Minutes of Council Meeting No. 81

held at 4.30 pm on Wednesday 3 April 2002 in the Council Room

---

1 Minutes of Previous Meeting
2 Deputy Chancellorship and Succession Planning for Council Leadership
3 Vice-Chancellor's Report
4 Report of The Finance and Audit Committee
5 Report of Academic Board
6 Report on University of Canberra Union
7 Canberra University Postgraduate Association
8 Legislation - Courses and Awards Amendment Statute 2002
9 Annual Report
10 Report of Buildings and Site Committee
11 Appointment of Adjunct Professors
12 June Meeting - Commencement Time
13 Progress Report on Brisbane Campus
14 CUPA - Audited Annual Financial Statements for 2000
15 Undergraduate Admissions Process - 2002
16 Other Business

Present:

Ms W McCarthy (Chancellor)
Ms D Casey
Professor R Dean
Ms Y Hanbidge
Mr B Jones
Mr D Kleeman
Ms A Langley
Ms F Powell
Associate Professor F Stravens
Ms A Trimmer

Dr H Watson
Mr G Dennett (Secretary)

Apologies:

Ms I Fraser
Ms F Hinton
Mr D Marsden-Ballard
Ms J Morton
Mr H Powell
Mr M Rosser
Dr M Sargent
Ms A Shaddock
Mr R Taylor
Mr S Wong

In Attendance:

Professor M Carroll
Professor A Cripps
Professor P Dowling
Professor M Edwards
Associate Professor J Rayner
Mr A Westerman
Ms C Wise
Ms M Brooks (Minutes Secretary)

Council confirmed the order of the agenda with Items 2 to 7 inclusive and Items 11 and 12 listed for discussion.

The Chancellor drew to the attention of Council a paper outlining the procedure for disclosure of interests by members should they have a direct or indirect pecuniary interest in a matter being considered or about to be considered.

Item 1 Minutes of Previous Meeting

Council received the minutes of Council Meeting No. 80 of Wednesday 6 February 2002.

Resolution No. C81/1
Council agreed to accept the minutes of Council Meeting No. 80 of 6 February 2002 as a true record of proceedings subject to the addition of Professor M Edwards as being in attendance.

Item 2 Deputy Chancellorship and Succession Planning for Council Leadership

Council received a paper from the Chancellor regarding the imminent end of the term of appointment of the Deputy Chancellor, and inviting consideration of a process of succession planning for its membership and leadership. Members noted that the role of the Deputy Chancellor was currently not well defined, but it was not constrained by the *University of Canberra Act 1989.*

Members noted with regret advice that Ms Joycelyn Morton, a member of Council appointed by the ACT Chief Minister, had indicated her intention to resign from the Council as she was soon to embark on an overseas posting.

Resolution No. C81/2
Council exercised its power under Section 24A of the University of Canberra Act 1989 and re-appointed Dr Michael Sargent as Deputy Chancellor for one additional year until 11 April 2003.

The Chancellor observed that it might be timely to reassess the role and responsibilities of Council, particularly in the light of the findings of the performance audit of ACT statutory authorities and the election of a new ACT government. Members noted that UC's National Institute for Governance might usefully contribute to a debate on governance issues.

Resolution No. C81/3
Council agreed to establish a Membership and Appointments Committee to •

1. consider relevant matters such as the composition of the Council in terms of required expertise and mix of continuing and new members;
2. call for nominations which might be used as a basis for correspondence with the Chief Minister about future Council appointments;
3. consider how Council might best position itself for the future through leadership appointments at the Deputy Chancellor and Chancellor level; and
4. provide Council with a report of its deliberations and recommendations for the future.

The Membership and Appointments Committee would have the following membership (to be determined by the Chancellor and Vice-Chancellor) •

Chancellor
Deputy Chancellor
Vice-Chancellor
the senior academic staff member of Council
the general staff member of Council
two other Council members, at least one of whom is external

Item 3 Vice-Chancellor's Report

The Vice-Chancellor reported the following matters.

A New Pro Vice-Chancellor

Professor Dean introduced Professor Peter Dowling, the new Pro Vice-Chancellor of the Division of Management and Technology, who was attending the meeting as an observer.

B Familiarisation Process

Professor Dean advised that he had been familiarising himself with all Divisions of the University by holding a forum for the whole staff of each division, smaller sessions with senior staff, and by visiting areas of research strength. Council noted that Professor Dean was also in the process of meeting with Council members individually.

C NSW Vice-Chancellors' Committee and Australian Vice-Chancellors' Committee (AV-CC)

Council noted that Professor Dean had recently attended meetings of the NSW Vice-Chancellors' Committee and the Australian Vice-Chancellors' Committee, both of which were important support groups for the Vice-Chancellor and the University. Council noted that the new Minister for Education, Dr Brendan Nelson, had spoken positively about the tertiary education sector when addressing the AV-CC. The Vice-Chancellor observed that it was important for Council members to be aware of the political lobbying process when appropriate.

D Australian Universities Quality Agency

The Vice-Chancellor advised that he had been formally notified that UC would be one of ten universities to be audited in 2003 by the Australian Universities Quality Agency (AUQA). Some members expressed concern that the AUQA audits might be used to demonstrate that universities were able to maintain quality offerings in spite of dwindling resources. The Vice-Chancellor responded that he believed the process was designed to improve accountability, although it was clear that the quality of the educational experience had suffered as a result of the significant decline in funding. Professor Dean commented that it would be beneficial for the University to ensure that its processes for the assessment of quality were in place.

Professor Rayner reported that two universities had carried out a trial audit last year, using two very different models. Council noted that at one of those universities a small group of people had imposed a system, and at the other quality assurance had been made a function of each university committee with consequent wider "ownership". The latter model was considered a sensible direction in which to move.

Professor Carroll reminded Council that during the AUQA audit the University would need to demonstrate that it was following the directions set out in its strategic plan, which would be important to bear in mind during the Council/Vice-Chancellor's Advisory Committee strategic planning process in May. Council noted that there would be no ranking of

universities following the AUQA process.

E Visit to China

Council noted that Professor Dean was soon to accompany the ACT Chief Minister on a visit to China to investigate further educational, technological, research and development prospects.

Council also noted the following matters.

The Wider Community

§ The University's Institute for Regional and Community Development, under the leadership of Associate Professor Barbara Chambers, played a major role in the consultation and design processes of the recently released ACT Government development option for Lake Ginninderra.

The University

§ **Student Administration System**

UC has committed to a world-class student administration system, Callista, a program which will meet the University's current needs and nearly all its foreseeable requirements, especially with the rapid growth of flexibly-delivered, offshore, intensive and off-campus courses.

§ **University Entrance**

On 29 January 2002 the University's new entrance and drive were opened by the ACT Chief Minister, Mr Jon Stanhope. Mr Stanhope welcomed the new road, saying that it provided a much needed link between the University's northern and southern zones, as well as a sense of identity and position in the ACT. The opening was the subject of a small student protest focused on provision of library resources, but it was noted that the building of the road was primarily a matter of student safety, and would obviate the dependence on the Ginninderra Drive access, the site of property damage on average every six weeks, and serious personal injury each year.

§ **Orientation Week**

Orientation Week programs began on Wednesday, 20 February 2002 when the Vice-Chancellor and the University's senior executive members welcomed approximately 1500 new students and opened the academic year. Professor Dean told students that at UC their interests were paramount, noting that the University's priorities were directed towards ensuring their success. New students were welcomed and shown around the campus by student volunteer Orientation Week Leaders (OWLs), many of whom are mature age students and speakers of languages other than English.

§ **National Suicide Prevention Pilot Program**

A joint University of Canberra/YWCA two-year Peer Education Project has been established. The project is designed to give students and staff the ability to help their

peers by recognising suicide danger signs and putting coping strategies into place.

§ UC was one of four universities contracted to provide advanced training in Special Education in 2002 for the NSW Department of Education and Training. The students are all practising teachers and will come from all parts of NSW.

§ Thirty-three teachers from NSW government schools have enrolled in the new Graduate Certificate in Physics Training, a joint project between the School of Teacher Education and the School of Electronics and Telecommunications Engineering designed to upgrade science teachers to teach senior physics in NSW schools.

§ UC's Cooperative Research Centre in Sustainable Tourism has been commissioned by the National Capital Authority to conduct a major national study into Australians' perceptions of Canberra with the key question "What do Australians think of their national capital?"

§ The University of Canberra Union, together with the Security and Facilities and Services areas, has sponsored a security escort for Semester One, 2002 with a designated security officer to escort students and staff on request, between the hours of 8 pm and midnight, Monday to Thursday, excluding public holidays.

§ UC has a new Buddhist chaplain, The Venerable Yanatharo. Formerly a Professor of Obstetrics at the University of Sydney, he joined a Laotian Buddhist Monastery two years ago returning to Australia and to tertiary education as the University's new Buddhist chaplain. He looks forward to advising Buddhist students on spiritual and life matters. The Vice-Chancellor observed that the UC Chaplaincy was a unified unit of support for students and staff, and the addition of the Buddhist chaplain presented a powerful symbolic message.

§ ACT Chief Minister, Mr Jon Stanhope, officially launched the renaming of the School of Design on 27 February 2002.

§ **May Gibbs Fellow**
John Winch, noted children's book author and illustrator, painter, sculptor and printmaker, has been appointed the University's first May Gibbs Fellow from 11-22 March 2002. The May Gibbs Fellowship Program supports contemporary Australian writers and illustrators of children's books by providing 'time out' for them to help developing children's authors and illustrators.

§ UC's National Institute for Governance, supported by the Australian Public Service and Merit Protection Commission, is providing public service employees with an opportunity to enhance their work through a series of *Governance Network Seminars.* The seminars will identify emerging trends featuring case studies, such as the Murray-Darling Basin governance arrangements, and are expected to develop public service

networks to address governance issues.

§ Graphic Design lecturer, Julie Bradley, opened a solo exhibition of her work at Artespresso entitled *Paper Pieces* and featuring 23 collage and mixed-media works. Ms Bradley completed the works in the exhibition during her six-month sabbatical last year, during which time she also participated in a number of group art exhibitions in Canberra and Melbourne.

- Professor Tony Shaddock has been appointed to the National Advisory Committee of Australian and International Disability Data.

§ UC graduate Ben Snow was part of a four-person team nominated for an Academy Award for work on the film *Pearl Harbour* in this year's Oscars. Now a resident of San Francisco, Ben has worked at George Lucas's Industrial Light and Magic Studios since 1994 and has worked on films as varied as *Galaxy Quest, The Mummy* and the new *Star Wars* film, *Attack of the Clones.*

§ Fourth-year Industrial Design student Anton Veld has been selected as one of 18 short-listed in the finals of the student section of the Australian Design Awards, from over 55 entries. His T4-2 (Tea for Two) outdoor table has been designed to be completely made from recycled milk cartons and aluminium cans.

§ Postgraduate student James Mugodo and UC technical officer Adam Scott both competed in the Red Cross River Murray Kayak Marathon, with Adam taking out the prize in the TK1 men's open division and James coming second in his class, the men's open sea kayak.

§ Journalism graduates Joyce Moullakis, Liz Gooch and Jonathon Moran have won highly coveted and contested cadetships; Joyce with the *Australian Financial Review* in Sydney, Liz with the Melbourne *Age*, and Jonathon with Australian Associated Press (AAP). In the broadcast news area, Amy Bainbridge won one of two ABC rural cadetships against very strong competition. Both Liz Gooch and Amy Bainbridge won Yasuko Myer Fellowships last year. Liz spent her fellowship with the Bangkok *Nation* and Amy worked at the Philippine *Daily Inquirer.*

§ Advertising/Marketing Communication graduate, Danielle Chick, won a place in the Advertising Federation of Australia program. One of only 12 winners out of more than 200 national applicants, she has been selected by George Patterson Bates.

Item 4 Report of The Finance and Audit Committee

Council received and noted the report of the joint meeting of the Finance and Audit Committees. The meeting had considered the Financial Statements of the University for the year ending 31 December 2001. Ms Trimmer advised that an unqualified audit report had

been received.

Mr Westerman reported that he had copied to Ms Morton the legislation which prescribed the audit process for the University. Council noted that application of the ACT *Financial Management Act* was modified by the *University of Canberra Act.* Mr Westerman advised that he had taken up the matter with the Auditor-General's office.

Resolution No. C81/4
Council resolved to adopt the 2001 Financial Statements of the University of Canberra.

Item 5 Report of Academic Board

Council received and noted reports of Academic Board Meeting No. 02/1 and 02/2 and dealt with the following matters.

Academic Board Meeting No. 02/1

1. Educational Services for Overseas Students (ESOS) Act: Policy for international students who fail the same subject twice

Council noted that Academic Board resolved that course convenors be asked to stress to all international students in standard course advice the consequence of failing a subject for a second time, that is, that the University is required to report that failure to the Department of Immigration, Multicultural and Indigenous Affairs (DIMIA), which will cause the student's visa to be cancelled and the student required to leave Australia.

Council noted that Academic Board resolved to encourage all staff to explore pathways, within University regulations (and consistent with the ESOS Act), to assist international students who are at risk of failing a core subject for a second time. Such mechanisms could include:

- recommending that the student undertake an alternative subject, either at the University or in their home country, where this approach does not compromise the academic quality of the course or alter the core;
- recommending that the student repeat the subject (or undertake a comparable subject) at an appropriate off-shore institution;
- recommending that the student withdraw from the subject before failing;
- recommending that the student change to a more suitable course which does not require the particular subject;
- providing the opportunity for the student to undertake alternative assessment where this was feasible within the resources available to the School and academically appropriate.

Council noted that universities were continuing negotiations with the Department of

Education, Science and Technology regarding the provisions of the *ESOS Act*.

1. Rescind grant and conferral of award

Resolution No. C81/5
Council agreed to exercise its authority under the *Conferring of Awards Rules 1995* and rescinded its decision to admit Karen Foster (891149) to the award of Master of Public Administration.

Council noted that additional processes had now been introduced to improve the quality of the course completion process.

2. Accreditation of Courses

Resolution No. C81/6
Council agreed to add the following course to the *Courses and Awards Statute 1995*:
Graduate Certificate in Physics Teaching

Academic Board Meeting No. 02/2

1. Appeals and Grievances - Matters from the University Education Committee

Council noted that Academic Board approved revised *Procedures for Review of Subject Results* subject to amendments agreed in discussion.

Council also noted that Academic Board endorsed revised *Student Grievance Resolution Procedures* subject to amendments agreed in discussion.

Council noted that the amendments required by Academic Board were in the process of being incorporated in the revised grievance procedures, and the final version of these procedures would be available for Council consideration at its next meeting.

2. Report on the Chairs of Academic Boards' Colloquium - National Meeting

Council received and noted a report by the Chair of Academic Board on the recent Chairs of Academic Boards' Colloquium hosted by the University. The Chancellor commended Professor Rayner on the success of the symposium.

Council noted that university governance issues were to be discussed at a meeting of Chancellors and other members of Councils, to be held in Adelaide in November. A call for nominations of members who wished to attend would be made at a later date when details were known.

Council members noted that one issue canvassed at the colloquium was the matter of whether the chair of the Academic Board should be a member of Council *ex officio* given the strong link between the two bodies. Council noted that this was a matter which might be considered in the light of current governance issues being raised by the ACT Auditor-General's performance audit of the governance of statutory authorities.

3. Change of Name for the School of Creative Communication & Culture Studies

Resolution No. C81/7

Council agreed to •

(a) exercise its power under Section 8 of the *University of Canberra Act 1989* and changed the name of the School of Creative Communication and Culture Studies to the School of Creative Communication;

(b) exercise its power under Section 20(d) of the *Act* and designated the School of Creative Communication, in place of the School of Creative Communication and Culture Studies, as an 'other body' for the purposes of Academic Board membership; and,

(c) this change being effective from 1 January 2003.

4. Procedures for Dealing with Plagiarism in Assessment other than Examinations - Matter from the University Education Committee

Resolution No. C81/8

Council agreed to refer the recommendations to the Legislation Committee for preparation of legislation to amend the *Regulation of Student Conduct Rules 1992* and *Misconduct in Examination Rules 1992* to allow for the changes to the *Procedures for dealing with plagiarism in assessment other than examinations*.

Council noted that although there were no comparable procedures dealing with plagiarism by academic staff, academic staff were bound by other codes (such as publishing codes), and the University had a policy statement on misconduct in research. Council also noted advice that the Enterprise Agreement included procedures for dealing with alleged staff misconduct.

5. Accreditation of Courses

Resolution No. C81/9

Council agreed to add the following courses to the *Courses and Awards Statute 1995*:

Bachelor of Interior Design
Bachelor of Medical Science
Graduate Certificate in Good Clinical Practice
Doctor of Applied Psychology

6. Academic Board membership

Resolution No. C81/10
Council agreed to exercise its authority under Section 3(1)(l) of the *Academic Board Statute 1990* and appointed Professor Meredith Ann Edwards, Deputy Vice-Chancellor, a member of Academic Board for the balance of her term as Deputy Vice-Chancellor.

Item 6 Report on University of Canberra Union

Council received a report from the Deputy Chancellor on the review of the University of Canberra Union (UCU).

Members noted that the University had received an opinion from its lawyers that the UCU is separate to and not a part of the University of Canberra, notwithstanding the role played by the University's Council in the Union's affairs according to the Union's Constitution. Council also noted that the opinion suggested that if the Union were to remain unincorporated, its Constitution required review to give greater definition to its functions, the powers of its Board, and the role of the Council in the Union's affairs, and so as to minimise (to the extent possible) the potential liability of the University in respect of the conduct of the Union's affairs.

Council noted that in view of the legal opinion, UCU lawyers had been asked to advise on the need to incorporate and on the actions that would need to be taken to incorporate the UCU under the *Associations Incorporation Act 1991*, which would give the Union a separate legal existence and more clearly separate the Union from the University and provide a firm regulatory regime for better prudential control of the affairs of the UCU. Council noted that the proposal to incorporate might need to be considered by Council out of session.

Council noted that since its last meeting, the position of General Manager of the UCU had been advertised, and applications would close in late April. Council noted that staff employment contracts had been reviewed to ensure a consistent format, and contract renewals had been limited to 12 months duration pending review of activities undertaken by the UCU.

Mr Jones commented that excellent reforms had been introduced since Dr Sargent began acting as Chair of the Board, and relationships had improved considerably.

Resolution No. C81/11
Council agreed to extend the appointment of the Deputy Chancellor as Chair of the Union Board by a further three months to 6 August 2002.

Item 7 Canberra University Postgraduate Association

Council received a paper from the Vice-Chancellor drawing attention to the state of the Canberra University Postgraduate Association (CUPA). Council noted that Mr Marsden-Ballard, President of CUPA and postgraduate student member of Council, had tendered his apologies for non-attendance at the meeting owing to illness, but wished to let members know that he believed the paper did not reflect the true state of affairs of the Association.

Council noted that the Vice-Chancellor had asked for information about CUPA's finances following receipt of advice from the Students' Association that CUPA may not be able to meet its financial commitments. A report received from Ernst and Young about CUPA's financial position disclosed a worrying outcome. Cash reserves and a Capital Fund had both been reduced significantly during 2001 such that there was now no Capital Fund and insufficient reserves at the time of examination for CUPA to be able to meet its commitments.

Council noted that lack of authorisation for many expenditures pointed to poor financial management practices at the least. Council noted that technically CUPA was now able to meet its current obligations, but only on the basis of receiving the first payments from the 2002 Amenities and Services Fee.

Council noted that it would be the expectation of the University that the matters canvassed in the report by Ernst and Young would be placed before the postgraduate students of the University if satisfactory responses and explanations were not received about the matters from CUPA office-bearers before a general meeting of postgraduate students is called.

Council also noted that it was clear on the basis of recent legal advice that •

§ the office-bearers of CUPA were potentially exposed;

§ CUPA is separate to and not a part of the University of Canberra, notwithstanding the role played by Council in the Association's affairs according to the Association's Constitution;

§ the University has no direct responsibility for the Association's debts and liabilities;

§ with the Association currently unincorporated, members of the CUPA Council were probably personally responsible for the debts and liabilities of the Association;

§ consideration should be given to incorporating the Association under the *Associations Incorporation Act 1991*, which would give CUPA a separate legal existence and more clearly separate it from the University and provide a firm regulatory regime for better prudential control of the affairs of the Association.

Concerns were also raised about the viability of CUPA from a number of University perspectives, for example •

§ through its acceptance and recognition of this association as the students' association for postgraduate students, the University bears a responsibility to see that the Association meets its responsibilities to that part of the student body;

§ the University requires each postgraduate student to contribute to the Association through a part of the Amenities and Services Fee and the University collects these moneys

on behalf of the Association;

§ the University has recognised the President of CUPA to be the postgraduate student member of Council, through the coincident election process. The failure of CUPA and any subsequent events could therefore reflect poorly on the Council;

§ in comparison with the Students' Association, CUPA is a small organisation and as such provides most services to its members by buying those services from the Students' Association through service level agreements.

Members noted that there were several options available to Council, such as •

§ Council choosing to recognise another organisation for the purposes of representing the postgraduate students at this University;

§ Council could unlink the election of postgraduate student member of Council from the election of the President of CUPA;

§ Council could direct that the component of the Amenities and Services Fee currently paid to CUPA be paid to a different organisation for the provision of services to postgraduate students. One option might be for the affairs of CUPA to be absorbed within the Students' Association (with appropriate guarantees of suitable postgraduate representation in its management structure). This is feasible because the Students' Association is already incorporated under the *Associations Incorporation Act* 1991 (AIA) and has demonstrated its capacity to provide a comprehensive range of services over time. Another option might be for Council to transfer its recognition to a newly established Association incorporated under the AIA. A third option might be for Council to continue recognition of the existing Association provided that it takes the appropriate steps to incorporate and Mr Marsden-Ballard and other office-bearers can satisfy Council that they have the confidence of the postgraduate students.

§ Council noted that traditionally there had been a low level of interest in CUPA by postgraduate students, and at the last round of elections those few office bearers elected had been unopposed.

Resolution No. C81/12

Council noted the report and asked the Vice-Chancellor to—

1. communicate by e-mail or letter with all postgraduate students on campus to appraise them of the current difficulties;
2. make postgraduate students aware of the possible structures of student representative organisations as set out above;
3. make available to CUPA advice received about its probable legal position;
4. report back to the next regular Council meeting (or sooner if necessary) regarding the wishes of the postgraduate students of the University for provision of a students' association to meet their needs

Item 8 Legislation - Courses and Awards Amendment Statute 2002

Council received a paper from the Secretary, Legislation Committee, inviting it to make a statute amending the *Courses and Awards Statute 1995* to add new awards approved for addition to the statute by Council. Council noted that this matter, being a routine matter, has not been referred to the Legislation Committee.

Resolution No. C81/13
Council agreed to •

1. exercise its power under Section 40 of the *University of Canberra Act 1989* and made the *Courses and Awards Amendment Statute 2002*; and
2. authorise the Secretary, on behalf of the Chancellor, to transmit the abovenamed *Statute* to the Executive of the Australian Capital Territory for approval and notification.

Item 9 Annual Report

Council received a paper from the Secretary advising that the Annual Report for the year commencing 1 January 2001 and ending 31 December 2001 was currently in preparation, and a draft of the report would be circulated to members of Council for perusal and comment as soon as it was available.

Resolution No. C81/14
Council authorised the Chancellor and the Vice-Chancellor to sign the letter of transmittal on Council's behalf for sending the 2001 Annual Report to the ACT Chief Minister.

Item 10 Report of Buildings and Site Committee

Council received and noted the report of the Buildings and Site Committee meeting held on 20 March 2002.

Item 11 Appointment of Adjunct Professors

Council received proposals, including *curricula vitae*, for the appointment of adjunct professors as set out below. The Vice-Chancellor advised that a Council member had not been included on the selection panel for the two positions, but that he supported their appointment. Council noted that the Vice-Chancellor would remind Divisions of the requirement to include a Council member on selection panels for adjunct appointments at the professorial level.

Adjunct Professor of Public Relations - Ms Marjorie Anderson
Adjunct Professor of Cultural History - Dr Jeff Brownrigg

Resolution No. C81/15
Council appointed Ms Marjorie Anderson as Adjunct Professor of Public Relations and Dr Jeff Brownrigg as Adjunct Professor of Cultural History, each for a period of three years to 2 April 2005.

Item 12 June Meeting - Commencement Time

Council received a paper from the Secretary of Council advising that the Chancellor had requested a change to the June meeting time. The Chancellor advised that she was now requesting that, if possible, the meeting be held on 29 May at 4.30 pm. The Chancellor commented that it might also be useful to hold an occasional Council meeting in regional areas or perhaps at the Brisbane campus. As several members were not present, the Secretary advised that he would canvas opinion on a change to the June meeting time via e-mail and advise members of the decision. Council noted that it would be helpful if meetings were not scheduled close to the dates of conferring ceremonies to avoid long absences from members' places of employment.

Item 13 Progress Report on Brisbane Campus

Council received and noted a progress report on the Brisbane Campus from Mr Greg Jones, interim Chief Administrative Officer.

Mr Brett Jones, undergraduate student member of Council, expressed concern at the proposed off-campus provision of some student services, and at the difficulties caused by large pillars in tutorial rooms on the Brisbane Campus. The Vice-Chancellor advised that the University's views on this and other matters would be made clear to Dynamic Management Group at the first Advisory Committee meeting to be held soon.

Item 14 CUPA - Audited Annual Financial Statements for 2000

Council received and noted the audited annual Financial Statements for 2000 of the Canberra University Postgraduate Association (CUPA).

Item 15 Undergraduate Admissions Process - 2002

Council received and noted a paper from Mr Westerman providing information on the distribution of undergraduate acceptance rates since 1999.

Item 16 Other Business

A Re-appointment of University Moderator

Council received a tabled paper from the Vice-Chancellor seeking re-appointment of an external person to be University Moderator for student grievance resolution procedures.

Resolution No. C81/16

Council

1. re-appointed Mr Ric Lucas as University Moderator for a two year period to 2 April 2004;
2. authorised the Vice-Chancellor to identify and appoint an alternate person as University Moderator should circumstances arise where Mr Lucas is unable to act or it is considered inappropriate to ask him to act through a possible conflict of interest situation. (Any appointment made in these circumstances would be reported to the next available meeting of Council.)

There being no further business, the meeting closed at 6.30 pm.

© University of Canberra.

Content Custodian:Graeme Dennett
Data Custodian:Dianne Hounsell
Last updated: 02/05/02 16:46