

# Library Community Membership Application

## Identification requirements

- \* Photo ID
- \* Proof of your current address. (If you change your address please inform us so that we can amend our records.)

## Cost & charges

- \* Registration: **3month** membership \$27.50; **6 month** membership \$49.50; **12 month** membership \$99.00 (GST inclusive)
- \* Charges may accrue on overdue items.
- \* You will be charged replacement costs on any items that you borrow which are lost, stolen or damaged.
- \* There is an administrative and delivery fee on all Interlibrary Loans/Document Delivery requests you make.
- \* There is a charge for photocopying.

## What you can borrow and what services are available to you as a community borrower

- \* You may borrow a maximum of 10 items from the general collection.
- \* You may renew items if there are no reservations on them.
- \* You may place reservations on any general items that are out on loan.
- \* You may use our Interlibrary Loans/Document Delivery services – charges apply.
- \* You may ask for Research Desk assistance at the discretion of staff.
- \* You may not borrow items that are identified as 7 day or 3 hour loan.
- \* You are not able to access e-resources due to educational licence agreements

**Privacy statement.** This information is used to create a borrower record for the Library and facilitate contact with the borrower. The information is not used for other purposes or transmitted to other parties not involved in this service. The form may be archived by the Library and may be subject to external audit.

Family name

Other names

Title  Date of birth    (day) (month) (year)

Home address \_\_\_\_\_

Postcode \_\_\_\_\_ Home telephone \_\_\_\_\_ Work telephone \_\_\_\_\_

Mobile phone \_\_\_\_\_ Email (print email address clearly) \_\_\_\_\_

<input type="checkbox"/> <b>3month</b> membership \$27.50 <input type="checkbox"/> <b>6 month</b> membership \$49.50 <input type="checkbox"/> <b>12 month</b> membership \$99.00 Please Note: <b>The above charges are non-refundable, either in part or in whole.</b>	<b>{Patron Type: External }</b> <b>{Patron Code: 2}</b>  Obtain a borrower number from the folder.
<b>Cost Centre 1879, Natural Account 42101</b> <b>Receipt No.</b>	

### **(Please read this statement and sign below)**

In making this application for permission to borrow from the University of Canberra Library and use University of Canberra Library facilities, I agree to observe the provisions of the University Facilities Statute 1992 and the University Facilities (Library and Information Services) Rules 2007.

**I will inform the Library of any change of address.**

Further information about the University Facilities (Library and Information Services) Rules 2007:

<http://www.canberra.edu.au/library/library-home/about-uc-library>

Further information about the Schedule of Library Fines and Replacement Charges:

<http://www.canberra.edu.au/library/services/borrowing/library-fines>

(Signed) \_\_\_\_\_

(Date) \_\_\_\_\_

### Library staff to complete

ID (driver's licence) checked : \_\_\_\_\_

New Borrower Number: \_\_\_\_\_

Record created by (please print your name): \_\_\_\_\_

Date: / /

Record checked by (please print your name): \_\_\_\_\_

Date: / /