



Faculty of Health

National Police Check (NPC) Procedures

1. As part of its partnership arrangements with Health Care agencies, and expectations of industry professional, The Faculty of Health agrees to submit all students to an Australian Federal Police (AFP) National Police Check (NPC). The purpose of the check is to determine suitability for clinical and field placements.
2. Students are responsible for undertaking an AFP National Police Check (NPC) before commencing their first clinical/field placement.
3. For the purpose of clinical placements, the AFP National Police Check is generally valid for three years. In some Health Care Agencies students may be asked to submit to more frequent checks. Students who extend their study for a longer period may also be required to undertake further checks.
4. The cost of the AFP National Police Check is to be met by the student.
5. Students are required to notify the Course Convener if their criminal record status changes during the course of their study.
6. Evidence of an AFP National Police Check must be submitted to the Clinical Placement Office before they can be issued a photo Id or name badge for external clinical learning placements. Students will NOT be permitted to commence clinical or field learning placement practice without an AFP Criminal Record Check being completed.
7. Students with a current AFP National Police Check may present this provided the check was completed less than three (3) months before submitting to the Clinical/Field Placement Office.
8. Students undertaking clinical placement in NSW Health public health facilities are required to consent to NSW Health conducting a criminal record check in addition to the AFP National Police Check. Consent forms are available from the Clinical/Field Placement Office.
9. NSW health requires students to complete a Prohibited Employment Declaration before commencing placements in NSW health public health facilities. The

Declaration is available from the Clinical/Field Placement Office. The completed and signed Declaration is held by the University.

10. For practice experiences in states other than NSW and the ACT, please consult the Clinical/Field Placement Office for further information.
11. If a student has a criminal record, it may not necessarily exclude them from a clinical experience. Each case will be individually assessed in a confidential consultation between the student and the Course Convener or other faculty of Health representative and the Agency where the student is to be placed.