

22 Mitchell Street,
Turner ACT 2613

8 November 2007

John Sandford
HR Manager
Australian Taxation Office
Canberra ACT 2600

Dear Mr Sandford,

**Business Analyst
Commercial Contracts Section
Australian Taxation Office
Reference No: 1386/2006**

I wish to apply for the Business Analyst position in the Commercial Contracts Section in Canberra. I am very interested in joining the Australian Tax Office (ATO) and believe I have the knowledge and personal qualities to suit the position.

I have enclosed my resume to provide you with an overview of my work experience and academic study and my response to the selection criteria for the position.

At present, I work for the Business and Consumer Branch of the ACT Department of Business Development, chiefly on the 2007 Business Development Strategy Framework. I will complete my postgraduate studies towards a Masters of Commerce at the University of Canberra, majoring in Economics, in mid 2007.

I would be very pleased to discuss my application further with you at your convenience. I can be contacted on Mobile: 0487 432 940 at anytime.

Yours sincerely,

Graeme Wilson