

# UC PROFESSIONAL EXPERIENCE PLANNER 2012

This planner is to assist schools and preservice teachers (PST's) negotiate the timing of Professional Experience placements in 2012.

- PST's should estimate their class commitments at UC for the year (final timetables for Winter Term and Semester 2 are not available until later in the year.)
- PST's are expected to attend University classes and should not miss class to attend professional experience.
- Core Teacher Education units are run in the first 11 weeks of each semester (9 weeks in Winter Term).
- Elective units may run to week 14 of each semester.
- 2<sup>nd</sup> & 4<sup>th</sup> Year PST's typically study in S1 and S2
- 3<sup>rd</sup> Year PST's typically study in S1 and Winter
- Graduate Diploma/Graduate Entry PST's have varying study patterns.

2. Schools should determine days where it is inappropriate to have PST's in their school, or times where continuous teaching would not be preferred but an observation day may be valuable (eg NAPLAN, moderation).

### 3. Patterns of attendance

- Professional Experience does not need to be completed in a 'block', although it is an option (eg. to accommodate annual leave from other work).
- Part time attendance may be 1 or 2 days a week, or may be targeted to include specific events in the life of the school.
- PST's should complete at least five days of continuous teaching in each intermediate placement and at least 10 days of continuous teaching in the final placement. *Please note: Continuous teaching relates to the lines/units of work the preservice teacher is leading. This may or may not mean 5/10 consecutive days.*

4. School Professional Experience Coordinators (SPECs)/Mentor Teachers (MTs) will negotiate an initial plan of attendance with the PST. The PST is to record this electronically on this planner and upload it on the unit Moodle site of the unit for which the Professional Experience is attached. In the notes section of this planner, the PST **MUST** record when they intend to submit the *Formative Assessment* and *Final* reports.

5. This initial plan may be altered by the agreement of the SPEC, and/or MT and PST. The PST is to upload any revision on the unit Moodle site.

**Professional Experience should be completed by the end of UC Semester 2, Week 14, and reports submitted to UC by Semester 2, Week 15 at the very latest.**

**PSTs intending to complete their degree earlier in the year must submit their report by the end of Week 17 of the semester in which they wish to course complete.**

### Key



Days in dark grey = school/public holiday in both NSW & ACT OR pre/post placement process



Days in light grey = school/public holiday in either NSW or ACT

- \* = public holiday.
- RfA = Request for Allocation. Preservice teachers submit a placement request once a year **ONLY** (at the beginning of the year) and should include all CPP units to be taken that year.

## UC PROFESSIONAL EXPERIENCE PLANNER 2012

Preservice Teacher:

Student ID:

Unit/s: CPP1  CPP2  CPP3  CPP4

Number of Days:

School Name:

Placement Level:

School Professional Experience

Academic Mentor:

Coordinator:

Mentor Teacher/s:

Week Beginning	Teaching Weeks			'Windows' available for continuous teaching	Planned Days at School					Notes
	UC	ACT	NSW		M	T	W	T	F	
30/1/12			1							
6/2/12	1	Semester 1	1	2	RfA due date: 12/2/12					
13/2/12	2		2	3						
20/2/12	3		3	4						
27/2/12	4		4	5	Placements published (TBC)					
5/3/12	5		5	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12/3/12	6	6	7	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19/3/12	7	7	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
26/3/12	8	8	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2/4/12	9	S1 cont	9	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	*	
9/4/12	10		10		*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16/4/12	11									
23/4/12	12			1	<input type="checkbox"/>	<input type="checkbox"/>	*	<input type="checkbox"/>	<input type="checkbox"/>	
30/4/12	13		1	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7/5/12	14		2	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14/5/12	15		3	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21/5/12	16		4	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28/5/12	17		5	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4/6/12			6	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11/6/12	1	Winter Term	7	8	PSTs not studying during Winter Term					
18/6/12	2		8	9	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25/6/12	3		9	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2/7/12	4		10		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9/7/12	5									
16/7/12	6			1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23/7/12	7		1	2	PSTs not studying during Winter Term					
30/7/12	8		2	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6/8/12	9		3	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13/8/12	1	Semester 2	4	5	PSTs not studying during Semester 2					
20/8/12	2		5	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27/8/12	3		6	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3/9/12	4		7	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/9/12	5		8	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17/9/12	6		9	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24/9/12	7	10			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
1/10/12	8				*					
8/10/12	9	S2 cont		1	<input type="checkbox"/> *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15/10/12	10		1	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22/10/12	11		2	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29/10/12	12		3	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5/11/12	13		4	5	All years (nb. some PSTs may have elective classes)					
12/11/12	14		5	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19/11/12	15		6	7	Last day for submitting final reports: 23/11/12					
26/11/12	16		7	8						
3/12/12	17		8	9						