import your Identifier, profile and publications. The wizard helps you find the correct Scopus pro...'. The interface also includes a 'Hide link works' button and a 'More information about link' link.